

**RYAN WHITE CARE COUNCIL
MEMBERSHIP, NOMINATIONS, RECRUITMENT, AND TRAINING COMMITTEE
WEST TAMPA NEIGHBORHOOD SERVICE CENTER
MONDAY, NOVEMBER 21, 2005
12:30 P.M. – 2:00 P.M.**

MINUTES

CALL TO ORDER The meeting was called to order by Janet Kitchen, Co-Chair at 12:40 p.m.

ATTENDANCE Members Present: Wayne Bibeault, Janet Kitchen, John Melartin, Bob Reynolds

Members Absent: Michael Amidei

Guests Present: James Maxwell, Aritus Miller

Staff Present: Nicole Brown, Teresa Newgent

CHANGES OR ADDITIONS TO AGENDA No changes were made.

ADOPTION OF MINUTES The minutes of the meeting held on October 17, 2005 were adopted with the correction of Teresa Newgent as staff and not a guest.

CARE COUNCIL REPORT Wayne Bibeault gave the Care Council report. He stated that half of the committee work plans were presented and the remaining work plans will be presented at the December meeting. The Title II reallocations and the Grantee Assessment recommended by RPARC were approved. He also mentioned that the Client Services committee report on the need for early intervention services was discussed at length.

WORK PLAN Janet Kitchen lead the group through the work plan to make sure that the committee was on target with what items were currently supposed to be worked on. Number 5 under Goal 1 was changed to "Send letters/fliers to Ryan White providers and other community based organizations of PLWH". Number 8 under Goal 1 was also changed to "Conduct interviews with all applicants".

MOTION 05/11-1 The following motion was passed: (4 yes)

THAT THE WORK PLAN BE ACCEPTED AS AMMENDED.

ASSOCIATE MEMBER APPROVAL PROCESS The associate member approval process was tabled till the December meeting to allow members and guests absent to give there opinion.

BYLAW REVISION Discussion was held on the bylaw revisions presented. Bob Reynolds questioned whether this is a good addition because the BOCC has the final approval on who is approved for a

Care Council term. He also asked if the Vice Chair was in training to be the next chair or if that was a natural progression. The committee said that in the past the Vice Chair has not necessarily become the Chair.

MOTION 05/11-2

The following motion was passed: (3 yes, 1 abstention)

THAT THE BYLAW REVISION BE ACCEPTED AS WRITTEN.

COMMUNITY CONCERNS AND ANNOUNCEMENTS

Bob Reynolds suggested that Medicare Part D be a mini training topic for the Care Council meeting or an even longer session such as a town hall. He is concerned about the gap in financial assistance for clients on some plans. Janet Kitchen said that she attended the Medicare Part D session on November 17th and would see if Joe Lennox-Smith to lead the session. Wayne Bibeault suggested maybe someone from Medicare would be available. It was also suggested that someone from a community group like SHINE be invited. Some committee members suggested raising this issue at the Client Services Committee.

Bob Reynolds suggested that the new summary of announcements have an updated on date so that someone can quickly tell which the most updated version is.

PWA Coalition will be holding a holiday potluck on December 11th and their next meeting is December 6th at 6:30pm.

ADJOURNMENT

There being no other business to come to the Committee, meeting was adjourned at 2:00 p.m.