

**RYAN WHITE CARE COUNCIL
WOMEN, INFANT, CHILDREN, YOUTH AND FAMILIES (WICY&F) COMMITTEE
SPRING OAKS – TAMPA
THURSDAY, SEPTEMBER 27, 2007
1:30 P.M. – 3:00 P.M.**

MINUTES

CALL TO ORDER	The meeting was called to order by Barbara Szelag, Chair at 1:35 p.m.
ATTENDANCE	<p><u>Members Present:</u> Wanda Barker, Cindy Brown, Carolyn Eke-Peart, Harriet Ellington, Lolita Emanuel-Brown, Mabel Gonzalez, Mary F. Jones, Dionne Kerr, Marylin Merida, Desmon Newton, Felix Spann, Barbara Szelag, Rita Winstead, Mona Wright</p> <p><u>Members Absent:</u> Janet Kitchen, Ann Sherman-White, Linda Stephenson, Tina Van Doren Ruppell</p> <p><u>Guests Present:</u> Jo Cordy, John Melartin, Lisa Obando, Wendy Pearson</p> <p><u>Grantee Staff Present:</u></p> <p><u>Health Council Staff Present:</u> Nicole Brown</p>
CHANGES OR ADDITIONS TO AGENDA	No changes were made to the agenda.
ADOPTION OF MINUTES	The July meeting minutes were approved as written.
CARE COUNCIL REPORT	John Melartin gave the Care Council report. He said that the Care Council approved a change to the travel reimbursement policy that now allows committee members who are living with HIV/AIDS to receive compensation for mileage traveled.
ELECTIONS / MEETING DATE, TIME AND LOCATION	Barbara Szelag was elected Chair and Marylin Merida was elected Co-Chair. No changes were made to the meeting date, time or location.
WORK PLAN	The committee reviewed the draft work plan for 2007-2008. The following motion was passed: (M: Brown S: Winstead, 14 yes, 0 no, 0 abstentions).

MOTION 09/07 - 01 THAT THE WORK PLAN BE APPROVED AS WRITTEN.

**CASE
MANAGEMENT
STANDARDS OF
CARE FOR WOMEN**

The work group presented a draft of case management standards of care for women. Some members of the committee were concerned about specifically stating that case managers have a bachelors degree in a social or human service. Several case mangers present said that they would not qualify under this standard because their degree was in another field. The committee decided to remove the phrase "in a social/human service" from the standard. The following motion was passed: (M: Brown S: Jones, 14 yes, 0 no, 0 abstentions).

MOTION 09/07 - 02 THAT THE DRAFT CASE MANAGEMENT MINIMUM STANDARDS OF CARE PROPOSED FOR WOMEN, INFANTS, CHILDREN AND YOUTH BE FORWARDED TO THE PLANNING AND EVALUATION COMMITTEE.

**PART B
ELIGIBILITY
REQUIREMENTS**

This item was tabled until the October meeting.

**NOVEMBER TOWN
HALL**

Members discussed holding another Hispanic focused town hall and decided against the idea. Some people felt that by focusing on Hispanic clients other non-Hispanic clients would feel left out and not attend. The date of the town hall was changed to November 16th from 11:00am to 1:00pm and it will be held at Ragan Park. Members plan to have a speaker on domestic violence for the first half and then a health fair for the second part of the event. Marylin Merida offered to contact a speaker and Mary Jones volunteered to set up the park location. Marylin and Barbara will contact Ron Weston of Positive Healthcare to provide lunch for the event and Lolita Emanuel-Brown and Mabel Gonzalez will create the flyer in English and Spanish. Members are going to contact agencies about setting up a table with health information. When a group agrees to attend members will e-mail Barbara to let her know. Some topics suggested were health issues for women and children, family issues around HIV, safer sex, kid care, Gardasil, community family resources, prevention for positives, stigma, family first aid, domestic violence, planned parenthood, the Care Council, nutrition and the safe kids' coalition.

**REVIEW OF
EPIDEMIOLOGICAL
DATA**

Barbara stated that she had started to review the current epidemiological data but did not have any information to report yet. She plans to present some information at the next meeting.

**PLANNING &
EVALUATION
COMMITTEE &
RPARC UPDATE**

John and Marylin said that the Planning and Evaluation (P&E) Committee is currently reviewing the expert case managers' survey and continues to review minimum standards of care. The P&E committee also forwarded the WICY&F primary care

minimum standards of care to the Care Council.

John and Marilyn also gave a report from RPARC (Resource Prioritization & Allocation Recommendations Committee). They said that due to funding cuts they are recommending to the Care Council that legal services, transportation in Pinellas County, and housing assistance not be funded in the 2008 allocations.

**COMMUNITY
CONCERNS AND
ANNOUNCEMENTS**

Members announced upcoming community events.

ADJOURNMENT

There being no other business to come to the Committee, meeting was adjourned at 2:52 p.m.