

**RYAN WHITE CARE COUNCIL  
STANDARDS, ISSUES AND OPERATIONS COMMITTEE  
JAN PLATT LIBRARY - TAMPA  
WEDNESDAY, AUGUST 2, 2006  
10:00 A.M. – 12:00 P.M.**

**MINUTES**

- CALL TO ORDER**      The meeting of the Standards, Issues and Operations Committee was called to order at 10:15 a.m. by Mark Mischan, Chair.
- ATTENDANCE**      Members Present: Michael Amidei, Linnwood Davis, Georgette King, Janet Kitchen, Jim McGarvey, Mark Mischan, Deborah Robinson  
Members Absent: Dave Konnerth, Don Kurtyka, Lisa Sampson, Wendell Martin  
Co-Chairs Present: Bob Reynolds  
Staff Present: Aubrey Arnold, Collette Tomberlin
- CHANGES TO AGENDA**      Bob Reynolds requested to include a discussion of a consumer gathering prior to each Care Council meeting. The group agreed by consensus to add this as Item VI.
- CHAIR'S REPORT**      The Hillsborough Board of County Commissioners (BOCC) has finalized a letter of support to Congress regarding the CARE Act reauthorization. Aubrey will forward a copy to staff for distribution. Reauthorization is stalled in Congress and will most likely not be acted upon until after the November elections. The proposed method of counting HIV/AIDS cases will impact many states with a potential significant loss of funding, and therefore, many state leaders are opposing the drafted legislation.  
HRSA consultant, MOSAICA is providing Technical Assistance training on unmet need to planning council members Thursday, August 10<sup>th</sup> at 10 A.M. A flyer with details was available at the meeting.  
The Title II Administrative Rule Chapter 64-D, Section 4 has passed and has a proposed implementation date of Oct. 15, 2006.
- REGULAR MEETING DAY AND TIME**      SIOC members agreed to meet 3 times per year in the months of August, December, and April. The meetings will be held the first Wednesday of that month since Care Council does not typically meet in those months. The August meeting will be scheduled to precede or follow the new member

orientation and the April meeting will precede or follow the half day retreat. SIOC continues to have the option to convene in case of emergency or cancel a meeting if not needed. With increasing travel expenses, all committee chairs were encouraged to carefully consider each meeting and meet only if necessary. RPARC has rescheduled its meetings back to the second Thursday to reduce scheduling conflicts and Planning and Evaluation Committee is considering aligning its meetings with RPARC. The feasibility of teleconferencing was raised for small work groups if local means are available.

## **CONSUMER GATHERING**

Bob Reynolds and Andrew Paquette have suggested and will consider taking the lead to head up and reconvene an informal gathering of consumers prior to Care Council meetings. Consumers could meet 30-45 minutes before the scheduled Care Council meeting to discuss topics of interest, community concerns and clarify agenda items for members.

## **SPECIAL PROJECT UPDATES, EMERGING ISSUES FROM COMMITTEES**

Client Services is working on a project to create a brochure presenting ways to access services for newly diagnosed persons. Georgette King has offered invaluable assistance with graphic design. Connect to Protect has produced a resource directory for youth and is seeking funding to print additional copies.

RPARC will not meet in August, but the September meeting will consider reallocations for next year. All conditions of award for the current year have been met and the Grantee is in the process of requesting carryover dollars from FY 2005-2006.

The City of Tampa HIV/AIDS Housing Coalition has released a survey to housing providers for consumer input.

The Planning and Evaluation Committee is looking for groups to collaborate with for client focus groups with underrepresented populations. The committee has agreed to have an ongoing consideration of eligibility criteria for services.

Membership Committee has asked that everyone invite political action leaders to learn more about the planning council. A reception/meet and greet will be held 30 minutes prior to the September Care Council meeting.

MAC is working with RNT and Associates on a marketing campaign for capacity building. Georgette suggested that the Care Council develop a packet of marketing materials that any member could share with the public or prospective Care Council members.

**SEPTEMBER  
COMMITTEE CO-  
CHAIR ELECTIONS**

Committees will elect or reelect chairs/co-chairs in September. Current chairs were reminded to recruit a replacement if they are not planning to fulfill that role for another year.

**COMMUNITY  
CONCERNS**

There were no community concerns.

**ANNOUNCEMENTS**

The AIDS Wrap Around Program (AWAP) is operational as of July 1.

Title I guidance from HRSA was received this week and the Grantee's office will hold a kick-off meeting next week. The application will be due Oct 2, and the Grantee's office will be looking for members to review the application two-three weeks prior to submission.

**ADJOURNMENT**

There being no further business to come before the Standards, Issues and Operations Committee, the meeting was adjourned at 12:00 p.m.