



**RESOURCE PRIORITIZATION AND ALLOCATION RECOMMENDATIONS
HOSPICE, ST. PETERSBURG
THURSDAY, SEPTEMBER 13, 2007
12:30 P.M. - 2:30 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Dave Konnerth, Chair at 12:35 p.m.
- ATTENDANCE** Members Present: Marty Clemmons, Carla Baity, William Harper, David Hasiba, Dave Konnerth, Lorraine Langlois, Suzanne Lewis, Lee Luther, John Melartin, Patrick Mercier, Marilyn Merida, Andrew Paquette, Bob Reynolds, Jim Roth, Elizabeth Rugg, Woody Wilbanks
Members Absent: Lisa Cohen, Jeannie Lewis
Guests Present: Ramon Benitez, Ginny Boucher, Robbie Bouplon, Tom DiFiore, Larry Goodwin, Ken Kavanaugh, Suzanne Matthews
Grantee Staff Present: Aubrey Arnold, Wilma Genter, Dorinda Seth, Deborah Thomas
Health Councils Staff Present: Collette Tomberlin
- CHANGES TO AGENDA** There were no changes to the agenda.
- ADOPTION OF MINUTES** The minutes for August 9 were approved unanimously.
- CARE COUNCIL REPORT** Dave shared the action items from the September Care Council meeting. Two by-law revisions were presented for a 30 day review. One revision addresses the desire to establish a formal parliamentarian and the other establishes the Care council Vice-Chair as Chair of SIOC (Standards, Issues and Operations Committee). The council selected interim co-parliamentarians (Amidei and Bouplon) until a final vote is determined. The Care Council approved the 2007 Executive Summary, revisions to the minimum standards of care for Transportation and Legal services, FY 07-08 Part B allocations, FY 07-08 Part A and B reallocations, and a revision to the nutritional supplements criteria. The council also voted in favor of having the PLWH (Persons Living with HIV) mileage reimbursement rate always reflect the Hillsborough County rate and to allow committee members to request mileage reimbursement.
- 2007-2008 WORK PLAN** The committee reviewed the draft of the work plan and requested to change all references to Title I and II to Part A and B and to add MAI to each of those references. The following motion passed (M: Clemmons,

S: Roth) with 16 yes votes and 0 no votes:

**MOTION
9/07-01**

APPROVE THE 2007-2008 WORK PLAN AS AMENDED

**MEETING DAY,
TIME,
LOCATION**

Fourteen of the sixteen members present voted to have their meeting day, time and location remain the same.

**MOTION
9/07-02**

RPARC will meet on the second Thursday of each month at 12:30 PM. Hospice on 1st Ave South will be requested first with Hospice on Roosevelt being the alternate location.

**CHAIR AND
CO-CHAIR
ELECTION**

Andrew Paquette nominated Dave Konnerth as Chair and Marty Clemmons as Co-chair. Lorraine Langlois seconded the nomination and both Dave and Marty accepted the nomination. There being no further nominations presented, Bob Reynolds moved that nominations be closed, seconded by Lorraine. Fourteen members voted in favor, none were opposed and both Dave and Marty abstained from the vote.

**MOTION
9/07-03**

Dave Konnerth was elected Chair and Marty Clemmons was elected Co-Chair of the Resource Prioritization and Allocation Recommendations Committee.

**FY 08-09
ALLOCATIONS
MAI**

Since the overall allocation for MAI is less than last year, reductions must be made to several service categories. Administrative costs have been deducted off the top and the allocations are for the fiscal year beginning August 1, 2007 and ending July 31, 2008. Aubrey pointed out that capacity building is no longer a fundable service.

The following motion passed (M: Harper, S: Langlois) with 14 yes votes, 0 no votes and 1 abstention (Baity):

**MOTION
9/07-04**

ACCEPT THE FOLLOWING FY 2007-08 MAI ALLOCATION RECOMMENDATIONS:

MAI Allocation Recommendations FY 2007-08				
Service Category	County	Allocations FY 2006	Allocations FY 2007	Difference +/-
Outpatient/Ambulatory WCBY (Black)	Pasco/Hernando	\$15,000	\$15,000	\$0
Outpatient/Ambulatory WCBY (Hispanic)	Pasco/Hernando	\$15,000	\$15,000	\$0
Outpatient/Ambulatory (Black)	Pinellas	\$0	\$6,517	\$6,517
Outpatient/Ambulatory (Hispanic)	Pinellas	\$0	\$6,516	\$6,516
Total Outpatient/Ambulatory Medical Care:		\$30,000	\$43,033	\$13,033
Service Category				
Substance Abuse (Black)	Hillsborough	\$30,000	\$25,000	-\$5,000

Substance Abuse (Hispanic)	Hillsborough	\$30,000	\$25,000	-\$5,000
Substance Abuse (Black)	Pinellas	\$25,000	\$20,000	-\$5,000
Substance Abuse (Hispanic)	Pinellas	\$25,000	\$20,000	-\$5,000
Total Substance Abuse:		\$110,000	\$90,000	-\$20,000
Service Category				
Treatment Adherence (Black)	Hillsborough	\$75,000	\$75,000	\$0
Treatment Adherence (Hispanic)	Hillsborough	\$75,000	\$75,000	\$0
Treatment Adherence (Black)	Pinellas	\$58,750	\$58,750	\$0
Treatment Adherence (Hispanic)	Pinellas	\$43,750	\$43,750	\$0
Treatment Adherence (Black)	Pasco/Hernando	\$43,750	\$43,750	\$0
Treatment Adherence (Hispanic)	Pasco/Hernando	\$43,750	\$43,750	\$0
Total Treatment Adherence:		\$340,000	\$340,000	\$0
Service Category				
Capacity Building (Black)**	EMA	\$29,586	\$0	-\$29,586
Capacity Building (Hispanic)**	EMA	\$29,586	\$0	-\$29,586
Total Capacity Building:		\$59,172	\$0	-\$59,172
Total Allocations:		\$539,172	\$473,033	-\$66,139
**No longer allowable				

**FY 08-09
ALLOCATIONS
Part B**

Part B funding typically remains stable over the years. Care Council approved this committee's recommendation for the recent \$145,000 increase in Part B funding. The current recommendations include funding Outpatient/Ambulatory Care and Oral Health in Hardee County so those residents are given an option of care in their area. The following motion passed (M: Melartin, S: Clemmons) with 13 yes votes and 1 no vote:

**MOTION
9/07-05**

ACCEPT THE FOLLOWING FY 2008-09 Part B ALLOCATION RECOMMENDATIONS:

Part B Allocation Recommendations FY 2008				
Service Category	County	Allocations FY 2007	Allocations FY 2008	Difference +/-
Outpatient/Ambulatory Medical Care	Pinellas	\$55,000	\$55,000	\$0
Outpatient/Ambulatory Medical Care	Polk	\$59,059	\$59,059	\$0
Outpatient/Ambulatory Medical Care	Highlands	\$9,000	\$9,000	\$0
Outpatient/Ambulatory Medical	Hardee	\$0	\$15,000	\$15,000

Care				
Outpatient/Ambulatory Medical Care	Manatee	\$41,756	\$41,756	\$0
Total Outpatient/Ambulatory Medical Care:		\$164,815	\$179,815	\$15,000
Service Category				
AIDS Pharmaceutical Assistance	TSA	\$295,000	\$275,000	-\$20,000
AIDS Pharmaceutical Assistance	Manatee	\$30,100	\$30,100	\$0
Total AIDS Pharmaceutical Assistance:		\$325,100	\$305,100	-\$20,000
Service Category				
Medical Case Management	Pinellas	\$343,269	\$343,269	\$0
Medical Case Management	Pasco	\$53,675	\$53,675	\$0
Medical Case Management	Polk	\$172,260	\$172,260	\$0
Medical Case Management	Highlands	\$25,974	\$25,974	\$0
Medical Case Management	Manatee	\$110,264	\$110,264	\$0
Medical Case Management/Eligibility	Hillsborough	\$45,000	\$45,000	\$0
Medical Case Management/Eligibility	Pinellas	\$45,000	\$45,000	\$0
Total Medical Case Management:		\$795,442	\$795,442	\$0
Service Category				
Health Insurance Premiums/Cost Sharing	TSA	\$190,000	\$190,000	\$0
Total Health Insurance Premiums/Cost Sharing:		\$190,000	\$190,000	\$0
Service Category				
Oral Health	Pinellas	\$42,000	\$42,000	\$0
Oral Health	Polk	\$22,000	\$22,000	\$0
Oral Health	Manatee	\$6,500	\$6,500	\$0
Oral Health	Hardee	\$0	\$5,000	\$5,000
		\$70,500	\$75,500	\$5,000
Service Category				
Planning Council Support	TSA	\$83,743	\$83,743	\$0
Total Planning Council Support:		\$83,743	\$83,743	\$0
Service Category				
Direct Client Services Fund	TSA	\$1,000	\$1,000	\$0
Direct Client Services Fund	Highlands	\$10,394	\$10,394	\$0
Total Direct Client Services Fund:		\$11,394	\$11,394	\$0
Service Category				

Outpatient/Ambulatory Emerging Communities	Manatee	\$76,093	\$76,093	\$0
Total Emerging Communities:		\$76,093	\$76,093	\$0

**FY 08-09
ALLOCATIONS
Part A**

All voting members present were asked to disclose any conflict of interest prior to discussion and voting. Members were provided with the implementation plan which shows the number of clients served and units of service by service category and 2007 service priorities in addition to the recommendations presented last month. Members shared alternatives to various service reallocations considering the priorities, core services, number of clients potentially impacted, and possible other community resources to obtain the same or similar service.

After some discussion, the following motion passed (M: Clemmons, S: Hasiba) with 10 yes votes, 5 no votes and 1 abstention (Merida):

**MOTION
9/07-06**

ACCEPT THE FOLLOWING FY 2008-09 Part A ALLOCATION RECOMMENDATIONS:

Part A Allocation Recommendations FY 2008				
Service Category	County	Allocations FY 2007	Allocations FY 2008	Difference +/-
Outpatient/Ambulatory HIV/TB	Pinellas	\$51,205	\$0	(\$51,205)
Outpatient/Ambulatory HIV/TB	Hillsborough	\$39,840	\$39,840	\$0
Outpatient/Ambulatory Medical Care	Hernando	\$93,475	\$93,475	\$0
Outpatient/Ambulatory Medical Care	Hillsborough	\$1,541,179	\$1,541,179	\$0
Outpatient/Ambulatory Medical Care	Pasco	\$75,000	\$75,000	\$0
Outpatient/Ambulatory Medical Care	Pinellas	\$785,628	\$846,898	\$61,270
Outpatient/Ambulatory Specialty Care	Hillsborough	\$47,443	\$47,443	\$0
Outpatient/Ambulatory WIC and Adol	Hillsborough	\$259,063	\$259,063	\$0
Outpatient/Ambulatory WIC	Pasco	\$15,000	\$15,000	\$0
Outpatient/Ambulatory WIC	Pinellas	\$128,720	\$128,720	\$0
Outpatient/Ambulatory WIC-Adol	Pinellas	\$50,000	\$50,000	\$0
Total Outpatient/Ambulatory Medical Care		\$3,086,553	\$3,096,618	\$10,065

Service Category				
Medical Case Management	Hillsborough	\$226,653	\$276,653	\$50,000

Medical Case Management	Pasco/Hernando	\$96,000	\$96,000	\$0
Medical Case Management	Pinellas	\$493,702	\$493,702	\$0
Medical Case Management (Inmate)	Hillsborough	\$79,893	\$79,893	\$0
Medical Case Management (Inmate)	Pinellas	\$82,598	\$82,598	\$0
Medical Case Management (Specialty)	Hillsborough	\$127,767	\$127,767	\$0
Case Management Eligibility	Hillsborough	\$0	\$45,000	\$45,000
Case Management Eligibility	Pinellas	\$0	\$45,000	\$45,000
Total Medical Case Management:		\$1,106,613	\$1,246,613	\$140,000

Service Category				
Food Bank	Hillsborough	\$102,903	\$102,903	\$0
Food Bank	Pasco/Hernando	\$37,493	\$37,493	\$0
Food Bank	Pinellas	\$156,361	\$156,361	\$0
Food Bank Nutritional Supplements	Hills/Pasco/Hern (EMA)	\$26,000	\$26,000	\$0
Food Bank Nutritional Supplements	Hills/Pasco/Hern (EMA)	\$22,000	\$22,000	\$0
Total Food Bank:		\$344,757	\$344,757	\$0

Service Category				
Housing Assistance	Hillsborough	\$84,975	\$0	(\$84,975)
Housing Assistance	Pasco/Hernando	\$20,000	\$0	(\$20,000)
Housing Assistance	Pinellas	\$142,425	\$0	(\$142,425)
Total Housing Assistance:		\$247,400	\$0	(\$247,400)

Service Category				
AIDS Pharmaceutical Assistance	Hillsborough Pasco Hernando	\$951,544	\$951,544	\$0
AIDS Pharmaceutical Assistance	Pinellas	\$689,686	\$689,686	\$0
Total AIDS Pharmaceutical Assistance		\$1,641,230	\$1,641,230	\$0

Service Category				
Mental Health	Hillsborough	\$112,177	\$112,177	\$0
Mental Health	Pasco/Hernando	\$6,777	\$6,777	\$0
Mental Health	Pinellas	\$62,575	\$62,575	\$0
Total Mental Health		\$181,529	\$181,529	\$0

Service Category				
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Oral Health	Hernando	\$134,641	\$134,641	\$0
Oral Health	Hillsborough	\$186,271	\$186,271	\$0
Oral Health	Pasco	\$13,206	\$13,206	\$0
Oral Health	Pinellas	\$168,850	\$168,850	\$0
Total Oral Health		\$502,968	\$502,968	\$0

Service Category				
Health Insurance Premiums	EMA	\$395,000	\$395,000	\$0
Total Health Insurance Premiums		\$395,000	\$395,000	\$0

Service Category				
Substance Abuse	Hillsborough	\$150,000	\$150,000	\$0
Substance Abuse	Pinellas	\$190,208	\$190,208	\$0
Total Substance Abuse		\$340,208	\$340,208	\$0

Service Category				
Transportation	Hillsborough	\$55,100	\$55,100	\$0
Transportation	Pinellas	\$63,000	\$0	(\$63,000)
Transportation	Pasco/Hernando	\$55,000	\$55,000	\$0
Total Transportation		\$173,100	\$110,100	(\$63,000)

Service Category				
Legal Services	EMA	\$90,870	\$0	(\$90,870)
Total Legal (Client Advocacy)		\$90,870	\$0	(\$90,870)

Service Category				
Other Support Services- Acupuncture	EMA	\$30,000	\$0	(\$30,000)
Total Other Support Services		\$30,000	\$0	(\$30,000)

Service Category				
Quality Management	EMA	\$60,000	60,000	
Total Quality Management		\$60,000	60,000	\$0

Service Category				
Administration**		\$715,260	\$715,260	\$0
Total Administration		\$715,260	\$715,260	\$0

Total Grant		\$8,915,488	\$8,634,283	-\$281,205
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** Administration now includes Program Support, Management Information System (MIS) costs, and Care Council Support

**COMMUNITY
CONCERNS/
ANNOUNCE-
MENTS**

There were no community concerns or announcements presented.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 2:50 p.m.