



**RESOURCE PRIORITIZATION AND ALLOCATION RECOMMENDATIONS
SUNCOAST HOSPICE, CLEARWATER
THURSDAY, SEPTEMBER 8, 2011
11:00 A.M. - 12:30 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Marty Clemmons, Chair at 11:00 a.m.
- ATTENDANCE** Members Present: Ginny Boucher, Marty Clemmons, Lisa Cohen, Ann DePoole, Nolan Finn, Brandi Geoit, William Harper, Dave Konnerth, Bobbi Lambert, Lorraine Langlois, Suzanne Lewis, Vince Lisbon, Rick Mendiola, Joe Parramore, Billy Quercia, Jim Roth, Elizabeth Rugg
Members Absent: John Geeslin, Ben Interrante, Marilyn Merida, Bob Reynolds, Amanda Schall, Woody Wilbanks, Joy Winheim
Guests Present: Belinda Alexander, Andrew Paquette
Grantee Staff Present: Aubrey Arnold, Dorinda Seth
Health Councils Staff Present: Collette Tomberlin
- CHANGES TO AGENDA** Members agreed by consensus to add Balancing the FY '12-'13 Budget with the revised Grant Award as Item XI. and MAI Allocations and Reallocations as Item XII.
- ADOPTION OF MINUTES** The minutes for August 11, 2011 were approved (M: Parramore, S: Quercia) with 17 yes votes, 0 no votes and 0 abstentions.
- CARE COUNCIL REPORT** Marty shared that the Care Council approved two new associate members and approved the FY '12-13 Part A and Part B allocations based on the interim grant award to allow the procurement process to move forward. The Care Council will hold their October full day retreat for members to include a clinical update, quality management information, a refresher on the Sunshine Law and information on volunteer recruitment and engagement. The timing of the grant award will also necessitate a short business meeting which will be held at 9AM. Lunch will be provided by Mac McDougale of AB Specialty Pharmacy.
- Aubrey Arnold reported that the Grantee's office received the final Notice of Grant award totaling \$9,411,546 in Part A funds including MAI. This is a difference of \$51,433 less than our total funds from last year. The formula award went up slightly, the supplemental went down slightly and \$41, 537 in MAI carry over from FY09 was unexpectedly included. The Part B award typically follows the Part A award by 30 days.

The procurement process is moving forward and the tentative bid document release date is September 19th with applications due in mid November.

The Part A grant guidance was recently received and our application team is working to put the grant application together by the end of October. We will be requesting a ten percent increase.

Ryan White program staff which includes Aubrey Arnold, Dorinda Seth, Debbie Hill and Teresa Newgent will move from County Center to the Lee Davis Center on Friday. E-mail and phone contacts will remain the same. New address will be 3402 North 22nd Street in Tampa.

The AIDS Drug Assistance Program (ADAP) has 4,033 waitlisted clients statewide as of September 2, 2011. All clients in the local area are still receiving medications via patient assistance programs and the local pharmacy funding.

Hillsborough County Board of County Commissioners is considering aligning the mileage reimbursement rate with the federal rate which would currently result in an increase in the mileage reimbursement for PLWHAs.

There is a new ADAP Premium Plus program where clients who are eligible for both Medicare Part D and ADAP get their medications from a CVS retail or mail order pharmacy to cover the out-of-pocket expenses.

The Centers for Disease Control (CDC) announced that they are funding high impact prevention focused in twelve cities across the country where 44% of the HIV cases are located. In Florida, this includes only Miami and Ft. Lauderdale.

The Quality Management provider shared the results of the last quarter's client satisfaction surveys. A CQI (Continuous Quality Improvement) survey was distributed to providers and they are now analyzing the results of this assessment.

WORK PLAN

The committee voted (M: Harper, S: Roth) unanimously to approve the work plan for 2011 – 2012 as presented.

APPROVE THE '11-'12 COMMITTEE WORK PLAN AS PRESENTED

CHAIR AND CO-CHAIR ELECTION

Dave Konnerth was nominated for the position of Chair. Nolan Finn and Brandi Geoit were nominated for Co-Chair. Each accepted the nomination. Nominations were closed and Dave was elected by acclamation. Members voted to elect Nolan Finn as Co-Chair.

ELECT DAVE KONNERTH AS CHAIR AND NOLAN FINN AS CO-CHAIR

MEETING DAY, TIME, LOCATION

The committee agreed by consensus:

HOLD COMMITTEE MEETINGS ON THE SECOND THURSDAY OF EACH MONTH AT 11:00 AM. HOLD MEETINGS AT CURRENT LOCATION AT

THE SUNCOAST HOSPICE ON ROOSEVELT BOULEVARD

Dave Konnerth had checked availability at the Hospice and we are able to meet at this location through the end of next year once it can be booked.

EXPENDITURE REPORTS

The committee reviewed the expenditure reports. There were no significant outlying contracts. Most contracts are within their spending rate or the Grantee's office is aware of, and monitoring, the situation if they are not.

Last year, we spent out 99.1% of our funds and have about \$70,000 in carry-over. It was noted that Part D received a 3% cut because they did not spend out all of their money last year.

BALANCE FY '11-'12 BUDGET WITH FINAL GRANT AWARD

Once the final grant award was received, the Grantee's office created two additional columns of recommendations. The 'revision based on the new award' column reflects the 25% reduction based on the final amount to be reduced (\$51,433 total) from the lowest priority services first. The 'revision based on Grantee recommendation' column reflects a reduction of the total amount necessary, but moves money to Non-Medical Case Management to allow the funding of an eligibility worker to help process client eligibility to meet a new state mandate. Hillsborough County can no longer accept notices of eligibility from any agency not contracted by them.

The following motion passed (M: Finn, S: Parramore) with 17 yes votes, 0 no votes and no abstentions:

TO BALANCE THE CURRENT FY '11-'12 PART A BUDGET WITH THE FINAL GRANT AWARD, APPROVE THE REVISIONS BASED ON THE GRANTEE RECOMMENDATIONS IN THE FAR RIGHT COLUMN BELOW:

FY11/12 PART A REDUCTION OPTIONS

2010 Priority Ranking	Service Category	2011 Allocation	Adopted 25% Reduction	Revision Based on new Award	Revision Based on Grantee Recommendation
1	Outpatient/Ambulatory Medical Care	\$3,159,502			
2	AIDS Pharmaceutical Assistance (Local)	\$1,511,230			
3	Medical Case Management	\$1,171,524			\$20,000
4	Health Insurance Premium & Cost Sharing Assistance	\$447,500			
5	Oral Health Care	\$543,418	-\$72,077 13.26%		
6	Mental Health Services	\$231,529	-\$57,882		
7	Substance Abuse Services (Outpatient)	\$340,208	-\$85,052		
15	Food Bank/Home Delivered Meals	\$339,757	-\$84,939	-\$29,110	-\$74,110
16	Medical Transportation	\$89,290	-\$22,323	-\$22,323	-\$22,323
17	Case Management (Non-medical)	\$90,000			\$25,000
N/A	Quality Management	\$60,000			
	Planning Council Support, Assessment				

**BALANCE FY
'12-'13
BUDGET WITH
REVISED
GRANT
AWARD**

The committee reviewed the FY '12-'13 allocation recommendations which restore some funding based on the final grant award for this year. A new recommendation included with this revision is to add a Non-Medical Case Manager to process Patient Assistance Program (PAP) applications. There is also a recommended increase in Insurance Premiums to move many waitlisted clients to enrolled status in the local Insurance Services Program. The following motion passed (M: Harper, S: Finn) with 17 yes votes, 0 no votes and no abstentions:

**APPROVE THE FY '12-'13 PART A and B ALLOCATIONS AS
PRESENTED BELOW:**

FY12 Part A Allocation Recommendations

Service Category	County	Allocations FY 2011	Allocations FY 2012	Increase Decrease
Outpatient/Ambulatory Medical Care	Hernando	\$78,475	\$78,475	
Outpatient/Ambulatory Medical Care	Hillsborough	\$39,840	\$1,937,525	\$1,897,685
Outpatient/Ambulatory Medical Care	Hillsborough	\$1,541,179		(\$1,541,179)
Outpatient/Ambulatory Specialty Care	Hillsborough	\$47,443		(\$47,443)
Outpatient/Ambulatory WIC and Adol	Hillsborough	\$259,063		(\$259,063)
Outpatient/Ambulatory Medical Care	Pasco	\$87,000	\$102,000	\$15,000
Outpatient/Ambulatory WIC	Pasco	\$15,000		(\$15,000)
Outpatient/Ambulatory Medical Care	Pinellas	\$912,782	\$1,148,342	\$235,560
Outpatient/Ambulatory WIC	Pinellas	\$128,720		(\$128,720)
Outpatient/Ambulatory WIC-Adol	Pinellas	\$50,000		(\$50,000)
Total Outpatient/Ambulatory Medical Care:		\$3,159,502	\$3,266,342	\$106,840

The overall increase to OAMC of \$106,840 was allocated between Hillsborough County \$50,000, and Pinellas County \$56,840

Service Category	County	Allocations FY 2011	Allocations FY 2012	Increase Decrease
Medical Case Management	Hillsborough	\$276,653	\$276,653	
Medical Case Management (Inmate)	Hillsborough	\$79,893	\$79,893	
Medical Case Management (Specialty)	Hillsborough	\$127,767	\$127,767	
Medical Case Management	Pasco/Hernando	\$96,000	\$141,000	\$45,000
Medical Case Management	Pinellas	\$508,613	\$508,613	
Medical Case Management (Inmate)	Pinellas	\$82,598	\$82,598	
Total Medical Case Management:		\$1,171,524	\$1,216,524	\$45,000

Service Category	County	Allocations FY 2011	Allocations FY 2012	Increase Decrease
Food Bank	Hillsborough	\$102,903	\$0	(\$102,903)
Food Bank	Pasco/Hernando	\$37,493	\$0	(\$37,493)
Food Bank	Pinellas	\$156,361	\$0	(\$156,361)
Food Bank Nutritional Supplements	Hills/Pasco/Hernando (EMA)	\$26,000	\$0	(\$26,000)
Food Bank Nutritional Supplements	Hills/Pasco/Hernando (EMA)	\$17,000	\$0	(\$17,000)
Total Food Bank:		\$339,757	\$0	(\$339,757)

Service Category	County	Allocations FY 2011	Allocations FY 2012	Increase Decrease
AIDS Pharmaceutical Assistance	EMA		\$1,511,230	\$1,511,230
AIDS Pharmaceutical Assistance	Hillsborough/Pasco/Hernando	\$851,544	\$0	(\$851,544)
AIDS Pharmaceutical Assistance	Pinellas	\$659,686	\$0	(\$659,686)
Total AIDS Pharmaceutical Assistance:		\$1,511,230	\$1,511,230	\$0

Service Category	County	Allocations FY 2011	Allocations FY 2012	Increase Decrease
Case Management Eligibility	Hillsborough	\$45,000	\$90,000	\$45,000
Case Management Eligibility	Pinellas	\$45,000	\$90,000	\$45,000
Case Management (PAP)	EMA	\$0	\$50,000	\$50,000
Total Case Management:		\$90,000	\$180,000	\$90,000

**MAI FY '11-'12
REALLOCATIONS
AND FY '12-13
ALLOCATIONS**

Included in the final grant award was a small increase in MAI funding as well as a bit of carry over from FY '09. The following motion passed (M: Roth, S: Quercia) with 17 yes votes, 0 no votes and no abstentions:

APPROVE THE FY '11-'12 MAI REALLOCATIONS and FY '12-'13 ALLOCATIONS AS PRESENTED BELOW:

FY11/12 Minority AIDS Initiative Reallocations Recommendations				
Service	County	Contract Amount	Increase	Revised Amount
Treatment Adherence (Black)	Pinellas	61,907	20,000	81,907
Treatment Adherence (Hispanic)	Pinellas	46,096	0	46,096
Treatment Adherence (Black)	Hillsborough	83,542	18,010	101,552
Treatment Adherence (Hispanic)	Hillsborough	84,824	15,000	99,824
Substance Abuse (Black)	Hillsborough/F	58,765	5,000	63,765
Substance Abuse (Hispanic)	Hillsborough/F	15,961	5,000	20,961
Total Available			63,010	

FY12 Minority AIDS Initiative Allocations Recommendations				
Service	County	Allocation Amount	Increase	Revised Amount
Treatment Adherence (Black)	Pinellas	74,940	15,000	89,940
Treatment Adherence (Hispanic)	Pinellas	64,550	6,473	71,023
Total Available			21,473	

COMMUNITY CONCERNS/ ANNOUNCEMENTS

Members announced upcoming community events.

There are new Care Council recruitment brochures with new artwork available. Members were asked to help distribute them at local agencies and events.

Marty shared that David Hasiba passed away over the weekend. His dedication to the Care Council will be missed.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 12:25 p.m.