



**RESOURCE PRIORITIZATION AND ALLOCATION RECOMMENDATIONS
HOSPICE, CLEARWATER
THURSDAY, SEPTEMBER 10, 2009
11:00 A.M. - 12:30 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Dave Konnerth, Chair at 11:00 a.m.
- ATTENDANCE** Members Present: Ginny Boucher, Marty Clemmons, Dave Konnerth, Suzanne Lewis, Vince Lisbon, Mac McDougale, Bob Reynolds, Jim Roth, Elizabeth Rugg, Woody Wilbanks
- Members Absent: Lisa Cohen, William Harper, David Hasiba, Lorraine Langlois, John Melartin, Marylin Merida, Andrew Paquette
- Guests Present: Jean Jones, Suzanne Matthews, Rick Mendiola, Bill Quertia, Priya Rajkumar
- Grantee Staff Present: Aubrey Arnold
- Health Councils Staff Present: Collette Tomberlin
- CHANGES TO AGENDA** There are no Part B reallocations, so this item was removed from the agenda.
- ADOPTION OF MINUTES** The minutes for August 13 were approved (M: Boucher, S: Clemmons) with 10 yes votes, 0 no votes and 2 abstentions (Konnerth, Reynolds).
- CARE COUNCIL REPORT** Dave shared that the Care Council approved the MAI allocations for FY 09-10, adopted the minimum standards of care for peer support services, approved the revisions to the service caps/limits document, approved two new voting members and approved a bylaw revision regarding conflict of interest. The Clients Services Committee has finalized their newly diagnosed brochure which can be customized by county or area. It is available in Spanish or English. The Grantee announced that the FY 08-09 carryover, earmarked for Insurance Services, should be received by the end of September. There will be a network provider meeting on Friday, October 2nd at the Children's Board to discuss the invoicing process and reconciliation through RWIS, policy updates and provider awards. Our area has received verification that we are in compliance with client level data requirements.
- FY 09-10 Expenditure Reports** The Committee reviewed the expenditures for Part A, Part B and GR (General Revenue). The reports show July '09 actual expenditures versus projections. Members were reminded that expenditure reports from the Grantee's office reflect paid expenses versus submitted. Reallocation recommendations are minimal since most contracts are on target with their spending rate. Providers were surveyed regarding their needs and the

Grantee's office received requests for about a half million dollars in expressed need in contrast to the \$67,700 available for reallocation. Contracts will be reviewed again in December for final reallocations. The Grantee's office has already made some allowable shifts within the same county and service category. The following motion passed (M: Rugg, S: Boucher) with 10 yes votes, and 0 no votes:

APPROVE THE FY 09-10 PART A REALLOCATION RECOMMENDATIONS AS FOLLOWS:

PART A REALLOCATIONS RECOMMENDATIONS				
Service	County	Current Amount	Decrease	Revised Amount
Outpatient/Ambulatory	Hernando	93,475	-16,000	77,475
Medical Transportation	Hillsborough	55,100	-27,000	28,100
Medical Transportation	Pasco/Hernando	55,000	-18,700	36,300
Mental Health	Pasco/Hernando	6,777	-6,000	777
Total			-67,700	
Service	County	Current Amount	Increase	Revised Amount
Outpatient/Ambulatory	Pinellas	722,147	42,700	764,847
AIDS Pharmaceutical Assistance	Pinellas	689,686	25,000	714,686
Total			67,700	

The Grantee's office changed the billing schedule for providers effective in August. Providers may choose to bill semi-monthly or monthly, but must comply with specific dates. The change in billing will spread the work flow for the accounting staff and improve cash flow for smaller organizations who depend on timely reimbursement.

Woody Wilbanks expressed that there is an increased need for oral health services in Polk and Highlands Counties. He would like to see an increase of \$25K in Polk and \$30K in Highlands. Aubrey indicated that much of the DCSF (Direct Client Services Fund) dollars are devoted to oral health services in Highlands since they do not have a specific contracted provider.

09-10 WORK PLAN

The committee reviewed the draft of the work plan and discussed if they were being successful with meeting the PLWH committee composition goal. The following motion passed (M: Reynolds, S: Rugg) with 10 yes votes and 0 no votes:

APPROVE THE 09-10 COMMITTEE WORK PLAN AS PRESENTED

**CHAIR AND
CO-CHAIR
ELECTION**

Members nominated Marty Clemmons as Chair and Dave Konnerth as Co-Chair. Both accepted the nomination. The following motion passed (M: Rugg, S: Roth) with 8 yes votes, 0 no votes and 2 abstentions (Clemmons, Konnerth):

ELECT MARTY CLEMMONS AS CHAIR AND DAVE KONNERTH AS CO-CHAIR

**MEETING DAY,
TIME ,
LOCATION**

There were some specific requests to move the meeting day and the location. Members discussed the advantages and disadvantages of various meeting locations and times, as well as continuing to hold their meeting immediately following the Planning and Evaluation Committee meeting. The following motion passed (M: Reynolds, S: Rugg) with 10 yes votes and 0 no vote:

HOLD COMMITTEE MEETINGS ON THE SECOND THURSDAY OF EACH MONTH AT 11:00 AM. HOLD MEETINGS AT CURRENT LOCATION AT THE HOSPICE BAYFOREST ON ROOSEVELT AVENUE

**COMMUNITY
CONCERNS/
ANNOUNCE-
MENTS**

Members announced upcoming community events.

The Florida Department of Health Bureau of HIV/AIDS released a mobilization report *Man Up: The Crisis of HIV/AIDS Among Florida's Men*. The report is available on the Bureau website.

There will be a leadership training on Tuesday, October 13 from noon until 4:30 at the Children's Board. Committee chairs, co-chairs and other interested individuals are encouraged to attend.

Bob stated that the Membership Committee is reviewing the idea of moving the retreat month so that there is not a need for a business meeting on the same day. Recently there has been an RAPRC action item that has needed attention at each of the retreats. Bob asked for suggestions of months that this might not be so likely to happen.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 12:05 p.m.