



**RESOURCE PRIORITIZATION AND ALLOCATION RECOMMENDATIONS  
HOSPICE, CLEARWATER  
THURSDAY, NOVEMBER 12, 2009  
11:00 A.M. - 12:30 P.M.**

**MINUTES**

- CALL TO ORDER** The meeting was called to order by Marty Clemmons, Chair at 11:05 a.m.
- ATTENDANCE** Members Present: Ginny Boucher, Marty Clemmons, Lisa Cohen, David Hasiba, Dave Konnerth, Suzanne Lewis, Vince Lisbon, Bob Reynolds, Jim Roth, Elizabeth Rugg
- Members Absent: William Harper, Lorraine Langlois, Mac McDougale, John Melartin, Marylin Merida, Andrew Paquette, Bill Quertia, Woody Wilbanks
- Guests Present: Mario Ferri, Suzanne Matthews, Priya Rajkumar, Gilda Roman-Nay-Torres
- Grantee Staff Present: Ray Reed, Bindi Shukla
- Health Councils Staff Present: Collette Tomberlin
- CHANGES TO AGENDA** There were no changes to the agenda.
- ADOPTION OF MINUTES** The minutes for October 8 were approved (M: Boucher, S: Roth) with 10 yes votes and 0 no votes.
- CARE COUNCIL REPORT** Marty shared that the Care Council approved a new voting member, adopted the 2009 Demographics and Epidemiology report, and approved allocations for Part A and Part B and MAI Carry Over. The Part A grant application was submitted, Part B will receive some additional funds to spend during the next contract year and the Grantee's office will now oversee HOPWA funds for Manatee County. The Ryan White Extension Act was enacted for four years with a five percent increase at the federal level.
- ASSESSMENT OF THE ADMINISTRATIVE MECHANISM** Gilda Roman-Nay-Torres presented a draft of the Assessment of the Administrative Mechanism (AAM). She stated that there have been changes in the administrative process that have impacted outcomes. She reviewed the steps in completing the assessment, highlighted the findings and detailed the invoice processing timeline.
- The following motion passed (M: Hasiba, S: Rugg) with 10 yes votes and 0 no votes:
- APPROVE THE FY 09 ASSESSMENT OF THE ADMINISTRATIVE**

**MECHANISM REPORT WITH CHANGES AND CORRECTIONS AND  
FORWARD TO CARE COUNCIL FOR APPROVAL**

**COMMUNITY  
CONCERNS/  
ANNOUNCE-  
MENTS**

Members announced upcoming community events including those for World AIDS Day.

**ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 12:30 p.m.