



**RESOURCE PRIORITIZATION AND ALLOCATION RECOMMENDATIONS
HOSPICE, CLEARWATER
THURSDAY, JUNE 11, 2009
11:00 A.M. - 12:30 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Dave Konnerth, Chair at 11:10 a.m.
- ATTENDANCE** Members Present: Ginny Boucher, Marty Clemmons, Lisa Cohen, William Harper, Dave Konnerth, Lorraine Langlois, Suzanne Lewis, Vince Lisbon, Marilyn Merida, Andrew Paquette, Bob Reynolds, Jim Roth, Elizabeth Rugg, Woody Wilbanks
- Members Absent: David Hasiba, John Melartin
- Guests Present: Lolita Emmanuel-Brown, Suzanne Matthews, Rick Mendiola, Joy Winheim
- Grantee Staff Present: Aubrey Arnold, Dorinda Seth
- Health Councils Staff Present: Collette Tomberlin
- CHANGES TO AGENDA** Members agreed by consensus to add MAI allocations.
- ADOPTION OF MINUTES** The minutes for May 14 were approved (M: Clemmons, S: Roth) with 13 yes votes and 0 no votes.
- CARE COUNCIL REPORT** Dave Konnerth shared that the Care Council approved six new and four returning members, elected Dave as Chair, Janet Kitchen as Vice Chair and David Hasiba as Parliamentarian. Revisions to the minimum standards of care were approved as well as the Part A increase allocation. A bylaw revision regarding conflict of interest was introduced for review. The Grantee shared that an RFA is ready to go out for the Part A increase and some MAI funds. The unexpended Part A funds from the last grant year have been requested as carry-over. Concerns were shared from ADAP (AIDS Drug Assistance Program) staff regarding aligning Part A eligibility with Part B and a concern from the Insurance Services Program provider regarding program changes to accommodate increased demand for service.
- FY 08-09 Final Expenditure Reports** The Committee reviewed the final reallocation of funds by the Grantee's office within the last 60 days of the contract year. Some of the funds were from administration due to an unfilled staff position for several months. Money was directed to emergency housing (emergency rent and utilities) to help meet the increasing need for housing, mostly in Pinellas County.
- The General Revenue funding required a 4% holdback last year and rather

than affecting multiple providers and services, the Grantee's office decided to apply the entire holdback to the Insurance Services Program. They were then given some additional Part A funds to offset the loss of General Revenue.

The Grantee's office agreed to bring information to the next meeting on any uncompensated services during the last fiscal year with the understanding that they can only document what was submitted to them and recorded.

Several members suggested that the Grantee's office be more aggressive with reallocations and not wait until the final 60 days of the contract period.

**MAI
ALLOCATIONS**

Members reviewed the MAI expenditure report. Several members felt that we should allocate the full amount of funding each year and not just expiring contracts. This would affirm the existing contracts and funding in place and create a simpler paper trail for the Assessment of the Administrative Mechanism.

The following motion passed (M: Merida, S: Langlois) with 13 yes votes and 0 no votes:

APPROVE THE FY 09-10 MAI ALLOCATION RECOMMENDATIONS AS FOLLOWS:

MAI ALLOCATION RECOMMENDATIONS		
Service	County	Recommended Funding
Substance Abuse Treatment	Hillsborough	\$58,765
Substance Abuse Treatment	Pinellas	\$39,177
	Total	\$97,942
Treatment Adherence	Pinellas	\$168,366
Treatment Adherence	Hillsborough	\$139,490
Treatment Adherence	Pasco/Hernando	\$96,006
	Total	\$403,862
	Total:	\$501,804

**FY 08-09
CARRYOVER**

Ryan White Part A is eligible for \$28,137.66 in Carry Over funds for FY 09. These funds are formally requested from HRSA (the funding source) and "carried over" from FY 08. The funds represent the unexpended portion of the FY 08 Part A award.

The Carry Over allocation is not recurring and is not subject to the procurement process. Health Insurance is a core service and the economic downturn has resulted in unprecedented demand. Allocating these funds to Health Insurance will help meet the increased demand for services. The following motion passed (M: Clemmons, S: Cohen) with 12 yes votes, 0 no

votes and 1 abstention (Rugg):

**APPROVE THE FY 08 PART A CARRYOVER ALLOCATION
RECOMMENDATION AS FOLLOWS:**

Service	County	Current Allocation	FY 08 Carry Over	Revised Allocation
Health Insurance Premium & Cost Sharing	EMA	\$447,500	\$28,137.66	\$475,637.66
Totals			\$28,137.66	

**COMMUNITY CONCERNS/
ANNOUNCEMENTS**

Members announced upcoming community events.

The committee will meet at the Hospice on First Avenue South in St. Petersburg in July. We will need to secure a different meeting space beginning January 2010.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 12:10 p.m.