



**RESOURCE PRIORITIZATION AND ALLOCATION RECOMMENDATIONS  
HOSPICE, CLEARWATER  
THURSDAY, JANUARY 8, 2009  
11:00 A.M. - 12:30 P.M.**

**MINUTES**

- CALL TO ORDER** The meeting was called to order by Dave Konnerth, Chair at 11:35 a.m.
- ATTENDANCE** Members Present: Ginny Boucher, Marty Clemmons, William Harper, David Hasiba, Dave Konnerth, Suzanne Lewis, Patrick Mercier, Marilyn Merida, Andrew Paquette, Bob Reynolds, Jim Roth, Elizabeth Rugg  
Members Absent: Carla Baity, Lisa Cohen, Lorraine Langlois, John Melartin, Jackie Walsch, Woody Wilbanks  
Guests Present: Denis Hayes, Gilda Roman-Nay-Torres  
Grantee Staff Present: Aubrey Arnold  
Health Councils Staff Present: Collette Tomberlin
- CHANGES TO AGENDA** There were no changes to the agenda.
- ADOPTION OF MINUTES** The minutes for December 11 were approved (M: Roth, S: Clemmons) with 12 yes votes and 0 no votes.
- CARE COUNCIL REPORT** Dave shared that the Care Council tabled a bylaw revision, approved the Part A eligibility criteria with an extended deadline for implementation, approved the Part B allocations for 2009-10 and the Part B reallocations for 2008-09. The Part B allocations include \$100,000 for housing assistance. The Care Council Chair stated that committee reports will be skipped on the agenda if the committee leadership is not in attendance.
- At the meeting, the Grantee asked individuals to support the AIDS Institute as they push for the reauthorization of the Ryan White legislation this year. The grantee had also announced that the Department of Health has again given permission to use unspent Polk HOPWA (Housing Opportunities for People with AIDS) funds in the EMA counties (Hernando, Hillsborough, Pasco, Pinellas) effective January 1, 2009. These funds must be accessed through case management.
- Aubrey also announced a deadline for all clients to have an eligibility determination to continue receiving services of March 1, 2009. He stated that the transition from Gulf Coast to the new service providers is going well. The new case management agencies (Metropolitan Charities and Francis House) have been given some administrative dollars for start up costs so that they

can transition clients as of February 1, 2009. Other service providers should be able to start seeing clients on March 1, 2009.

**AAM  
METHODOLOGY  
AND DATA**

Several questions were raised during the discussion leading up to the approval of the Assessment of the Administrative Mechanism (AAM) that indicated a review of certain aspects was needed. Gilda Roman-Nay-Torres of RNT and Associates requested feedback on the Care Council survey instrument and the overall process of the AAM. She reminded members that RNT is contracted to assess the Grantee's office on the items previously determined by this committee and that they are not auditors.

Members requested that a means of tracking invoice processing errors from the Grantee's office be developed rather than just tracking provider errors. Members also requested that data be provided in the full range along with the average and to look at the situations on the extreme ends of the range to determine reasons for the extremes.

Members were requested to submit any feedback on the specifics of the Care Council or provider surveys to Gilda via e-mail by Friday, January 16. Consider items mentioned during discussion such as; do we need a separate instrument for RPARC and Care Council, do we need to ask more questions or different questions.

RNT will consider surveying the Care Council members in July so that members have been a part of the planning body for a full year and would be more familiar with the process.

**COMMUNITY  
CONCERNS/  
ANNOUNCE-  
MENTS**

Members announced upcoming community events.

**ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 12:35 p.m.