



**RESOURCE PRIORITIZATION AND ALLOCATION RECOMMENDATIONS
HOSPICE, CLEARWATER
THURSDAY, APRIL 8, 2010
11:00 A.M. - 12:30 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Marty Clemmons, Chair at 11:05 a.m.
- ATTENDANCE** Members Present: Ginny Boucher, Marty Clemmons, David Hasiba, Vince Lisbon, Marylin Merida, Andrew Paquette, Bob Reynolds, Elizabeth Rugg
Members Absent: Lisa Cohen, William Harper, Dave Konnerth, Lorraine Langlois, Suzanne Lewis, Jim Roth, Woody Wilbanks
Guests Present: none
Grantee Staff Present: Aubrey Arnold, Dorinda Seth
Health Councils Staff Present: Collette Tomberlin
- CHANGES TO AGENDA** Members agreed to add the Part A Allocation Reduction Recommendations.
- ADOPTION OF MINUTES** The minutes for January 14 were approved (M: Merida, S: Hasiba) with 8 yes votes and 0 no votes.
- AAM FINDINGS** The Grantee's office prepared the 'Grantee Final Response and Corrective Action Plan' in response to the FY 2009 Assessment of the Administrative Mechanism (AAM). The document details the action that has been taken or planned for each of the four items of concern.
- MAI REALLOCATIONS** Part A MAI (Minority AIDS Initiative) funds are under utilized in one category and need to be re-allocated in order to ensure full utilization of grant funds by the close of the program year (July 31, 2010). MAI funds can only be spent in contracted MAI service categories.
The grantee's office recommended MAI re-allocation within the same service category to provide additional services to eligible Black MAI clients receiving substance abuse treatment services in Hillsborough and Pinellas Counties. The Grantee's office is considering options for the new contract year including moving the money to be used differently or contracting with a new provider for this service. Many Hispanics are located in North Pinellas County, but there are fewer service locations in that area.

The following motion passed (M: Hasiba, S: Merida) with 8 yes votes and 0 no votes:

REALLOCATE THE PART A MAI FY 09-10 FUNDING AS FOLLOWS:

MAI Re-Allocation From:

Service	County	Allocation Amount	Amount Decreased	Revised Allocation Amount
Substance Abuse/Hispanic	Hillsborough/ Pinellas	\$39,177	\$34,064	\$5,113
Totals			\$34,064	

MAI Re-Allocation To:

Service	County	Allocation Amount	Amount Increased	Revised Allocation Amount
Substance Abuse/Black	Hillsborough/ Pinellas	\$58,765	\$34,064	\$92,829
Totals			\$34,064	

**PART A
ALLOCATION
REDUCTIONS**

The Notice of Grant Award was received and is a 2% decrease from the previous year. Our formula award totals \$6,454,492 and our supplemental award totals \$2,416,571. Minority AIDS Initiative funds awarded \$532,414 for a grand total in Part A funds equal to \$9,403,477.

The decrease totals \$189,789. The Grantee's office removed 10% from the administrative budget leaving a total of \$170,810 in decreases from contracted services. The Grantee's office recommended reductions to contracts that were not on target last year and had to be reduced to align with actual expenditures based on historical spending. Each provider that would be affected was contacted and is aware of the potential cut. Contract modifications will be made since contracts were issued to begin the grant year on March 1, 2010.

The following motion passed (M: Hasiba, S: Rugg) with 7 yes votes, 1 no votes and 0 abstentions:

**APPROVE THE FY 10-11 PART A ALLOCATION REDUCTION
RECOMMENDATIONS AS FOLLOWS:**

PART A ALLOCATIONS REDUCTIONS RECOMMENDATIONS FY 10-11				
Service	County	Current Amount	Decrease	Revised Amount
Outpatient/Ambulatory	Hernando	93,475	-15,000	78,475
AIDS Pharmaceutical Assistance	Hillsborough /Pasco /Hernando	951,544	-100,000	851,544
AIDS Pharmaceutical Assistance	Pinellas	689,686	-30,000	659,686
Medical Transportation	Hillsborough	55,100	-20,810	34,290
Nutritional Supplements	EMA	22,000	-5,000	17,000
Total			-170,810	

**COMMUNITY
CONCERNS/
ANNOUNCE-
MENTS**

Members announced upcoming community events.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 12:30 p.m.