



**RESOURCE PRIORITIZATION AND ALLOCATION RECOMMENDATIONS
HOSPICE, ST. PETERSBURG
THURSDAY, NOVEMBER 13, 2008
12:30 P.M. - 2:00 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Marty Clemmons, Co-Chair at 12:35 p.m.
- ATTENDANCE** Members Present: Marty Clemmons, Lisa Cohen, David Hasiba, Suzanne Lewis, Lee Luther, John Melartin, Marylin Merida, Andrew Paquette, Woody Wilbanks
- Members Absent: Carla Baity, Ginny Boucher, William Harper, Dave Konnerth, Lorraine Langlois, Patrick Mercier, Bob Reynolds, Jim Roth, Elizabeth Rugg, Jackie Walsch
- Guests Present: Suzanne Matthews, Mac McDougle, Gilda Roman-Nay-Torres
- Grantee Staff Present: Aubrey Arnold, Dorinda Seth
- Health Councils Staff Present: Collette Tomberlin
- CHANGES TO AGENDA** There were no changes to the agenda.
- ADOPTION OF MINUTES** There was not a quorum of voting members. Action items will be distributed to absent members for their vote. The minutes for October 9 were approved (M: Hasiba, S: Melartin) with 16 yes votes, 0 no votes and 1 abstention (Wilbanks).
- Marty shared that the RPARC item that was presented via e-mail/phone vote from last month regarding the FY 08-09 Part B Increase and Carry Over Allocations was approved on October 23rd and forwarded to the Care Council.
- CARE COUNCIL REPORT** Marty Clemmons shared that the Care Council approved four new voting members, the Part A and B allocations for FY 09-10, and the Part B Increase, Carryover and Cleanup allocations for the current fiscal year. The Care Council also reviewed bylaw revisions to be voted on at the next Care Council meeting.
- FY 08 PART B Reallocations** The FY 08 Part B increase in funds was originally allocated to the Direct Client Services Fund (DCSF), but further review of provider survey responses show that the funds are needed to meet the increase demand for core services. The following motion passed (M: Melartin, S: Hasiba) with 16 yes votes and 1 no vote:
- REALLOCATE FY 08 PART B FUNDING AS FOLLOWS:**
- Coming From:

Service	County	Current Allocation	Increase/ Decrease	Revised Allocation
Direct Client Service Funds	TSA	\$142,004	-\$136,004	\$6,000
Total			-\$136,004	

Going To:

Service	County	Current Allocation	Increase/ Decrease	Revised Allocation
Medical Case Management	Pinellas	\$343,269	\$46,004	\$389,273
Oral Health	Pinellas	\$92,000	\$90,000	\$182,000
Total			\$136,004	

ASSESSMENT OF THE ADMINISTRATIVE MECHANISM

Gilda Roman-Nay-Torres presented the draft of the Assessment of the Administrative Mechanism (AAM). She shared the methodology for completing the report, the findings in each area, and noted that all areas of concern from the previous year have been addressed. The following motion passed (M: Hasiba, S: Melartin) with 13 yes votes and 1 no vote and 1 abstention (Mercier).

ACCEPT THE ASSESSMENT OF THE ADMINISTRATIVE MECHANISM AND FORWARD TO CARE COUNCIL FOR APPROVAL.

COMMUNITY CONCERNS/ ANNOUNCEMENTS

Members announced upcoming community events including those for World AIDS Day.

Marty asked members to consider changing the time of the meeting. The hour long break between P&E and RPARC is difficult for attendees of both meetings, especially if P&E runs over at all. There is not enough time to get lunch, eat and be ready for the next meeting in time. Members were asked to consider having both meeting occur either before or after lunch.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 1:35 p.m.