



**RYAN WHITE CARE COUNCIL
RESOURCE PRIORITIZATION AND ALLOCATION RECOMMENDATIONS
PINELLAS PARK STATION
THURSDAY, DECEMBER 14, 2006
12:30 – 2:00 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Dave Konnerth, Chair at 12:40 p.m.
- ATTENDANCE** Members Present: Carla Baity, David Konnerth, Jeannie Lewis, Suzanne Lewis, John Melartin, Marilyn Merida, Andrew Paquette, Bob Reynolds, Jim Roth, Elizabeth Rugg
Members Absent: Michael Amidei, Lisa Cohen, Lorraine Langlois, Lee Luther, Woody Wilbanks
Guests Present: William Harper, Suzanne Matthews, Patrick Mercier, Gilda Roman-Nay-Torres, Bill Thomas
Grantee Staff Present: Aubrey Arnold, Wilma Genter, Dorinda Seth
Health Councils Staff Present: Judit Hahn, Collette Tomberlin
- CHANGES TO AGENDA** None
- ADOPTION OF MINUTES** The minutes for September 14, 2006 were approved with 8 yes votes, 0 no votes and 1 abstention (Lewis).
- CARE COUNCIL REPORT** Dave Konnerth reported that the Care Council discussed making the April retreat a full day, heard progress of the Request For Application (RFA) process and the Ryan White Information System (RWIS) audit, accepted two new members, adopted revisions to the Minimum Standards of Care for Oral Health and for Case Management, and adopted the Resource Analysis.
- FY2006/07 REALLOCATION RECOMMENDATIONS** The Chair asked Aubrey to explain the recommendations from the Grantee's office. Aubrey stated that this is the final reallocation for the fiscal year 2006-2007, and it is very important to spend down each line item as closely as possible. None of these reallocations will affect a provider's budget for the upcoming year. The Grantee's office determined all contracts that were under-expended by more than five percent and discussed a reallocation decrease with each of those providers. Members discussed some specific questions regarding individual contracts. The Grantee stated that MAI (Minority AIDS Initiative) Funding is a special set

aside fund that will have some unexpended dollars at fiscal year end due to the late start of some of those programs. For all contracts, previous year's performance and spend down is considered as well as a contract's reallocation frequency and quantity. Core services will continue to receive full funding as we work to get them at full capacity to fully expend their allocations. The following motion passed (M: Melartin, S: Roth) with 9 yes votes, 0 no votes, and 1 abstention (Baity).

MOTION 12/06- 01

ACCEPT THE FOLLOWING FY 2006-2007 TITLE I AND TITLE II REALLOCATION RECOMMENDATIONS AS AMENDED:

| TITLE I FINAL REALLOCATIONS (Decreases) | | | | |
|--|------------------------|------------------------|-----------------|--------------------------------|
| Service | County | Contract Amount | Decrease | Revised Contract Amount |
| Amb/Outpatient (HIV/TB) | Pinellas | 51,205 | -17,000 | 34,205 |
| Amb/Outpatient | Pinellas | 142,291 | -16,000 | 126,291 |
| Amb/Outpatient | Hernando | 93,475 | -15,000 | 78,475 |
| Drug Reimbursement | Hills, Pasco, Hernando | 988,968 | -30,000 | 958,968 |
| Case Management | Pinellas | 61,983 | -25,000 | 36,983 |
| Case Management | Pasco/Hernando | 96,000 | -20,000 | 76,000 |
| Health Insurance | EMA | 350,000 | -20,000 | 330,000 |
| Transportation | Hillsborough | 55,100 | -8,600 | 46,500 |
| Transportation | Pasco/Hernando | 50,000 | -18,000 | 32,000 |
| Mental Health | Hillsborough | 27,194 | -12,000 | 15,194 |
| Mental Health | Pinellas | 39,293 | -10,000 | 29,293 |
| Housing (residential) | Hillsborough | 157,525 | -20,000 | 137,525 |
| Substance Abuse | Hillsborough | 150,000 | -53,000 | 97,000 |
| Substance Abuse | Pinellas | 106,908 | -50,000 | 56,908 |
| Substance Abuse | Pinellas | 43,300 | -16,000 | 27,300 |
| Care Council Support | EMA | 147,150 | -25,000 | 122,150 |
| Quality Management | EMA | 11,728 | -11,728 | 0 |
| Total Decreases | | | -367,328 | |

| TITLE I FINAL REALLOCATIONS (Increases) | | | | |
|---|----------------|-----------------|----------------|-------------------------|
| Service | County | Contract Amount | Increase | Revised Contract Amount |
| Amb/Outpatient | Pinellas | 643,337 | 5,000 | 648,337 |
| Amb/Outpatient | Pasco | 75,000 | 14,000 | 89,000 |
| Amb/Outpatient (Adol) | Hillsborough | 59,952 | 4,875 | 64,827 |
| Amb/Outpatient (WIC) | Hillsborough | 199,111 | 15,000 | 214,111 |
| Drug Reimbursement | Pinellas | 689,656 | 50,000 | 739,656 |
| Case Management | Hillsborough | 68,680 | 55,000 | 123,680 |
| Case Management | Hillsborough | 81,922 | 30,000 | 111,922 |
| Case Management | Pinellas | 95,676 | 40,000 | 135,676 |
| Oral Health | Pinellas | 168,850 | 2,500 | 171,350 |
| Mental Health | Hillsborough | 84,983 | 12,000 | 96,983 |
| Mental Health | Pasco/Hernando | 6,777 | 3,000 | 8,777 |
| Food Bank | Hillsborough | 102,903 | 20,000 | 122,903 |
| Food Bank | Pinellas | 156,361 | 7,500 | 163,861 |
| Food Bank | Pasco/Hernando | 37,493 | 5,000 | 42,493 |
| Nutritional Supplements | EMA | 20,139 | 7,500 | 27,639 |
| Legal Services | EMA | 90,870 | 50,000 | 140,870 |
| Acupuncture | EMA | 30,000 | 13,000 | 43,000 |
| Program Support (MIS) | EMA | 181,180 | 32,953 | 214,133 |
| Total Increases | | | 367,328 | |

| TITLE II FINAL REALLOCATIONS (Decreases) | | | | |
|--|----------|-----------------|----------|-------------------------|
| Service | County | Contract Amount | Decrease | Revised Contract Amount |
| Case Management | Pinellas | 104,914 | -35,000 | 69,914 |
| Case Management | Polk | 172,260 | -25,000 | 147,260 |
| Case Management | Manatee | 110,264 | -5,000 | 105,264 |

| | | | | |
|-----------------------------------|-----|---------|-----------------|---------|
| Drug Reimbursement | TSA | 222,000 | -25,000 | 197,000 |
| Health Insurance | TSA | 190,000 | -10,000 | 180,000 |
| Direct Client Service Fund (DCSF) | TSA | 9,528 | -6,000 | 3,528 |
| Total Decreases | | | -106,000 | |

| TITLE II FINAL REALLOCATIONS (Increases) | | | | |
|--|----------|----------|----------------|-------------------------|
| Service | County | Contract | | Revised Contract Amount |
| | | Amount | Increase | |
| Amb/Oupatient | Polk | 30,000 | 15,000 | 45,000 |
| Amb/Oupatient | Pinellas | 55,000 | 25,000 | 80,000 |
| Drug Reimbursement | Manatee | 30,100 | 5,000 | 35,100 |
| Case Management | Pinellas | 121,738 | 20,000 | 141,738 |
| Oral Health | Pinellas | 42,000 | 32,500 | 74,500 |
| Oral Health | Polk | 22,000 | 8,500 | 30,500 |
| Total Increases | | | 106,000 | |

Dec-06

As the committee reviewed expenditure data, it was noted that the spending rate calculation was different for Title I and for Title II. The Title II rate is the correct calculation previously agreed to by the committee. The target spending rate is one (1) meaning the contract is right on target to expend all funds within the contract year. Anything over one means they are over-expended and numbers less than one indicate the contract is under-expended.

ASSESSMENT OF THE ADMINISTRATIVE MECHANISM

Gilda of RNT & Associates shared the results from the report with the committee and explained the process for determining the values in some of the charts. After reviewing the report and discussing various elements, the following motion passed (M: Reynolds, S: Roth) with 8 yes votes, 0 no votes, and 0 abstentions:

MOTION 12/06 – 02

ADOPT THE ASSESSMENT OF THE ADMINISTRATIVE MECHANISM AS AMENDED.

**ANNOUNCEMENTS/
COMMUNITY
CONCERNS**

Members announced upcoming events that are posted on the website at www.thecarecouncil.org

Bob Reynolds announced a joint meeting with the Membership and Client Services Committees in December that will be a presentation on Medicare Part D.

Patrick Mercier announced that Tampa Bay AIDS Network (TBAN) is having a fundraising raffle. Tickets are currently available and the drawing will be held New Year's Eve.

Aubrey shared that the CARE Act Reauthorization has passed both the House and Senate and awaits the President's signature. The legislation is for three years.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 2:20 p.m.