



**RESOURCE PRIORITIZATION AND ALLOCATION RECOMMENDATIONS
HOSPICE, ST. PETERSBURG
TUESDAY, DECEMBER 4, 2007
12:30 P.M. - 2:00 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by David Konnerth, Chair at 12:40 p.m.
- ATTENDANCE** Members Present: Carla Baity, Ginny Boucher, Marty Clemmons, Lisa Cohen, William Harper, David Hasiba, Dave Konnerth, Lorraine Langlois, John Melartin, Patrick Mercier, Marilyn Merida, William Perry, Bob Reynolds, Jim Roth, Elizabeth Rugg
- Members Absent: Suzanne Lewis, Lee Luther, Andrew Paquette, Woody Wilbanks
- Guests Present: Armando Carrasco, Michelle Carrasco, Lolita Emmanuel-Brown, Suzanne Matthews
- Grantee Staff Present: Aubrey Arnold, Dorinda Seth
- Health Councils Staff Present: Collette Tomberlin
- CHANGES TO AGENDA** There were no changes to the agenda.
- ADOPTION OF MINUTES** The minutes for November 8 were approved (M; Merida, S: Clemmons) with 12 yes votes, 0 no votes and 1 abstention (Konnerth).
- PART A REALLOCATION RECOMMENDATIONS** The Grantee's office provided reallocation recommendations to the committee based on responses to a provider survey detailing each agency's needs, the Care Council service prioritization list, and current expenditures. The Grantee's office also provided expenditure reports for Part A, Part A MAI, Part B and General Revenue (GR) through October 2007. They included a narrative report to summarize each service category by funding stream to explain spending rates and to provide some rationalization for each suggested decrease or increase. Each agency that has a recommended decrease was contacted to discuss the potential decrease and any impact on services. Providers anticipate no decline in direct client services due to any proposed funding reallocations.
- Some members mentioned the new legislative mandate that the grant be 98% expended or we lose our supplemental award in the upcoming year

which is around \$2.6 million. Members discussed specific contracts that were over and under expended and reasons for some limitations that prohibit certain contractors from fully expending their funds.

Members agreed that it would be easier to understand the logic behind a recommendation if an additional column were added to the chart detailing the reason for and/or impact of the decrease in funding; e.g., if the decrease correlates to a staff vacancy or will limit service to clients. The following motion passed (M: Langlois, S: Perry) with 14 yes votes and 0 no votes:

**MOTION
12/07-02**

ACCEPT THE FOLLOWING FY 2007-08 PART A REALLOCATION RECOMMENDATIONS:

PART A REALLOCATIONS				
Service	County	Contract Amount	Decrease	Revised Contract Amount
Outpatient/ Ambulatory	Hillsborough	809,989	-50,000	759,989
Outpatient/ Ambulatory	Pinellas	142,291	-13,342	128,949
Medical Case Management	Pinellas	70,676	-20,000	50,676
Medical Case Management	Pinellas	83,322	-33,000	50,322
Health Insurance Premiums	EMA	395,000	-10,000	385,000
Medical Transportation	Pasco/Hernando	45,000	-22,000	23,000
Oral Health	Pasco	13,206	-4,000	9,206
Housing Services	Pinellas	127,425	-28,000	99,425
Housing Services	Pasco/Hernando	16,200	-2,000	14,200
Food Bank/Nutritionals	Hillsborough/Pasco/ Hernando	20,500	-9,000	11,500
Planning Council Support	EMA	142,150	-15,009	127,141
Unobligated Funds	EMA	8,264	-8,264	0
Total Available			-214,615	

Service	County	Contract Amount	Increase	Revised Cont. Amt
Outpatient/ Ambulatory	Pinellas	643,337	55,000	698,337
AIDS Pharmaceutical Assistance	Hillsborough/Pasco/ Hernando	951,544	23,009	974,553
Medical Case Management Inmate	Hillsborough	79,893	10,000	89,893
Medical Case Management Inmate	Pinellas	82,598	12,000	94,598
Medical Case Management	Pinellas	319,043	30,000	349,043
Oral Health	Hillsborough	186,721	30,000	216,721
Mental Health	Hillsborough	25,000	6,000	31,000
Mental Health	Pinellas	24,000	9,000	33,000
Mental Health	Pinellas	38,575	6,000	44,575
Substance Abuse	Pinellas	108,799	14,000	122,799
Substance Abuse	Pinellas	81,409	19,606	101,015
Grand Total			214,615	

**PART B
REALLOCATION**

Members reviewed the expenditure reports and narrative report for Part B services. The following motion passed (M: Rugg, S: Roth) with 14 yes votes, 0 no votes and 1 abstention (Baity):

**MOTION
12/07-02**

ACCEPT THE FOLLOWING FY 2007-08 PART B REALLOCATION RECOMMENDATIONS:

PART B REALLOCATIONS				
Service	County	Contract Amount	Decrease	Revised Cont. Amt
Outpatient/ Ambulatory	Manatee	41,756	-15,000	26,756
AIDS Pharmaceutical Assistance	Manatee	30,100	-9,000	21,000
Medical Case Management	Manatee	90,264	-11,000	79,264
Case Management Eligibility	Pinellas	45,000	-12,000	33,000
Case Management Eligibility	Hillsborough	45,000	-14,000	31,000

Planning Council Support	TSA	83,743	-16,844	66,899
Total Available			-77,844	
Service	County	Contract Amount	Increase	Revised Cont. Amt
Outpatient/ Ambulatory	Pinellas	55,000	41,000	96,000
AIDS Pharmaceutical Assistance	Hillsborough/Pasco/ Hernando	275,000	9,000	284,000
Medical Case Management	Pinellas	121,738	27,844	149,582
Grand Total			77,844	

**GRANTEE
AUTHORITY ON
REALLOCATIONS**

In light of the new legislative requirement, it is imperative that expenditures under the Formula award be as high as possible (at least 98%). Therefore, the Grantee is requesting authority over any last minute reallocations that may need to take place between final reallocations by the committee and the Care Council and the end of the grant year (Feb 29 for Part A and March 31 for Part B). The Grantee will report to the RPARC and Care Council all reallocations decisions made within 60 days of the end of the grant period.

The following motion passed (M: Rugg, S: Merida) with 14 yes votes and 1 no vote:

**MOTION
12/07-03**

GIVE THE GRANTEE DISCRETIONARY AUTHORITY OVER ANY FURTHER REALLOCATIONS THROUGH THE END OF THE GRANT YEAR

**COMMITTEE
TRAINING**

The Grantee offered to arrange training for the committee based on recent discussion of the patient education expenditures as a sub-service of outpatient/ambulatory medical care. Primary Care providers are willing to share information on what comprises a unit of service for primary care and patient education. This training will allow committee members to better understand the services we are buying with Ryan White funds in order to make decisions regarding future allocations and reallocations. Committee members agreed that this was a good opportunity to learn more about specific services, but did not want the training to turn into a chance to air grievances against a particular

provider or to question the practices of an agency since that falls under the responsibility of the Grantee's office. The Committee leadership and Grantee agreed to integrate these suggestions when arranging the training. They will also consider providing training on the role of the Grantee's office and the role of the committee.

It was suggested that the client comments gathered in the quality management process be shared with the Care Council to better understand how to improve services.

COMMUNITY CONCERNS/ ANNOUNCEMENTS

David Hasiba is concerned that not all provider agencies have a posted grievance policy. Aubrey stated that it is a contract requirement and agreed to follow up.

Lisa Cohen shared flyers and announced a community forum on the spread of HIV among men who have sex with men. The forum will be Wednesday, December 12 from 10AM-12PM at the Pinellas County Health Department.

William Perry is opening a clinic on 94th Ave North in St. Pete for mental health counseling.

Armando Carrasco announced the 'Safety First Dances for AIDS' event to be held in February as a fundraiser for Safety First.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 2:20 p.m.