

**RYAN WHITE CARE COUNCIL
PLANNING AND EVALUATION COMMITTEE
SEPTEMBER 20, 2005
10:00 A.M.**

MINUTES

CALL TO ORDER

The meeting was called to order at 10:10 a.m. by Mark Mischan in the absence of the Chair and Co-Chair.

ATTENDANCE

Members Present: Vivian Candelaria, Marie Dolphin, Barb Green, Natalie Jackson, Amy Mock, John Melartin, Mark Mischan, Bob Reynolds, and Woody Wilbanks.

Members Absent: Elizabeth Bailey, Lisa Cohen, James McGarvey, Deborah Robinson, and Jim Roth

Guests Present: Gilda Roman-Nay-Torres, Dixie Morgese

Staff Present: Aubrey Arnold, Teresa Kelly

CHANGES TO AGENDA

There was an addition of a discussion of the housing minimum standard as item IX –A to the agenda.

APPROVAL OF MINUTES

Corrections included spelling of Al Fryette's name. Minutes were approved.

CARE COUNCIL REPORT

The Care Council voted to approve two new members. Andrew Paquette was named to serve as point of contact for public policy issues, and Bob Reynolds will serve as parliamentarian. Both will be backed-up by Wendell Martin. All members were asked to assist in gathering information on policy issues to forward to Andrew. There was discussion about gasoline costs and committees will be asked to discuss ways in which they could conserve resources. Extensive discussion of housing and transportation issues took place. There will be a brief business meeting to vote on RPARC Allocations following the retreat on October 5th.

ELECTIONS

Jim McGarvey was appointed Chair and Bob Reynolds was appointed Co-Chair.

**MEETING DATE/TIME/
LOCATION**

The Committee decided to continue meeting on the 3rd Tuesday of the month from 10:00 to 11:30 at Pinellas County Social Services. Staff advised members that the next few meetings would probably run longer due to amount of work that the committee needs to complete.

RESOURCE ANALYSIS

Staff informed the committee that the resource analysis section was being enhanced and could continue to accept revisions until November 10th. There was discussion about the difficulty in obtaining capacity, wait list and other information from some providers. Bob Reynolds asked if volunteers could help track down missing information which was gladly accepted. The following motion was passed:

MOTION 05/9-01

THAT THE RESOURCE ANALYSIS FORMAT BE ACCEPTED AS CHAPTER AND THAT REVISIONS WILL CONTINUE THROUGH NOVEMBER 10, 2005.

MINIMUM STANDARDS

Mark provided background on the issues surrounding the mental health minimum standards. The Grantee was to have met with providers, specifically the provider in question, to determine what programmatic adjustments could be made. The Grantee will also talk to Jeanette Reid, who spearheaded the concerns which originated from the Women, Infants, Children, Youth and Families committee (WICY&F).

The following motion was passed:

MOTION 05/09-02

THAT THE MENTAL HEALTH MINIMUM STANDARDS REMAIN AS ADOPTED, BUT THE GRANTEE WILL ADDRESS CONCERNS RAISED THROUGH CONTRACTING AND PROGRAMMING MEANS.

Vivian Candelaria announced her conflict as a housing provider. She went on to discuss standard #6 as no longer being relevant. Changes to the way in which housing services are applied for have made

the development of a plan of self-sufficiency a requirement to receive emergency housing assistance among all Ryan White providers. Clients who are accessing the service now are needing funds due to an unexpected situation such as roof repair following a storm, or expensive car repairs that left a shortfall for rent.

The committee discussed several alternatives to re-word the standard, and discussed that the original standards were written to allow non-case managed clients to access services. Since all clients accessing this assistance must complete a form that includes a plan of self-sufficiency, the following motion was approved: (Candelaria and Dolphin abstained)

MOTION 05/09-03

THAT ITEM #6 BE DELETED FROM THE HOUSING STANDARDS AND THAT ALL STANDARDS BE REVISED WITH THE NEW COMMITTEE NAME. THE GRANTEE WILL OBTAIN INPUT FROM HOUSING PROVIDERS AND THIS ISSUE WILL BE FORWARDED TO THE CARE COUNCIL IN NOVEMBER, 2005.

John Melartin expressed his disagreement with the vote.

COMMUNITY CONCERNS

Aubrey introduced Gilda Roman-Nay-Torres and Dixie Morgese of RNT and Associates. They provided a brief discussion of the Quality Management contract and the MAI capacity building contract which they will be working on.

John Melartin shared a request that the Client Services Committee made for a study on housing and transportation issues. Marie Dolphin shared that HOPWA had set aside \$100,000 for a consultant to assist in forming a coalition on HIV housing for the EMA. They will also be conducting a needs assessment of housing needs, identifying gaps, inventorying resources and developing a strategic plan. The contract begins October 1st and participation from the Care Council and consumers will be needed. She will provide updates as they become available.

Francis House has invited Habitat for Humanity to discuss how someone qualifies to receive services. Up to 25 homes may be available.

ANNOUNCEMENTS

Al Fryette has resigned from the committee and is moving to South Carolina. He thanked the committee for listening to his concerns on behalf of clients.

Aubrey announced that the Title I application draft is complete and available for review/comment.

Mark thanked Lorraine of Metro Charities for assisting in finding a scholarship for him to attend USCA. He will bring back information to share, and offered to get information on specific issues of interest to anyone.

NEXT MEETING

The next meeting will be held on October 17, 2005 at 10:00 a.m., Pinellas County Social Services in St. Petersburg.

ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 12:05 P.M.