



**PLANNING AND EVALUATION COMMITTEE
HOSPICE, ST. PETERSBURG
THURSDAY, OCTOBER 11, 2007
10:00 A.M. - 11:30 A.M.**

MINUTES

CALL TO ORDER The meeting of the Planning and Evaluation Committee was called to order by Jim McGarvey, Chair at 10:10 a.m.

ATTENDANCE Members Present: Ginny Boucher, Marty Clemmons, David Hasiba, Jim McGarvey, John Melartin, Patrick Mercier, Vicky Oliver, Jim Roth
Members Absent: Barb Green, Lee Luther, Marylin Merida, Bob Reynolds, Woody Wilbanks, Jr.
Guests Present: Michael Amidei, Lisa Cohen, Lois Hall, Jacqueline Walsh
Grantee Staff Present: none
Health Councils Staff Present: Collette Tomberlin

CHANGES TO AGENDA Jim suggested we discuss the Care Council report first, and members agreed by consensus.

ADOPTION OF MINUTES The minutes for September 13 were approved unanimously.

CARE COUNCIL REPORT Jim was unable to attend the meeting and asked anyone in attendance to share information. Staff shared that Care council passed the allocations for MAI, Part B and Part A. There was discussion on the Part A allocations and several members were confused about their ability to vote after disclosing their conflict of interest. Once all information was presented and discussed, the allocation passed.

WICY&F STANDARDS FOR CASE MANAGEMENT The Women, Infants, Children, Youth and Families Committee (WICY&F) created draft Case Management standards to address the specific needs of women, infants, children and youth. Planning and Evaluation members felt it would keep things simplified for providers if the standards for women, infants and children were integrated into the regular case management standards. The following motion passed (M: Hasiba, S: Clemmons) with 8 yes votes and 0 no votes:

MOTION APPROVE THE MINIMUM STANDARDS OF CARE FOR CASE

10/07-01

MANAGEMENT OF WOMEN, INFANTS AND CHILDREN AND INTEGRATE INTO THE GENERAL MINIMUM STANDARDS OF CARE FOR CASE MANAGEMENT

MINIMUM STANDARDS OF CARE

The committee reviewed the minimum standards of care for Food Bank/Home Delivered Meals/Nutritional Supplements, Medical Nutrition Therapy, and Rehabilitation Services. The standards were reviewed to ensure alignment with the new service definitions from HRSA (Health Resources and Services Administration) and had previously been reviewed by the Health Services Advisory Committee from the clinical perspective. One change in terminology was noted to revise Title I to Part A. The following motion passed (M: Clemmons, S: Hasiba) with 8 yes votes and 0 no votes:

MOTION
10/07-02

APPROVE THE REVISED MINIMUM STANDARDS OF CARE FOR FOOD BANK/HOME DELIVERED MEALS/NUTRITIONAL SUPPLEMENTS, MEDICAL NUTRITION THERAPY, AND REHABILITATION SERVICES

ELIGIBILITY FOR PART A AND B

Members were provided with the minutes from the ad hoc group that met in July 2006 as well as excerpts from the P&E meetings that discussed the topic of eligibility. Members were also given data on the number of clients receiving primary care and insurance services during the previous fiscal year that are above 300% Federal Poverty Level (FPL). Members discussed the progression of events since the ad hoc meeting and reasons individuals had previously stated in favor of and against the alignment. Members felt that that they had many questions that needed answers before approving the alignment (exceptions process, grandfathering clients into services, services available to clients through other funding sources) and would like to request some detailed data from the Grantee's office about individuals over 300% FPL by service category. The committee will keep this item on the agenda for the next meeting.

COMMUNITY CONCERNS

Michael Amidei shared his phone number and asked that he be contacted to advocate and get assistance for homeless individuals who may be living in cars or have specific medical needs.

Michael also announced that a transitional time tent city will be established from Dec 1-April 15. Any input or suggestions for helping those with special needs (refrigerated medications, injections administered) should be brought to his attention.

ANNOUNCEMENTS

Lisa Cohen announced that the Pinellas County Health Department will offer rapid testing beginning November 1, will soon begin genotyping first time positive and treatment naïve patients, and that the health department has integrated Hepatitis screening and vaccines in their STD clinic.

05/27/08

Lisa announced that October 15 is Latino HIV/AIDS Awareness Day and that health department will host a CDC broadcast from 1-3 PM on Latinos and HIV.

Project Connect was held at the St Pete Coliseum to provide services to homeless individuals and more than 1000 were in attendance.

Michael announced that an encampment will be set up in Pinellas County at the corner of 49th St and 118th Ave to house homeless individuals.

Patrick Mercier indicated that TBAN/Gulf Coast has received several phone calls in the past few weeks regarding inaccurate information that the agency is closing. Patrick stated that they are one of the social service agencies that will benefit from the Shop for a Cause at Macy's department store this Saturday.

ADJOURNMENT There being no further business to come before the Committee, the meeting was adjourned at 11:25 a.m.