



**PLANNING AND EVALUATION COMMITTEE
HOSPICE, ST. PETERSBURG
THURSDAY, FEBRUARY 14, 2008
10:00 A.M. - 11:30 A.M.**

MINUTES

CALL TO ORDER The meeting of the Planning and Evaluation Committee was called to order by Jim McGarvey, Chair at 10:05 a.m.

ATTENDANCE Members Present: Marty Clemmons, Barb Green, David Hasiba, Lee Luther, Jim McGarvey, John Melartin, Patrick Mercier, Jim Roth, Woody Wilbanks, Jr.

Members Absent: Ginny Boucher, Marilyn Merida, Vicky Oliver, Bob Reynolds

Guests Present: Jana Balicki, Ramon Benitez, Steve Palermo

Grantee Staff Present: none

Health Councils Staff Present: Collette Tomberlin

CHANGES TO AGENDA There were no changes to the agenda.

ADOPTION OF MINUTES The minutes for November 8 were approved unanimously.

CARE COUNCIL REPORT Jim shared that the Care Council heard an update on the Quality Management program from Gilda of RNT & Associates. Each committee reported their meeting information for the last two months, but there were no action items for the Care Council to address.

ANONYMOUS NEEDS SURVEY REPORT Jim reminded members that the survey is normally conducted every three years, but we were delayed until the fourth year to align the survey schedule between Part A and Part B. Staff presented the report of data collected from the Anonymous Needs Survey. Members requested that the data be sorted by county to help make decisions about service needs in each area. This data will be sorted, analyzed and presented at the next meeting.

ELIGIBILITY ALIGNMENT Jim and Marty attended the last meeting of the Health Services Advisory Committee and gathered input. Most of the feedback centered along similar lines of discussion at previous P&E meetings. Considering the

new legislative requirement that 98% of our funds be expended or we risk losing our entire supplemental award (\$2.6M), the committee agreed by consensus to postpone any action on establishing eligibility requirements for Part A funds until the end of this grant year. Once it is determined how well we have expended our funds, then the committee may reconsider setting some eligibility requirements on income and assets.

COMMUNITY CONCERNS

No community concerns were shared.

ANNOUNCEMENTS

John announced the AIDS Partnership dinner will be held on Wednesday, February 20.

Jim indicated that with the passing of Amendment One, county governments may see an impact in services. Pinellas County expects to lose \$50 million in revenue and Hillsborough County expects to lose \$70 million.

Jim also stated that the Grantee's office is expecting the comprehensive plan guidance from Tallahassee any day. Once received, we will begin updating our comprehensive plan.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 11:15 a.m.