

**RYAN WHITE CARE COUNCIL
PLANNING AND EVALUATION COMMITTEE
PARK STATION
THURSDAY, OCTOBER 12, 2006
10:00 A.M.–11:30 A.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by the Chair, Jim McGarvey at 10:15 a.m.
- ATTENDANCE** Members Present: Barb Green, James McGarvey, John Melartin,
Members Absent: Lisa Cohen, Marie Dolphin, Lee Luther, Vicky Oliver, Bob Reynolds, Jim Roth, William Wilbanks, Jr.
Guests Present: Ramon Benitez, Marylin Merida, Andrew Paquette
Grantee Staff Present:
Health Councils Staff Present: Collette Tomberlin
- CHANGES TO AGENDA** There were no changes to the agenda.
- ADOPTION OF MINUTES** The minutes for September 14 were adopted as written with 5 yes votes, 0 no votes and 1 abstention (Wilbanks). Three votes were received via e-mail.
- CARE COUNCIL REPORT** Andrew Paquette reported that the retreat was informative. The Care Council passed three motions from RPARC at the business meeting: the reallocation of current year funds, the allocation of funds for next year, and a clarification of allocated funds for 2007-08 that had previously passed the Care Council. The Care Council also elected Wendell Martin as Vice Chair.
- COMP PLAN UPDATE–UNMET NEED** Staff shared an updated version of the unmet need section of the comprehensive plan. Members suggested a few changes in wording and passed the following motion (M: Green, S: Melartin) with 6 yes votes, and 0 no votes: (Three votes were received via e-mail.)
- Motion 10/06-01** **ACCEPT THE UNMET NEED SECTION OF THE COMPREHENSIVE PLAN AS AMENDED**

**REVIEW OF
MINIMUM
STANDARDS OF
CARE**

The committee reviewed the minimum standards of care for treatment adherence. Although the committee did not have any concerns regarding the standards or measures, they would like some clarification on the lead in paragraph on how the minimum standards of care are utilized by the Grantee's office. Since this same paragraph is repeated for every minimum standard, the committee will seek information from the Grantee's office for further review.

**RESOURCE
ANALYSIS**

Staff distributed a draft copy of the Resource Analysis. Members suggested the inclusion of a few additional agencies. The following motion passed (M: Green, S: Melartin) with 6 yes votes, 0 no votes: (Three votes were received via e-mail.)

Motion 10/06-02

ACCEPT THE RESOURCE ANALYSIS AS AMENDED

**CLIENT FOCUS
GROUPS**

Staff has scheduled three of the remaining five focus groups and is working on arrangements for the final two groups. Members were given dates and times of the scheduled groups.

**COMMUNITY
CONCERNS**

John Melartin mentioned that some recent litigation regarding negligent exposure may be causing individuals to refrain from HIV testing. If individuals may be held legally responsible for knowingly exposing others to the virus after they have received a positive test result, then many people may not get tested.

ANNOUNCEMENTS

Members announced upcoming events with more information available on the website at www.thecarecouncil.org

WICYF has moved the date of their Hispanic Town Hall to Friday, November 17th.

ADJOURNMENT

There being no further business to come before the Planning and Evaluation Committee, the meeting was adjourned at 11:30 p.m.