



**PLANNING AND EVALUATION COMMITTEE  
HOSPICE, ST. PETERSBURG  
THURSDAY, JUNE 12, 2008  
10:00 A.M. - 11:30 A.M.**

**MINUTES**

**CALL TO ORDER** The meeting of the Planning and Evaluation Committee was called to order by Jim McGarvey, Chair at 10:05 a.m.

**ATTENDANCE** Members Present: Ginny Boucher, Marty Clemmons, Barb Green, David Hasiba, Lee Luther, Jim McGarvey, Patrick Mercier, Marilyn Merida, Bob Reynolds, Jim Roth, Jackie Walsch, Woody Wilbanks, Jr.  
Members Absent: John Melartin  
Guests Present: Lisa Cohen, Danielle Kahl, Andrew Paquette, William Perry  
Grantee Staff Present: Aubrey Arnold  
Health Councils Staff Present: Collette Tomberlin

**CHANGES TO AGENDA** There were no changes to the agenda.

**ADOPTION OF MINUTES** The minutes for May 8 were approved (M: Hasiba, S: Boucher) unanimously.

**CARE COUNCIL REPORT** Jim shared that the Care Council did not meet in the month of June.

**COMP PLAN GOALS AND OBJECTIVES** The committee went through each of the goals and determined the estimated impact on clients and services. Several wording changes were also suggested. The following motion passed (M: Roth, S: Wilbanks) with 12 yes votes and 0 no votes:

**ACCEPT THE COMPREHENSIVE PLAN GOALS AND OBJECTIVES AND FORWARD TO CARE COUNCIL FOR APPROVAL**

**EXPERT/CASE MANAGER SURVEY REPORT** Staff presented the draft of the Expert/Case Manager Survey Report and pointed out highlights in the report. The following motion passed (M: Hasiba, S: Clemmons) with 12 yes votes and 0 no votes:

**ACCEPT THE FY 2008 NEEDS ASSESSMENT: EXPERT/CASE  
MANAGER SURVEY REPORT AND FORWARD TO CARE COUNCIL  
FOR APPROVAL**

**COMMUNITY  
CONCERNS**

There were no community concerns presented.

**ANNOUNCE-  
MENTS**

Members announced upcoming community events.

Lisa Cohen shared a report from the HIV/AIDS Bureau "Organizing to Survive: The HIV/AIDS Crisis Among Florida's Women." The report shows the significant disparities for Black women with HIV/AIDS. She has additional copies available.

Staff shared a follow-up to previous committee questions regarding how our area compared to others in Florida in the collection of Anonymous Needs Surveys. Our total service area represented 33% of the surveys collected throughout Florida

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**ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 11:20 a.m.