



**PLANNING AND EVALUATION COMMITTEE
HOSPICE, ST. PETERSBURG
THURSDAY, JULY 9, 2009
9:30 A.M. - 11:00 A.M.**

MINUTES

- CALL TO ORDER** The meeting of the Planning and Evaluation Committee was called to order by Marty Clemmons, Co-Chair at 9:50 a.m.
- ATTENDANCE** Members Present: Marty Clemmons, Lisa Cohen, Barb Green, Patrick Mercier, Marylin Merida, Jim Roth
Members Absent: Ginny Boucher, David Hasiba, James McGarvey, Andrew Paquette, Bob Reynolds, Woody Wilbanks
Guests Present: none
Grantee Staff Present: Aubrey Arnold
Health Councils Staff Present: Collette Tomberlin
- CHANGES TO AGENDA** There were no changes to the agenda.
- ADOPTION OF MINUTES** The minutes for May 14 were approved with the correction of one typographical error (M: Mercier, S: Green). Members in attendance approved the minutes and a voting quorum was achieved via e-mail.
- PEER ADVOCATE WORKGROUP UPDATE** Marty shared the minutes from the Peer Support Ad Hoc which included a service definition, program competencies/standards of care and a category for allocation of funding: treatment adherence counseling. After some discussion, the committee agreed to accept the information and pass it along to Care Council for approval. The following motion (M: Roth, S: Green) was approved with 9 yes votes, 0 no votes and 0 abstentions:
ACCEPT THE MINIMUM STANDARDS OF CARE AND FUNDING CATEGORY FOR THE PEER SUPPORT PROGRAM AND FORWARD TO CARE COUNCIL FOR APPROVAL.
- NEEDS ASSESSMENT: FOCUS GROUPS/ INTERVIEWS** Committee members discussed the option of conducting one-on-one interviews or focus groups and decided to not pursue either option. These activities are not required components and there are standing mechanisms in place for hearing concerns and other outlets for discussion. There are currently other activities that take priority and will more effectively utilize our limited resources.

COMMUNITY CONCERNS

With the current state of the economy resulting in a huge increase in demand on the Insurance Services Program, it is proving quite difficult to meet the needs of all clients. When clients are laid off and do not receive their COBRA paperwork for several months, AICP will not catch up those delayed months and Insurance Services Program does not currently have the funding to help as many of those clients. Everyone is seeking any other available resources to assist in this difficult time.

ANNOUNCEMENTS

National Testing Day was successful locally with agencies working together to provide HIV testing. Several hundred tests were administered.

Metro Charities will host Bar AIDS on August 27th as a fundraiser. Local bars will donate a portion of their proceeds.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 11:10 a.m.