



**PLANNING AND EVALUATION COMMITTEE
HOSPICE, CLEARWATER
THURSDAY, JANUARY 8, 2009
9:30 A.M. - 11:00 A.M.**

MINUTES

CALL TO ORDER The meeting of the Planning and Evaluation Committee was called to order by Jim McGarvey, Chair at 9:37 a.m.

ATTENDANCE Members Present: Ginny Boucher, Marty Clemmons, Barb Green, David Hasiba, Jim McGarvey, Patrick Mercier, Marylin Merida, Andrew Paquette, Bob Reynolds, Jim Roth

Members Absent: Lisa Cohen, Wendell Martin, John Melartin, Jackie Walsch, Woody Wilbanks, Jr.

Guests Present: Marie Dolphin, Denis Hayes

Grantee Staff Present: none

Health Councils Staff Present: Collette Tomberlin

CHANGES TO AGENDA There were no changes to the agenda.

ADOPTION OF MINUTES The minutes for December 11 were approved unanimously (M: Roth, S: Clemmons).

CARE COUNCIL REPORT Marty Clemmons shared that the Care Council tabled a bylaw revision, approved the Part A eligibility criteria with an extended deadline for implementation, approved the Part B allocations for 2009-10 and the Part B reallocations for 2008-09.

At the meeting, the Grantee asked individuals to support the AIDS Institute as they push for the reauthorization of the Ryan White legislation this year. The grantee had also announced that the Department of Health has again given permission to use unspent Polk HOPWA (Housing Opportunities for People with AIDS) funds in the EMA counties (Hernando, Hillsborough, Pasco, Pinellas) effective January 1, 2009. These funds must be accessed through case management.

Aubrey also announced a deadline for all clients to have an eligibility determination to continue receiving services of March 1, 2009. He stated that the transition from Gulf Coast to the new service providers is going well. The new case management agencies (Metropolitan Charities and Francis House) have been given some administrative dollars for start up costs so that they can transition clients as of February 1, 2009. Other service providers should be able to start

seeing clients on March 1, 2009.

P&E members asked for clarification from the Grantee's office on the responsibility of notifying clients that they are no longer eligible for services and to update RWIS (Ryan White Information System) to clearly show who is over the 400%FPL eligibility limit.

**TAMPA
HOUSING
PLAN REVIEW**

Bob Reynolds highlighted the importance of housing by quoting the conclusion from a study by the University of Maryland School of Pharmacy that states:

Housing is healthcare. Those housed are significantly more likely to receive HAART than those not housed. This association is not affected by other variables in our data set including service intensity, number of encounters, or the amount of medical services delivered to clients. The provision of housing appears to be an important intervention in the public health approach to HIV treatment.

Bob requested that the recommendations from the City of Tampa EMSA HIV/AIDS Housing Plan (pages 75-91) be included as part of the comprehensive plan. Marie Dolphin explained how this report surveyed clients differently from other national and local studies to determine what makes them stably housed versus the HUD measure for housing stability. Marie pointed out some finding highlights and stated that the report is being used to get local jurisdictions to contribute funding for much needed housing services.

The following motion passed (M: Reynolds, S: Paquette) with 9 yes votes, 0 no votes and 1 abstention (Roth):

ADD THE CITY OF TAMPA EMSA HIV/AIDS HOUSING PLAN AS A REFERENCE IN THE EXISTING COMPREHENSIVE PLAN DOCUMENT

**2009 NEEDS
ASSESSMENT
ITEMS**

The committee discussed the various items of the needs assessment to be completed this year. Members agreed to approve service priorities as a separate component for timeliness, but to still include them as a part of the Executive Summary Report. Members decided that they would like to have a more thorough review of focus groups to determine the purpose, questions to be asked and the methodology for implementation before deciding on when to schedule them into the needs assessment cycle.

**COMMUNITY
CONCERNS**

No community concerns were shared.

**ANNOUNCE-
MENTS**

Members announced upcoming community events.

Marie Dolphin stated that the HOPWA RFP (Request for Proposals) would be released in April or May and they are looking for individuals to serve on the review team.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 11:05 a.m.