



**PLANNING AND EVALUATION COMMITTEE
HOSPICE, ST. PETERSBURG
THURSDAY, AUGUST 14, 2008
10:00 A.M. - 11:30 A.M.**

MINUTES

CALL TO ORDER The meeting of the Planning and Evaluation Committee was called to order by Jim McGarvey, Chair at 10:05 a.m.

ATTENDANCE Members Present: Ginny Boucher, Marty Clemmons, David Hasiba, Lee Luther, Jim McGarvey, John Melartin, Marylin Merida, Andrew Paquette, Jim Roth, Woody Wilbanks, Jr.
Members Absent: Michael Amidei, Lisa Cohen, Barb Green, Patrick Mercier, Bob Reynolds, Jackie Walsch
Guests Present: Wendell Martin, Mac McDougale
Grantee Staff Present: Aubrey Arnold
Health Councils Staff Present: Collette Tomberlin

CHANGES TO AGENDA Marylin requested to add a request from the MAC committee. It was placed under Community Concerns.

ADOPTION OF MINUTES The minutes for July 10 were approved (M: Clemmons, S: Hasiba) unanimously.

CARE COUNCIL REPORT Jim stated that the Care Council did not meet in August.

FUNDING STREAM ANALYSIS Staff presented the draft of the Funding Stream Analysis and pointed out highlights and data limitations. Members discussed the anticipated funding issues mentioned in the report and noted one edit and an additional funding item that was not included. The following motion passed (M: Clemmons, S: Hasiba) with 10 yes votes and 0 no votes:

ACCEPT THE FY 2008 FUNDING STREAM ANALYSIS WITH CORRECTIONS AND FORWARD TO CARE COUNCIL FOR APPROVAL

SERVICE PRIORITY RANKING Staff provided requested data on other funding sources, unmet need and service utilization to be used in conjunction with the previously approved weighted service needs. Members discussed various

elements of the data. The following motion passed (M: Clemmons, S: Hasiba) with 10 yes votes and 0 no votes:

ACCEPT THE PRIORITIZATION OF SERVICES AS FOLLOWS

Core Services

1. Outpatient/Ambulatory Medical Care
2. AIDS Pharmaceutical Assistance (local)
3. Medical Case Management
4. Health Insurance Premium and Cost Sharing Assistance
5. Oral Health Care
6. Mental Health Services
7. Substance Abuse Services - outpatient
8. Medical Nutrition Therapy
9. Early Intervention Services
10. Home Health Care
11. Hospice Services
12. Home and Community Based Health Services

Support Services

1. Emergency Financial Assistance
2. Housing Services
3. Food Bank
4. Medical Transportation
5. Case Management (non-medical)
6. Health Education/Risk Reduction
7. Treatment Adherence Counseling
8. Outreach Services
9. Psychosocial Support
10. Rehabilitation Services
11. Linguistic Services
12. Respite Care
13. Child Care Services
14. Legal Services
15. Substance Abuse Services- residential
16. Referral Services

COMMUNITY CONCERNS

Marylin stated that the MAC committee would like to see some additional information added to the epidemiology report to highlight the disparities in our area and the disproportionate impact on certain populations. The committee agreed by consensus that with the current time and resource constraints, that an addendum could be added in the future once time permits for the data collection, analysis and changes to be made. The current report will be forwarded to the Care Council in September with a note that an addendum will follow.

ANNOUNCEMENTS

John announced the upcoming AIDS Partnership dinner.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 11:55 a.m.