

**RYAN WHITE CARE COUNCIL
PLANNING AND EVALUATION COMMITTEE
HOSPICE, ST. PETERSBURG
THURSDAY, JULY 12, 2007
10:00 A.M. – 11:30 A.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by the Chair, Jim McGarvey at 10:10 a.m.
- ATTENDANCE** Members Present: Barb Green, Lee Luther, Jim McGarvey, John Melartin, Patrick Mercier, Marylin Merida, Bob Reynolds, Jim Roth, Woody Wilbanks, Jr.
Members Absent: Vicky Oliver
Guests Present: Marty Clemmons, David Hasiba, Andrew Paquette
Grantee Staff Present: Aubrey Arnold, Dorinda Seth
Health Councils Staff Present: Collette Tomberlin
- CHANGES TO AGENDA** None
- ADOPTION OF MINUTES** The minutes for June 14, 2007 were adopted (M: Roth, S: Green) unanimously.
- CARE COUNCIL REPORT** Jim McGarvey reported on the Care Council meeting actions including the election of Wendell Martin as Chair and Carla Baity as Vice Chair, the election of 10 new voting members, adoption of the 2007 Demographics and Epidemiology Report, approval of Part A reallocations, and a revision to the Minimum Standards of Care for Nutritional Supplements. Jim reported that Michal Amidei presented information on the homeless population and Aubrey Arnold shared current grant award information.
- MINIMUM STANDARDS OF CARE REVIEW** The committee reviewed several of the Minimum Standards of Care with careful consideration of the newly revised service definitions. The committee voted (M: Reynolds, S: Green) unanimously to table any revisions to the standards for Housing Services pending further information from the Grantee's office.
The following motion passed (M: Merida, S: Green) with 8 yes votes, 0 no votes and 1 abstention (Reynolds):
- MOTION 07/07-01** **REVISE THE MINIMUM STANDARDS OF CARE FOR**

TRANSPORTATION AND LEGAL SERVICES

SERVICE PRIORITIES REVIEW

The committee reviewed the changes suggested to the service priorities and discussed the impact of the new service definitions. Considering that the data used to rank the services is several years and new data is currently being collected, **the committee agreed by consensus to make no changes to the 2006 service priorities.** Staff will designate newly defined core services, but all services will remain in the same priority ranking. Services will be listed with the new service category title.

COMMUNITY CONCERNS & ANNOUNCEMENTS

There were no announcements or community concerns.

ADJOURNMENT

There being no further business to come before the Planning and Evaluation Committee, the meeting was adjourned at 11:15 a.m.