

**RYAN WHITE CARE COUNCIL
PLANNING AND EVALUATION COMMITTEE
PARK STATION
THURSDAY, DECEMBER 14, 2006
10:00 A.M. – 11:30 A.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by the Chair, Jim McGarvey at 10:20 a.m.
- ATTENDANCE** Members Present: Barb Green, James McGarvey, John Melartin, Marilyn Merida, Bob Reynolds
Members Absent: Lisa Cohen, Marie Dolphin, Lee Luther, Vicky Oliver, Jim Roth, William Wilbanks, Jr.
Guests Present: Patrick Mercier, Andrew Paquette
Grantee Staff Present:
Health Councils Staff Present: Judit Hahn, Collette Tomberlin
- CHANGES TO AGENDA** There were no changes to the agenda.
- ADOPTION OF MINUTES** The minutes for November 9 were adopted (M: Green, S: Melartin) with present members casting their vote at the meeting and absent members being polled via email or phone. There was a total of 8 yes votes and 0 no votes.
- CARE COUNCIL REPORT** Jim McGarvey reported that the Care Council approved a revision to the Minimum Standards of Care for Case Management and for Oral Health, adopted the Resource Analysis, and voted in two new members.
- REVIEW OF MINIMUM STANDARDS OF CARE** The committee reviewed the minimum standards of care for mental health services. The wording changes to standardize the lead-in paragraph for all standards were accepted. The committee suggests the following revisions to the standards for mental health services:
3. License-eligible staff ~~or trainees~~ delivering mental health services will receive direct, professional supervision by a licensed mental health provider of the type of care they are providing to individual patients/clients.

5. The provider will provide ~~mechanisms~~ procedures for continuity of mental health/psychiatric care to their patients/clients in all settings in which they may need care.
6. The provider will develop and maintain client specific collaboration with primary medical care service providers.
7. The provider will maintain an initial mental health assessment of each participating client that consists of: presenting problem(s), psychosocial history, mental status examination, differential diagnoses, treatment recommendations and signature of the licensed or license-eligible professional conducting the assessment.

The revisions will be shared with the Health Services Advisory Committee prior to forwarding the revisions to the Care Council.

**CLIENT FOCUS
GROUPS REPORT**

Staff shared the draft of the report and members discussed the content of the findings and how the information would be used during the priority setting process. After noting several minor wording changes the following motion passed (M: Reynolds, S: Melartin) with 8 yes votes and 0 no votes. Some votes were received via phone or e-mail.

Motion 12/06-01

ACCEPT THE CLIENT FOCUS GROUPS REPORT AS AMENDED

**COMMUNITY
CONCERNS**

No community concerns were shared.

ANNOUNCEMENTS

Members announced upcoming events with more information available on the website at www.thecarecouncil.org

Andrew Paquette announced that the Care Act legislation has passed both the House and Senate and is awaiting the President's signature. Several states were given increased funding to help level the playing field. The new legislation is for three years instead of five.

Bob Reynolds announced that the Housing Opportunities for People With AIDS (HOPWA) survey was completed by more than 500 participants and the advisory board is expecting a report the end of January. Results will be published after approval by the advisory board.

Patrick Mercier shared details of a fundraising raffle to benefit TBAN (Tampa Bay AIDS Network).

ADJOURNMENT

There being no further business to come before the Planning and Evaluation Committee, the meeting was adjourned at 11:40 a.m.