



**RYAN WHITE CARE COUNCIL  
MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE  
WEST TAMPA NEIGHBORHOOD SERVICE CENTER – TAMPA  
MONDAY, NOVEMBER 19, 2007  
12:30 P.M. – 2:00 P.M.**

**MINUTES**

- CALL TO ORDER**      The meeting was called to order by Michael Amidei, Chair, at 12:30 p.m.
- ATTENDANCE**      Members Present: Michael Amidei, Martin Clemmons, Janet Kitchen, John Melartin, Bob Reynolds, Bill Thomas  
Members Absent: Ramon Benitez, David Hasiba, Aritus Miller  
Guests Present: Armando Carrasco, Michele Carrasco  
Grantee Staff Present: Aubrey Arnold  
Health Councils Staff Present: Nicole Brown
- CHANGES TO AGENDA**      A discussion on Care Council meeting issues was added to the agenda.
- ADOPTION OF MINUTES**      The October meeting minutes were approved as written.
- CARE COUNCIL REPORT**      The Care Council approved several bylaw and minimum standards of care changes. Wendell Martin spoke about conflict of interest and Ray Reed provided the Council with a mini training on Hillsborough County's role.
- REVIEW OF APPLICATIONS RECEIVED**      Staff reported on the status of the two current applications. Staff has tried to contact one of the applicants for an interview but has not been successful in reaching them. Continued efforts will be made to set up an interview. The other applicant has had an interview and their application scored satisfactorily. The following motion was passed: (M: Melartin S: Clemmons, 6 yes, 0 no, 0 abstentions).
- MOTION 11/07-01**      **THAT ARMANDO CARRASCO BE RECOMMENDED FOR VOTING MEMBERSHIP OF THE CARE COUNCIL.**
- MEMBERSHIP REQUIREMENTS**      In response to concerns raised at the October meeting, staff sent letters to eighteen Care Council members who are not fully meeting

membership requirements. Letters were sent out for having missed too many meetings, not being active on a committee, not attending a new member orientation, over using an alternate or not selecting an alternate. Members expressed hope that these membership issues will be corrected and that the committee will not have to impose negative consequences for members that don't comply.

**MEMBERSHIP  
RECRUITMENT**

The Care Council is currently in need of someone to represent the HRSA (Health Resources and Services Administration) mandated seat for substance abuse. Staff also stated that they have given out a couple of applications to people that expressed interest.

**CARE COUNCIL  
MEETING ISSUES**

Michael asked the committee how they felt about doing an evaluation for the Care Council meeting. After some discussion members felt that they would not be able to gain very much information from an evaluation nor make changes to the meetings or locations in response to the evaluation.

Members of the committee also decided to partner with Client Services and hold a joint community event on December 10<sup>th</sup> instead of a meeting. Joe Lennox-Smith will do a presentation on Medicare Part D and members would like to hold the event in Pinellas County.

**ANNOUNCEMENTS/  
COMMUNITY  
CONCERNS**

Michael said that distribution of food for Thanksgiving went smoothly for the groups that he works with. He also said that the Pinellas County food banks inventory levels are very low and other members stated that Hillsborough County's food banks are also low.

Members announced several World AIDS Day events.

Aubrey Arnold announced that he is still looking for volunteers to review the RFA (Request For Application) responses.

Aubrey also reported that the Grantee's office is waiting for official approval to spend unexpended Polk County HOPWA (Housing Opportunities for People with AIDS) money in the EMA (Eligible Metropolitan Area) counties. He hopes to provide more information at the next meeting.

Bill Thomas announced that Patsy Stewart, a longtime HIV/AIDS advocate, passed away.

Bob Reynolds announced that the AIDS Institute has added a board to their organization and Marilyn Merida from our area is the current chair.

Martin Clemmons mentioned that there are currently several medical trials that consumers can take part in.

**ADJOURNMENT**

There being no further business to come before the Membership

Committee, the meeting was adjourned at 1:37 p.m.