



**RYAN WHITE CARE COUNCIL  
MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE  
WEST TAMPA NEIGHBORHOOD SERVICE CENTER – TAMPA  
MONDAY, OCTOBER 15, 2007  
12:30 P.M. – 2:00 P.M.**

**MINUTES**

- CALL TO ORDER**      The meeting was called to order by Michael Amidei, Chair, at 12:38 p.m.
- ATTENDANCE**      Members Present: Michael Amidei, Martin Clemmons, David Hasiba, Janet Kitchen, John Melartin, Aritus Miller, Bob Reynolds, Bill Thomas  
Members Absent: Ramon Benitez  
Guests Present: Armando Carrasco, Michele Carrasco  
Grantee Staff Present: Aubrey Arnold  
Health Councils Staff Present: Nicole Brown
- CHANGES TO AGENDA**      No changes were made to the agenda.
- ADOPTION OF MINUTES**      The September meeting minutes were approved as written.
- CARE COUNCIL REPORT**      John Melartin gave the Care Council report. He said that the Council approved funding allocations for FY08 and eliminated housing assistance, legal services and transportation in Pinellas County. The Care Council also held its annual half day retreat.
- HALF DAY RETREAT EVALUATION**      Members reviewed the half day retreat evaluation. They said that Care Council members seemed to enjoy the presentations and the lunch provided.
- LEADERSHIP ROLE IN WORKING WITH COMMITTEES**      Members discussed how involved they would like the Care Council Chair to be with the committees. It was proposed in the past to require that the Chair or Vice-Chair attend all committee meetings. It was determined that it would be too time consuming to require that of a Chair.

**BYLAW UPDATES**

The committee discussed making housekeeping changes to the bylaws. These updates will include changing all the references to the CARE Act and Title I, II, III and IV. David Hasiba suggested changing the bylaws so that changes from HRSA (Health Resources and Services Administration) would be automatically updated by support staff. Discussion continued on this topic and members shared concerns about allowing support staff to make changes without asking members first. The following motion was passed: (**M:** Hasiba **S:** Thomas, 6 yes, 1 no, 1 abstention - Amidei).

**MOTION 10/07-01**

**THAT THE PROPOSED HOUSEKEEPING CHANGES BE MADE TO THE BYLAWS.**

**VOTING RIGHTS OF PROVIDER MEMBERS**

The October Care Council meeting was discussed as well as the questions that were raised about provider disclosure. Some members shared the view that providers should not be able to vote if their agency is involved in the presented motion. Others said that as long as the provider disclosed their conflict they could vote in good conscience. There was also discussion on whether a member should be able to abstain from a vote. The concern was raised that some members may not be representing their county by choosing to abstain. Members felt that Wendell Martin as the Chair of the Care Council should address the issue again at the November Care Council meeting. The following motion was presented: (**M:** Clemmons **S:** Hasiba).

**THAT THE CARE COUNCIL CHAIR GIVE AN EXPLANATION ON VOTING RIGHTS AND PRIVILEGES.**

Janet Kitchen proposed a friendly amendment to the motion. Members discussed how they would like to emphasize that provider members should act like planners and not as providers. The following motion with friendly amendment was passed: (**M:** Kitchen **S:** Thomas, 7 yes, 0 no, 1 abstention - Amidei).

**MOTION 10/07-02**

**THAT THE CARE COUNCIL CHAIR GIVE AN EXPLANATION ON VOTING RIGHTS AND PRIVILEGES NOTING THAT PROVIDERS FOCUS ON THE ISSUE AND NOT THEIR AGENCY.**

**NEW BUSINESS: ROLE OF CHAIR**

Members discussed the role that Michael Amidei should play as the Chair of the Membership Committee. The following motion was passed: (**M:** Clemmons **S:** Thomas, 7 yes, 0 no, 1 abstention - Amidei).

**MOTION 10/07-03**

**THAT THE CHAIR WILL ACT AS A VOTING MEMBER.**

**ANNOUNCEMENTS/ COMMUNITY CONCERNS**

Janet Kitchen raised a community concern about members of the Care Council not attending orientation. Other members also voiced concerns about members that have poor attendance or that are not active on a committee. The bylaws layout rules for membership but

have not been enforced. The committee would like Michael to talk at the November Care Council meeting about the requirements for being a voting Care Council member. They would like to see if members will start doing more if they are reminded about the requirements before amending the bylaws to include repercussions.

**ADJOURNMENT**

There being no further business to come before the Membership Committee, the meeting was adjourned at 2:10 p.m.