



**RYAN WHITE CARE COUNCIL
MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE
METRO CENTER – TAMPA
MONDAY, OCTOBER 20, 2008
12:30 P.M. – 2:00 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Bob Reynolds, Chair, at 12:35 p.m.
- ATTENDANCE** Members Present: Martin Clemmons, David Hasiba, Janet Kitchen, John Melartin, Bob Reynolds, Bill Thomas
Members Absent: Michael Amidei, Aritus Miller
Guests Present: Denis Hayes, Mac McDougale, Andrew Paquette
Grantee Staff Present: Debra Hill
Health Councils Staff Present: Nicole Brown
- CHANGES TO AGENDA** A discussion and viewing of the recruitment video was removed from the agenda.
- ADOPTION OF MINUTES** The minutes for September 15, 2008 were approved as written (**M:** Clemmons, **S:** Thomas) with 5 yes votes, 0 no votes and 0 abstentions.
- CARE COUNCIL REPORT** Members waived the Care Council report.
- BYLAW UPDATES** Members reviewed proposed changes to the bylaws that would make the new member orientation mandatory. The following motion was passed (**M:** Thomas, **S:** Melartin) with 5 yes votes and 0 no votes:
- MOTION 10/08 – 01** **RECOMMEND TO THE CARE COUNCIL THE PROPOSED BYLAW REVISIONS REGARDING ORIENTATION.**

Members also reviewed proposed changes regarding membership category monitoring and the following motion passed (**M:** Kitchen, **S:** Clemmons) with 4 yes votes and 1 no vote (Melartin):
- MOTION 10/08 - 02** **RECOMMEND TO THE CARE COUNCIL THE PROPOSED BYLAW**

REVISION REGARDING MEMBERSHIP CATEGORY MONITORING.

Members also reviewed the bylaw section pertaining to not having more than one voting member on the Care Council from the same agency. They discussed how members might be influenced by their personal care providers, the places they volunteer as well as their employer. The proposed bylaw revisions they drafted were tabled until the November meeting.

The Committee would like to review the use of acronyms in the bylaws and discuss adding a glossary. This will be added to the Committee's agenda for March.

HALF DAY RETREAT EVALUATION

Staff presented the summary of responses to the retreat evaluations and the results of the training survey. Members discussed the failure of some members to participate in the retreat and the number of members that left early.

Some members plan to get together from noon to 12:30 on November 17th before the next Membership Committee meeting to discuss the April full day retreat and Care Council mini trainings. Bob mentions that he would like to see someone from HRSA (Health Resources and Services Administration) present at the full day retreat and David discussed having the Grantee conduct a couple of mini trainings.

MEMBERSHIP APPLICATION

Staff reported that there is a current applicant that has satisfactorily completed the application and interview process. The following motion was passed: (**M**: Kitchen **S**: Clemmons, 4 yes, 0 no, 1 abstention [Thomas]).

MOTION 10/08 - 03

THAT DENIS HAYES REPRESENTING HILLSBOROUGH COUNTY BE RECOMMENDED FOR VOTING MEMBERSHIP OF THE CARE COUNCIL.

The Committee decided to review the complete membership application at the November meeting. They specifically would like to discuss applicants answering the application narrative questions during the interview and the conflict of interest form.

ANNOUNCEMENTS/ COMMUNITY CONCERNS

There were no community concerns or announcements shared.

ADJOURNMENT

There being no further business to come before the Membership Committee, the meeting was adjourned at 2:12 p.m.