



**RYAN WHITE CARE COUNCIL  
MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE  
WEST TAMPA NEIGHBORHOOD SERVICE CENTER – TAMPA  
MONDAY, MARCH 17, 2008  
12:30 P.M. – 2:00 P.M.**

**MINUTES**

- CALL TO ORDER**      The meeting was called to order by Michael Amidei, Chair, at 12:45 p.m.
- ATTENDANCE**      Members Present: Michael Amidei, Martin Clemmons, John Melartin, Bob Reynolds, Bill Thomas  
Members Absent: Ramon Benitez, Armando Carrasco, Michele Carrasco, David Hasiba , Janet Kitchen, Aritus Miller  
Guests Present:  
Grantee Staff Present: Aubrey Arnold  
Health Councils Staff Present: Nicole Brown
- CHANGES TO AGENDA**      There were no changes to the agenda.
- ADOPTION OF MINUTES**      The February meeting minutes were not approved due to a lack of quorum.
- CARE COUNCIL REPORT**      Members waived the Care Council Report.
- APRIL RETREAT**      Staff shared a draft agenda for the April full day Care Council retreat. This retreat will also have a Care Council business meeting included at the end of the day. Members discussed that it is difficult to balance a retreat for new and old members as well as for clients and providers.  
  
In addition, it was discussed having the Grantee's office give a mini training on the current contracts and what Ryan White dollars buy in a unit of service.
- MEMBERSHIP RECRUITMENT**      Staff gave an update on membership recruitment. There are ten current members eligible for a second term. Specific recruitment needs are

substance abuse and a state Part B agency representative. The application deadline will be May 9<sup>th</sup> and advertisements will run the month of April in community newspapers. All committee members were encouraged to actively recruitment new Care Council members. The committee also reviewed a proposed list of scoring subcommittee members. The following motion was presented: (**M**: Melartin **S**: Reynolds, 7 yes, 0 no, 0 abstentions). The additional votes (Kitchen & Miller) were received over the phone on April 8, 2008.

**MOTION 3/08 - 01      THAT THE SCORING SUB-COMMITTEE BE ACCEPTED AS PRESENTED.**

Michael also brought up the idea of having elected officials or community groups have an associate membership on the Care Council. It was discussed that this may be a chance to get other people and groups involved with the Ryan White Program. Some suggested groups to invite to be associate members were public officials and the homeless and housing coalitions. Bill Thomas was asked to create a list of local coalitions and organizations for the next meeting.

The idea of having evening meeting was bought up. Members felt that evening meetings have already been tried and that it was hard to get current members to attend at night.

The idea of creating a recruitment video was suggested. This would be a short film on the Care Council and its purpose. Martin Clemmons and Bill offered to contact Bright House about donating assistance to create the film. Aubrey Arnold will also check with Hillsborough County's communications department, Michael will check with a couple of drug representatives and John Melartin will check with USF (the University of South Florida) about assistance. Bob Reynolds offered to collect all the information and have a report for the next Membership meeting.

**BYLAWS**

Members discussed addressing disruptive and inappropriate behavior at the Care Council and committee meetings in the Bylaws. Aubrey stated that he spoke with the legal department at Hillsborough County and that they suggested using Roberts Rules of Order to address disruptions at meetings. The role of the chair and parliamentarian was discussed and as well as ways that they can keep order at a meeting. Aubrey also shared information from the Orlando EMA (Eligible Metropolitan Area). They have a separate committee set up to address ethics. It was discussed that in our area the membership committee could look at the inappropriate actions of members and would be able to remove someone if necessary. Members would like to address the issue of appropriate behavior at meetings at the next orientation and as part of the orientation binders.

**ANNOUNCEMENTS/  
COMMUNITY**

Michael shared some information on Hepatitis Co-Infection and the Chance Center.

**CONCERNS**

Bill announced that ASAP (AIDS Service Association of Pinellas) will be holding an event called Dining Out for Life on Thursday, April 24<sup>th</sup> at 42 Pinellas County restaurants.

**ADJOURNMENT**

There being no further business to come before the Membership Committee, the meeting was adjourned at 2:05 p.m.