



**RYAN WHITE CARE COUNCIL
MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE
METRO CENTER – TAMPA
MONDAY, JUNE 21, 2010
12:00 P.M. – 1:30 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Bob Reynolds, Chair, at 12:15 p.m.
- ATTENDANCE** Members Present: Denis Hayes, Janet Kitchen, John Melartin, Andrew Paquette, Bob Reynolds
Members Absent: Wayne Fernald, David Hasiba, Adam Lapekes, Bill Quercia
Guests Present: Edward Ford, Catheline Lamour, Melvin Van Dyke
Grantee Staff Present: Debra Hill
Health Councils Staff Present: Nicole Brown
- CHANGES TO AGENDA** There were no changes to the agenda.
- ADOPTION OF MINUTES** The minutes for May 17, 2010 were approved (**M:** Melartin, **S:** Hayes) with 5 yes votes, 0 no votes and 0 abstentions.
- CONSUMER INPUT** There was no consumer input shared.
- CARE COUNCIL REPORT** There was a lengthy discussion on the ADAP (AIDS Drug Assistance Program) changes at the Care Council meeting. In addition, the Care Council Chair, Dave Konnerth, asked that each member appoint an alternate if they have not already and to state which committee they are a part of. It was also requested at the Care Council that committees conduct their business at meetings and not over e-mail before or after a meeting due to the sunshine law and to let those interested be a part of the discussion. Bob stated that he feels that if someone accepts appointment by Hillsborough County officials then they can be addressed openly in e-mails and he will not blind copy anyone's e-mail address.

SLATE OF MEMBERS

Staff presented the slate of members recommended for voting membership on the Care Council. There were fourteen applications received during the recruitment season that were scored by the sub-committee. Two of the applications were subsequently withdrawn by the applicants and one applicant did not fully complete the application process. There are four current members that applied for a second term and seven new applicants. The new applicants had in person interviews with members of the Membership Committee. With this presented slate, all membership spots will be filled with the exception of a Pasco County representative. Staff also shared Care Council membership demographics and that the Care Council has 50% non-conflicted PLWHA (Person Living With HIV/AIDS). The following motion was passed: (**M**: Paquette **S**: Kitchen), 5 yes, 0 no, 0 abstentions.

THAT THE SLATE OF NEW MEMBERS BE APPROVED AND FORWARDED TO THE CARE COUNCIL FOR ADOPTION.

CURRENT MEMBERSHIP REVIEW

Staff announced that all Care Council members were sent a general attendance letter from the Care Council Chair and Vice Chair. Members with more than three absences were also sent a letter from staff. Staff will also send members that do not have an alternate on file a letter requesting that they select an alternate.

ORIENTATION / MENTORING

Janet stated that she would like to see the mentor program started again. The group agreed to try and match up new members with current members so that they could sit next to each other at meetings and have time before the meetings to discuss issues. The Membership Committee members also discussed calling and welcoming all the new members and making themselves available for questions and arriving early at the September Care Council meeting to welcome new members. Janet said that she would invite members to be mentors as part of her vice chair report at the July Care Council.

The orientation for new members will be held in the morning before the August Care Council meeting at the Children's Board in Tampa.

OCTOBER RETREAT

Members briefly discussed the October retreat. Bob offered to talk with Aubrey about having someone from the state or national level present at the retreat.

ANNOUNCEMENTS/ COMMUNITY CONCERNS

The AAM (Assessment of the Administrative Mechanism) was discussed. It was stated that there is a new provider to do the AAM and some members were happy to see that the Care Council alone without RPARC will be queried for the Grantee review.

Information was shared on a PACHA (Presidential Advisory Council on

HIV/AIDS) conference call that will be held on June 29th.

It was announced that the Veterans' Administration (VA) has just allocated funds to help homeless veterans in our area.

ADJOURNMENT

There being no further business to come before the Membership Committee, the meeting was adjourned at 2:06 p.m.