



**RYAN WHITE CARE COUNCIL
MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE
WEST TAMPA NEIGHBORHOOD SERVICE CENTER – TAMPA
MONDAY, FEBRUARY 18, 2008
12:30 P.M. – 2:00 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order at 12:55 p.m.
- ATTENDANCE** Members Present: Armando Carrasco, Michele Carrasco, Martin Clemmons, David Hasiba, Janet Kitchen, John Melartin, Aritus Miller, Bob Reynolds
Members Absent: Michael Amidei, Ramon Benitez, Bill Thomas
Guests Present:
Grantee Staff Present: Aubrey Arnold
Health Councils Staff Present: Nicole Brown
- CHANGES TO AGENDA** There were no changes to the agenda.
- ADOPTION OF MINUTES** The November meeting minutes were approved as written.
- CARE COUNCIL REPORT** Members waived the Care Council Report.
- REVIEW OF APPLICATIONS RECEIVED** Staff reported on the status of two current applications. Members and staff have tried to contact one of the applicants for an interview but have not been successful in reaching them. The committee decided to send a letter to this applicant stating that their application has been filed and to reapply should they be interested. The other applicant has had an interview and their application scored satisfactorily. The following motion was passed: (**M:** Hasiba **S:** Clemmons, 8 yes, 0 no, 0 abstentions).
- MOTION 2/08 - 01** **THAT TONICIA FREEMAN BE RECOMMENDED FOR VOTING MEMBERSHIP OF THE CARE COUNCIL.**
- CURRENT MEMBERSHIP** Staff reported that there was a good response to the membership letters that were sent out the end of 2007. Members discussed current

membership and the meeting attendance of voting members. One member has not attended a meeting since being named to the Care Council in September and their contact information is no longer current. The following motion was passed: (**M**: Reynolds **S**: Clemmons, 8 yes, 0 no, 0 abstentions).

MOTION 2/08 - 02 THAT JOHN GREENWOOD BE REMOVED AS A VOTING MEMBER OF THE CARE COUNCIL.

There was also discussion on another member who has not attended a meeting since becoming a voting member in September. This member has recently made contact and given reasons for why they were not in attendance. The following motion was passed: (**M**: Hasiba **S**: Clemmons, 7 yes, 1 no, 0 abstentions).

MOTION 2/08 - 03 THAT JOYCE JOHNSON BE REMOVED AS A VOTING MEMBER OF THE CARE COUNCIL.

BYLAWS

The Standards, Issues and Operations Committee (SIOC) requested that the Membership Committee consider adding wording to the Bylaws that pertains to disruptive and inappropriate behavior at the Care Council and committee meetings. Aubrey Arnold stated that he is still in the process of gathering information from other Eligible Metropolitan Areas (EMA) and the legal department at Hillsborough County. It was suggested that Aubrey also check with the Hillsborough County Board of County Commissioners to see if they have a Code of Conduct for their appointees. Voting Care Council members are appointees of the Hillsborough County Board of County Commissioners.

APRIL RETREAT

Topics for the April retreat were discussed. Members reviewed the list of most requested topics and selected three presentation topics. Aubrey offered to contact HRSA (Health Resources and Services Administration) and the State of Florida to see about getting representatives to present at the retreat. The topics selected were the needs assessment and priority setting, the state comprehensive plan and statewide coordinated statement of need, and the Grantee's RFA (Request for Application) process along with the other responsibilities of the Grantee' office.

MEMBERSHIP RECRUITMENT

The Care Council's annual membership recruitment drive was discussed and members brainstormed possible publications to advertise in.

ANNOUNCEMENTS/ COMMUNITY CONCERNS

There were no announcements or community concerns.

ADJOURNMENT

There being no further business to come before the Membership Committee, the meeting was adjourned at 2:15 p.m.