



**RYAN WHITE CARE COUNCIL
MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE
METRO CENTER – TAMPA
MONDAY, FEBRUARY 15, 2010
12:00 P.M. – 1:30 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by John Melartin at 12:15 p.m.
- ATTENDANCE** Members Present: Denis Hayes, Adam Lapekes, Marshall Lee, John Melartin, Andrew Paquette, Bill Quercia, Bob Reynolds
Members Absent: David Hasiba, Janet Kitchen
Guests Present: Wayne Fernald, Dave Konnerth
Grantee Staff Present: Aubrey Arnold
Health Councils Staff Present: Nicole Brown
- CHANGES TO AGENDA** There were no changes made to the agenda.
- ADOPTION OF MINUTES** The minutes for January 11, 2010 (**M:** Quercia, **S:** Lapekes) were approved as written. There were 7 yes votes, 0 no votes and 0 abstentions.
- MOMENT OF SILENCE** There was a moment of silence for Don Metzgar.
- CONSUMER INPUT** There was no consumer input shared.
- CARE COUNCIL REPORT** The Care Council approved John Geeslin as a new voting member. The Assessment of the Administrative Mechanism (AAM) was adopted as well as Part A and B final reallocations.
- APRIL RETREAT** Members reviewed the results of the training survey from the February Care Council meeting. It was decided to hold a half day retreat in April with a panel presentation on other planning groups and a presentation on the legislative changes regarding prevention. Presentations on

Medicare Part D and drug assistance programs were discussed but it was decided that these are more appropriate as community events and not as topics for the Care Council retreat.

**CURRENT
MEMBERSHIP
REVIEW**

Members discussed the attendance of current Care Council members. Due to low attendance at the February Care Council meeting and members discussed the importance of members notifying staff of their absence. Marshall brought up membership retention and would like to discuss this topic at the next committee meeting.

**MEMBERSHIP
RECRUITMENT**

The Care Council is gearing up for their spring membership recruitment campaign. The deadline for applications will be May 7th and the Care Council is in particular need of female clients, Hispanics, representatives of prevention, Hillsborough and Pasco Counties. Members were given membership applications and encouraged to actively recruit new members. Marshall also introduced the idea of having a rolling recruitment.

**EXPENSE
REIMBURSEMENT
POLICY**

The following motion was presented and passed: (**M**: Melartin, **S**: Lee) with 7 yes votes, 0 no votes and 0 abstentions:

THAT THE EXPENSE REIMBURSEMENT POLICY BE REMOVED FROM THE TABLE.

Members discussed the expense reimbursement policy and that HRSA (Heath Resources and Services Administration) has indicated that whether to pay lost wages is at the discretion of Hillsborough County. The following motion was presented and passed: (**M**: Paquette, **S**: Lapekes) with 7 yes votes, 0 no votes and 0 abstentions:

THAT THE EXPENSE REIMBURSEMENT POLICY BE FORWARDED TO THE CARE COUNCIL WITHOUT RECOMMENDATION.

**ANNOUNCEMENTS/
COMMUNITY
CONCERNS**

Bob shared a concern about fuel tanks contaminating the local water supply. He cited a newspaper article in which it was stated that several major companies and organization in our area have not replaced old fuel tanks and are now in violation of a state law.

ADJOURNMENT

There being no further business to come before the Membership Committee, the meeting was adjourned at 1:43 p.m.