



**RYAN WHITE CARE COUNCIL
MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE
METRO CENTER – TAMPA
MONDAY, APRIL 20, 2009
12:00 P.M. – 1:30 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Bob Reynolds, Chair, at 1:03 p.m.
- ATTENDANCE** Members Present: David Hasiba, Denis Hayes, Janet Kitchen, Marshall Lee, John Melartin, Andrew Paquette, Bob Reynolds, Bill Thomas
Members Absent: Michael Amidei
Guests Present:
Grantee Staff Present: Debra Hill
Health Councils Staff Present: Nicole Brown
- CHANGES TO AGENDA** There were no changes made to the agenda.
- ADOPTION OF MINUTES** The minutes for March 16, 2009 were approved as written (**M:** Thomas, **S:** Hayes). There were 6 yes votes, 0 no votes and 0 abstentions.
- CARE COUNCIL REPORT** Members waived the Care Council report.
- CURRENT MEMBERSHIP REVIEW** Staff reported that two members of the Care Council resigned due to work commitments. Staff also gave an update on members' attendance for the April meeting and retreat, committee participation and conflict of interest. The committee would like staff to call Lois Hall and let her know that she has now missed three meetings of the Care Council. David raised a concern about whether attendance for the retreat and the Care Council meeting should be considered separately.
- The Committee reviewed the list of eligible Care Council members for the position of chair and co-chair. Bob asked members to contact any members they felt comfortable talking to about being nominated for chair or co-chair. Bob will then contact the remaining members eligible to gauge interest and to prepare a draft slate for the May Care Council

meeting. There will also be an election in June for parliamentarian. David agreed to be an interim parliamentarian until the election is held.

In the last couple of months Care Council members filled out new conflict of interest forms. There are now two people, Janet Kitchen and Tonicia Freeman, that both are employed by Metro Charities as voting members of the Care Council. Members reviewed the bylaws that pertain to not having more than one member from the same agency.

The following motion was passed (**M**: Melartin, **S**: Lee) with 7 yes votes, 0 no votes and 1 abstention (Kitchen):

MOTION 4/09 – 01 THAT THE MEMBERSHIP COMMITTEE DETERMINED THAT BOTH CURRENT MEMBERS ARE INTEGRAL TO THE CARE COUNCIL.

After more discussion and a better review of the bylaws the following friendly amendment was passed (**M**: Melartin, **S**: Lee) with 7 yes votes, 0 no votes and 1 abstention (Kitchen):

THAT THIS ISSUE BE REFERRED TO HEALTH COUNCIL STAFF AND THE GRANTEES OFFICE FOR FINAL CLARIFICATION.

APRIL RETREAT EVALUATION

Members reviewed the evaluation summary for the April 1st full day retreat. There was discussion on the presentations and the committee expressed gratitude to Collette Tomberlin for extending her presentation to fill a last minutes gap created by the cancellation of one of the speakers.

MEMBERSHIP RECRUITMENT CAMPAIGN

Staff gave an update on the membership recruitment campaign. Six applications have been received to date. There are needs for a Part D representative and a Manatee County and Highlands County representative. There is also a need for more non-conflicted PLWH (people living with HIV) especially Blacks from Hillsborough County. Applications are due May 8th and members were encouraged to continue recruiting. Staff noted the efforts they had made for recruitment and shared additional copies of flyers and applications.

The committee also reviewed a proposed list of scoring subcommittee members. The following motion was passed (**M**: Melartin, **S**: Thomas) with 8 yes votes, 0 no votes and 0 abstentions:

MOTION 4/09 – 02 THAT THE SCORING SUB-COMMITTEE BE ACCEPTED AS PRESENTED.

ANNOUNCEMENTS/ COMMUNITY CONCERNS

There were no announcements or community concerns shared.

ADJOURNMENT

There being no further business to come before the Membership Committee, the meeting was adjourned at 1:51 p.m.