

**RYAN WHITE CARE COUNCIL
MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE
WEST TAMPA NEIGHBORHOOD SERVICE CENTER – TAMPA
MONDAY, MARCH 19, 2007
12:45 P. M. – 2:00 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Bob Reynolds, Chair, at 12:55 p.m.
- ATTENDANCE** Members Present: John Melartin, Aritus Miller, Bob Reynolds, Bill Thomas
Members Absent: Michael Amidei, Janet Kitchen
Guests Present:
Grantee Staff Present: Aubrey Arnold
Health Councils Staff Present: Nicole Brown
- MOMENT OF SILENCE** Bob requested a moment of silence in memory of three friends that he has lost to AIDS in the last month.
- CHANGES TO AGENDA** None.
- ADOPTION OF MINUTES** The January meeting minutes were approved as written.
- CARE COUNCIL REPORT** The Care Council report was waived by the committee.
- REVIEW WORK PLAN** Bob spoke about the work plan and how the committee is on task. He feels it is good for the committee to periodically review the work plan to make sure they are accomplishing their goals.
- CURRENT MEMBERSHIP** Staff updated the committee on two members that have resigned from the Care Council. Harriet F. Monforti and Larry Benes have asked to be removed from the Care Council due to work commitments. Harriet represented Hernando County and Larry represented Pasco County. A demographic report reflecting these changes was shared with committee members.
- REVIEW OF APPLICATIONS** Staff reported on the status of the six current applications. Four of the applicants have had interviews and their applications scored

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satisfactorily. One applicant cannot be forwarded for voting membership because they work for a provider that is already represented on the Care Council. The following motion was passed: (M: Melartin S: Miller, 4 yes, 0 no, 0 abstentions).

MOTION 3/07-01

THAT LAURA DEMARS BE APPOINTED AS AN ASSOCIATE MEMBER OF THE CARE COUNCIL.

The next applicant reviewed is a resident of Hillsborough County. The following motion was passed: (M: Thomas S: Melartin, 4 yes, 0 no, 0 abstentions).

MOTION 3/07-02

THAT VERNON WILLIAMS BE RECOMMENDED FOR VOTING MEMBERSHIP OF THE CARE COUNCIL.

The next applicant reviewed is an infectious disease doctor working in Pinellas and Pasco Counties. If approved he could fill the Pasco County seat. The following motion was passed: (M: Thomas S: Melartin, 4 yes, 0 no, 0 abstentions).

MOTION 3/07-03

THAT DR. BRENT LAARTZ BE RECOMMENDED FOR VOTING MEMBERSHIP OF THE CARE COUNCIL.

The next applicant reviewed is an employee of the Hernando County Health Department. If approved she could fill the Health Department seat as well as represent Hernando County. The following motion was passed: (M: Melartin S: Miller, 4 yes, 0 no, 0 abstentions).

MOTION 3/07-04

THAT LAURA DUNN BE RECOMMENDED FOR VOTING MEMBERSHIP OF THE CARE COUNCIL.

These applicants' membership will be reviewed at the May Care Council meeting. A new demographics report showing what membership would look like should these recommendations be adopted by the Care Council was shared with the committee.

MEMBERSHIP RECRUITMENT

Staff spoke about the recruitment ads that have been placed in several general and Spanish language newspapers. Flyers and letters are also being sent to all committee members, past Care Council members and providers requesting assistance with recruitment. Flyers have also been available at March committee meetings. Plans for printing a professionally created brochure were also shared. Bob suggested that the 2008 recruitment season focus more on associate members and committees.

BYLAW REVIEW

The Women, Infants, Children, Youth and Families Committee (WICY&F) has requested that the membership committee review a bylaw change to their committee purpose. The following motion was made to open discussion (M: Melartin S: Miller).

MOTION 3/07-05

THAT THE BYLAW REVISION REGARDING THE WOMEN, INFANTS, CHILDREN, YOUTH AND FAMILIES COMMITTEE PURPOSE BE RECOMMENDED TO THE CARE COUNCIL.

Membership Committee members had several questions about the last line of the requested change which seemed to push for more representation on the Care Council. It was unclear if WICY&F was encouraging increase participation in the Care Council or if they wanted to seek additional mandated seats. Members decided to send this bylaw change request back to WICY&F for more information and clarification. The following motion was passed: (M: Thomas S: Melartin, 4 yes, 0 no, 0 abstentions).

MOTION 3/07-06

TO TABLE THE BYLAW REVISION UNTIL THE APRIL MEMBERSHIP COMMITTEE MEETING.

MINI CARE COUNCIL TRAININGS

Bob asked members to be thinking about topics for future mini Care Council trainings. He said that he knows that it has been awhile since the last mini training was done but it is important to get back on track.

MENTORING PROGRAM / ORIENTATION

Bob started discussion on the mentoring program. He feels that it has worked well letting new members chose someone they feel comfortable working with to be their mentor. Bill suggested that a survey be done of last years new members to evaluate the mentor program. Bob thought it would be better to survey all the members about the mentor program.

NEW BUSINESS

The committee reviewed a proposed slate for the 2007 application scoring subcommittee. These Care Council members will be contacted by staff to see if they would be willing to review applications for the 2007-2010 term. Barbara Clark-Alexander's demographic was changed from Pinellas County to Hillsborough County. The following motion was passed: (M: Thomas S: Melartin, 4 yes, 0 no, 0 abstentions).

MOTION 3/07-07

THAT THE PROPOSED 2007 APPLICATION SCORING SUBCOMMITTEE BE ADOPTED AS AMENDED.

ANNOUNCEMENTS/ COMMUNITY CONCERNS

John shared that there will be an educational presentation on April 14th from 9:00am-3:00pm sponsored by Trinity Charities. Contact John for more information.

John also announced that the Create Your Sacred Space Retreat will be held April 12th – 15th in Umatilla, Florida. Contact AIDS Services Association of Pinellas (ASAP) for a flyer with more information.

Bob announced that Hewlett Packard currently has a small grant available to do HIV prevention and risk reduction for youth.

ADJOURNMENT

There being no further business to come before the Membership Committee, the meeting was adjourned at 2:10 p.m.