

**RYAN WHITE CARE COUNCIL  
MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE  
WEST TAMPA NEIGHBORHOOD SERVICE CENTER – TAMPA  
MONDAY, JUNE 18, 2007  
12:45 P. M. – 2:00 P.M.**

**MINUTES**

- CALL TO ORDER**      The meeting was called to order by Bob Reynolds, Chair, at 1:00 p.m.
- ATTENDANCE**      Members Present: Michael Amidei, Janet Kitchen, John Melartin, Bob Reynolds  
Members Absent: Aritus Miller, Bill Thomas  
Guests Present: Vernon Williams  
Grantee Staff Present: Aubrey Arnold  
Health Councils Staff Present: Nicole Brown, Tristan Tarantino
- CHANGES TO AGENDA**      None.
- ADOPTION OF MINUTES**      The May meeting minutes were approved as written.
- CARE COUNCIL REPORT**      The Care Council report was waived.
- CHAIR & VICE CHAIR ELECTIONS**      The election of Care Council Chair and Vice Chair was discussed. Bob mentioned that Carla Baity is willing to serve as Vice Chair and will be added to the slate. Nominations will stay open until the election at the July meeting. The voting will be done by secret ballot and the member with the most votes will be elected. Members also discussed the issue of having the person not selected as Chair be in the running for Vice Chair. The following motion was passed: (**M**: Amidei, **S**: Kitchen) with 4 yes, 0 no and 0 abstentions.
- MOTION 06/07 - 01**      **THAT THE CHAIR AND VICE-CHAIR NOMINEES BE PRINTED ON THE SAME BALLOT FOR ELECTIONS.**
- SLATE OF MEMBERS**      Staff presented the slate of new members recommended by the scoring sub-committee. All applicants had their applications scored by the sub-committee and new applicants attended a personal interview with members of the Membership Committee. It was noted that if the slate is

approved then we will be in compliance with all of our Health Resources and Services Administration (HRSA) and bylaw requirements. Staff is waiting for further information from HRSA before taking action on the seats for Hepatitis and Native American. Janet Kitchen stated that she feels we should continue to encourage a youth member of the Care Council. The following motion was passed: (M: Melartin, S: Kitchen) with 3 yes, 0 no and 1 abstention (Amidei).

**MOTION 06/07 - 02 THAT THE SLATE OF NEW MEMBERS BE APPROVED AND FORWARDED TO THE CARE COUNCIL FOR ADOPTION.**

**ORIENTATION** Michael Amidei offered to present at the two new member orientations. One of the orientations will be on the afternoon of August 1<sup>st</sup> in Tampa and one will be held in St. Petersburg on August 2<sup>nd</sup> in the morning. All committee members were encouraged to attend to provide support and information. Staff spoke about the new member manual and how it will be noticeably smaller than in past years. This is due to the lack of information on the Treatment Modernization Act and limited materials using the new terms having been released. Staff will also be doing a couple of one-on-one orientations for members that were added in May.

**MENTORING PROGRAM** The mentoring program was discussed and it was suggested that new members should be assigned mentors and not asked to pick their own mentor. Janet Kitchen offered to discuss the mentoring program during the membership committee report at the July Care Council meeting and to solicit volunteers to be mentors. The committee also discussed marking the name tags of the mentors so that new members will know who they can approach for information. Michael Amidei also suggested that a mentor training be held and required of the mentors.

**POLITICAL ACTION LEADERS** Members discussed holding another political action leaders month in September but decided against it due to poor attendance from community leaders last year. The committee discussed the importance of activism and how that is something that members need to do on their own because it is not a function of the Care Council.

**MINI CARE COUNCIL TRAININGS** Michael will be doing a mini Care Council training at the July meeting on homelessness, HIV & Hepatitis and confidentiality. It was discussed holding a mini care council training every month and Dr. Laartz and Dr. Perry were suggested as possible presenters.

**ANNOUNCEMENTS/ COMMUNITY CONCERNS** There was a concern raised about confidentiality and how much personal information is shared about members of the Care Council and its committees. Staff will be providing less membership information to the Membership Committee and Care Council and all e-mails sent out to members should be blind copied.

**ADJOURNMENT** There being no further business to come before the Membership

Committee, the meeting was adjourned at 2:10 p.m.