



**RYAN WHITE CARE COUNCIL
MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE
WEST TAMPA NEIGHBORHOOD SERVICE CENTER – TAMPA
MONDAY, JULY 16, 2007
12:45 P. M. – 2:00 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Bob Reynolds, Chair, at 12:45 p.m.
- ATTENDANCE** Members Present: Michael Amidei, John Melartin, Bob Reynolds, Bill Thomas
Members Absent: Janet Kitchen, Aritus Miller
Guests Present: Martin Clemmons
Grantee Staff Present: Teresa Newgent
Health Councils Staff Present: Nicole Brown, Tristan Tarantino
- CHANGES TO AGENDA** Bob Reynolds requested that a review of the meeting time be added under announcements.
- ADOPTION OF MINUTES** The June meeting minutes were approved as written.
- CARE COUNCIL REPORT** The Care Council report was waived.
- ORIENTATION** The orientation sessions will be held on August 1st from 1:30pm to 4:30pm at the Jan Platt Library and on August 2nd from 9:30am to 12:30pm at the Hospice of the Florida Suncoast. All Care Council and Membership Committee members are invited to attend. Michael Amidei shared an idea of sending five questions about Care Council information to each of the new members before the orientation. The new members would then bring the answered questions to the orientation. Michael asked that if anyone had ideas for questions to send them to staff. Members also inquired about refreshments. Staff said that they are not allowed to pay for food but that coffee would be provided for the morning session by Hospice.
- MENTORING PROGRAM** The mentoring program and the mentor training were discussed. Members decided that the orientation will act as the mentor training. Members also suggested having a pre-meeting to the Care Council for the first three months. These pre-meetings have been held informally

in the past by some members. The Committee thinks this will be a good opportunity for mentors to meet with new members to see if they have any questions before the meeting. These meetings would start a half hour before the scheduled Care Council meeting.

RETREAT

The October retreat this year will be a half day due to the full day retreat in April. The retreat will be held in Pinellas County and staff will schedule a location. Members discussed topic ideas ranging from what one unit of service is for each provider to the psychological effects of HIV/AIDS. It was also suggested that Joe Lennox-Smith be invited to do his T.A.S.K. (The AIDS Survival Kit) program. There was some concern raised that this might be too basic for some Care Council members.

PARLIAMEN- TARIAN

Bob started discussion on the parliamentarian position. Members felt that while there had been an informally elected parliamentarian in the past the Care Council might benefit from a more formal officer. There was discussion on how the current Care Council meeting procedures don't follow the official Robert's Rules of Order and how there is often confusion on the correct way for things to be done. There were some concerns raised about how formalizing the meetings might change the current casual dynamic. It was also noted that a formal officer could be a back up for the Chair and Vice Chair as well as to point out conflicts of interest. The following motion was passed: (M: Amidei, S: Melartin) with 3 yes, 0 no and 1 abstention.

MOTION 07/07 - 01

THAT THE BYLAWS BE CHANGED TO ESTABLISH A FORMAL PARLIAMENTARIAN TO BE CONSISTENT WITH THE REQUIREMENTS OF THE OTHER OFFICERS.

ROLE OF THE VICE CHAIR

Bob began discussion on the role the Care Council Vice Chair plays. Members felt that the only current responsibility of the Vice Chair is to fill in when the Chair is absent. The following motion was passed: (M: Amidei, S: Melartin) with 4 yes, 0 no and 0 abstentions.

MOTION 07/07 - 02

THAT THE BYLAWS BE CHANGED TO DESIGNATE THE CARE COUNCIL VICE CHAIR AS THE CHAIR OF THE STANDARDS, ISSUES AND OPERATIONS COMMITTEE (SIOC).

John Melartin made a friendly amendment.

THAT ONE OF THE RESPONSIBILITIES OF THE CHAIR AND VICE CHAIR IS TO HAVE ONE OF THEM IN ATTENDANCE AT EACH COMMITTEE MEETING.

During discussion some concerns were raised about making large time demands of these officers. John withdrew the amendment.

ANNOUNCEMENTS/ COMMUNITY

It was announced that the deadline for the anonymous needs survey has been extended in the hopes of getting more Hillsborough County

CONCERNS

responses. Hillsborough County was noticeably under represented in the two month survey time.

Michael mentioned that he had attended the Viral Hepatitis Council meeting held in Tampa.

EXPANDING THE AVAILABILITY AND ACCEPTANCE OF VOLUNTARY HIV TESTING

There was no discussion on this agenda item.

MEETING TIME

Bob suggested that the committee start meeting fifteen minutes earlier. He said that the Membership Committee meeting often runs over into the Client Services Committee meeting time. Members agreed to start meeting at 12:30pm.

ADJOURNMENT

There being no further business to come before the Membership Committee, the meeting was adjourned at 2:11 p.m.