

**RYAN WHITE CARE COUNCIL
HEALTH SERVICES ADVISORY COMMITTEE
HILLSBOROUGH COUNTY HEALTH DEPARTMENT
THURSDAY, JUNE 15, 2006
2:00 P.M.–3:30 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Robbie Bouplon at 2:10 p.m. Robbie announced that the Chair and Co-Chair were both unable to attend the meeting and Don Kurtyka, chair, had requested that staff locate a meeting facilitator in their absence.
- ATTENDANCE** Members Present:, Robbie Bouplon, Barbara Clark-Alexander, Rob Loy, Priya Poulimas, Michael Wagner, Donette Waul-Santiago
Members Absent: Jimmy Baumgartner, Leslie Betts, Cindy Brown, Tish Carlton, Vicki Kenyon, Don Kurtyka, John Melartin, Jim Roth
Guests Present: Wanda Barker, Mark Mischan, Rita Winstead, Marc Betts
Staff Present: Dorinda Seth, Collette Tomberlin
- CHANGES TO AGENDA** None
- ADOPTION OF MINUTES** The minutes for May 18, 2006 were approved with some minor changes via e-mail vote since no quorum was present. Present members were asked to cast their vote with absent members being polled via e-mail.
- CARE COUNCIL REPORT** Mark Mischan reported that the Care Council held open nominations for the Vice Chair vacancy and reviewed two Bylaw revisions concerning interviews for new applicants and time between terms. Each of these issues will be voted on at the next Care Council meeting. Care Council voted to reallocate Title I and II money to insurance services. Crystal Underwood's resignation was announced. The Care Council members were reminded to invite Political Action Leaders to the September meeting.
- AD HOC FORMULARY COMMITTEE REPORT** The ad hoc formulary committee met on May 31st and included representation from several local agencies. The ad hoc group decided to include all ADAP and Medicaid mental health medications on the RW draft formulary and get input from mental health providers before permanently including mental health medications. The ad hoc committee will need to meet again to determine how to handle exceptions/prior authorizations and limits. Dorinda requested that the group act quickly to allow the grantee's office to provide the formulary to ESI to get the invoicing system working on RWIS. The Health Services Advisory Committee agreed with the suggestion that we allow the ESI system to track the number of exceptions for a couple of months to help gather usage data and update the draft formulary before

a final version is adopted. The ad hoc committee will ask to be added to the next Care Council agenda. Marc Betts recommended that the ad hoc formulary committee be given overriding authority for formulary adjustments until the final version is ready.

**AD HOC DENTAL
COMMITTEE
REPORT**

Staff shared information that Jimmy Baumgartner had collected from several different providers. Since oral health is a core service, the Health Services committee would like to see the ad hoc committee convene soon to discuss the entire scope of services provided for the allocated funds. Staff will contact Jimmy and try to get the ad hoc group together.

**ANNOUNCEMENTS/
COMMUNITY
CONCERNS**

There was a concern about the Ryan White Information System (RWIS) and when it will be available for use. Michael Wagner asked if the intent was to have the system with all components, in all counties, and flawless before release or to start on a small scale. Dorinda Seth from the grantee's office stated that it is not an all or nothing system and providers can input some of the information and start slowly. There has been a lot of recent progress and the grantee has asked case managers to begin collecting consent forms, proof of HIV status, and most recent proof of primary care so that information can be loaded into the system. This will facilitate a smoother start once RWIS is up and running.

Robbie Bouplon announced that she was distributing flyers for Comprehensive Risk Counseling and Services at ASAP for Pinellas clients.

Michael Wagner announced that the Hillsborough County Health Department is sponsoring free HIV, syphilis and hepatitis testing on June 27th at the Kennedy location.

ADJOURNMENT

There being no further business to come before the Health Services Advisory Committee, the meeting was adjourned at 3:20 p.m.