

**RYAN WHITE CARE COUNCIL
HEALTH SERVICES COMMITTEE
HILLSBOROUGH COUNTY HEALTH DEPARTMENT
THURSDAY, NOVEMBER 17, 2005
2:00 P.M. – 3:30 P.M.**

MINUTES

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| CALL TO ORDER | The meeting was called to order by the Chair Don Kurtyka at 2:00 p.m. |
| ATTENDANCE | <p><u>Members Present:</u> Leslie Betts, Vicki Kenyon, Don Kurtyka, Roberta Lambert, Rob Loy, Priya Poulimas, Jim Roth</p> <p><u>Members Absent:</u> Jimmy Baumgartner, Cindy Brown, Wayne Bibeault, Barbara Clark-Alexander, Tish Carlton, Natalie Jackson, Craig Kelley, Hilda Leon, Mac McDougale, John Melartin, Sherry Sullivan</p> <p><u>Guests Present:</u> Mark Mischan, Gilda Ramon-Nay-Torres</p> <p><u>Staff Present:</u> Susan Josephson and Teresa Kelly</p> |
| CHANGES OR ADDITIONS TO AGENDA | The Chair added discussion of fish oil supplements to the agenda. The Chair recognized Vicki Kenyon's contribution as Chair of the committee for many years. |
| ADOPTION OF MINUTES | The minutes from the meeting July 21, 2005 could not be approved due to a lack of a quorum. |
| CARE COUNCIL REPORT | The Care Council held an all-day retreat. Presentations were made on quality management, planning and needs assessment, application review process, committee structure, and team building. A short business meeting was held after the retreat approving carryover funds and reallocations of Title I funds. A Care Council meeting was scheduled for January 12, 2006 to approve final reallocations under Title I in order to lessen the possibility of carryover funds which may be lost if not expended. |
| WORK PLAN | <p>The committee reviewed the work plan. The tool for collecting information for the qualified provider survey will be reviewed next month.</p> <p>Gilda suggested that an activity related to developing service definitions for health-related serves be added as an action item to be completed by February 2006 as part of the ongoing quality management efforts. Vicki shared historical information that the Care Council had looked at service definitions several years ago, but the Council decided to use the HRSA definitions as is allowed for more creativity for</p> |

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| | <p>service providers to design their programs.</p> <p>With regard to monitoring the impact of aging and HIV, Vicki cautioned that by selecting one specific group, could open the door to every population which the committee would not have the time to study. The committee agreed that this was only to get a sense of what was available locally for provider education.</p> <p>Staff will revise the work plan and bring to the next meeting for approval.</p> |
| <p>MINIMUM STANDARDS-NUTRITIONAL SUPPLEMENTS</p> | <p>Nutritional Supplements: Medicaid transferred nutritional supplements from pharmacy to durable medical equipment providers. Upon review of diagnostic codes acceptable for Medicaid reimbursement, there were no codes related to HIV/AIDS unless the supplement was the only possible means of nutrition. This means that Medicaid clients may be looking to Ryan White to pay for supplements. The Bureau is looking into the issue. Don volunteered to assist the Grantee in developing a letter explaining the changes for all service providers.</p> |
| <p>MINIMUM STANDARDS-DRUG REIMBURSEMENT</p> | <p>Leslie Betts provided background from the Florida Administrative Code “Standards of Pharmacy Practice” as proposed replacement language for standard #2.</p> <p>The committee discussed the issue and proposed the following revision.</p> <p><u>Standard</u></p> <p>2. Providers shall maintain records of quarterly quality improvement meetings including pharmacy staff as required by FAC 64B16-27.300, Standards of Pharmacy Practice. These records are considered peer-review documents and are not subject to discovery in civil litigation or administrative actions.</p> <p><u>Measure</u></p> <p>Records of meetings on file as examined by Grantee.</p> |
| <p>HIV AND AGING</p> | <p>Barb Clark-Alexander was not present. EPI data was provided by staff, and Title II utilization data was provided by the Grantee. The issue will be tabled until November when Title I data will be available and Barb will be present.</p> |

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| <p>FISH OIL SUPPLEMENTS/ FORMULARY</p> | <p>Don discussed a recent article regarding the use of fish oil for treatment of hyperlipidemia in HIV+ patients instead of, or in addition to statins. Leslie indicated that this is an inexpensive supplement and depending on the findings of the research could be a more cost effective alternative if added to the formulary. Don will follow-up on the research findings and report back to the committee.</p> |
| <p>ANNOUNCEMENTS</p> | <p>Vouchers for two free months of Epzicom are available from the manufacturer. They expire in February, 2006.</p> |
| <p>ADJOURNMENT</p> | <p>There being no further business to come before the Committee, the meeting was adjourned at 3:05 p.m.</p> <p>The next meeting is scheduled to be held on November17, 2005 from 2-3:30 PM at the Hillsborough County Health Department, conference room 200, second floor.</p> |