

**RYAN WHITE CARE COUNCIL
HEALTH SERVICES ADVISORY COMMITTEE
HILLSBOROUGH COUNTY HEALTH DEPARTMENT
THURSDAY, MAY 18, 2006
2:00 P.M. – 3:30 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by the Chair, Don Kurtyka at 2:05 p.m.
- ATTENDANCE** Members Present: Leslie Betts, Robbie Bouplon, Cindy Brown, Tish Carlton, Vicki Kenyon, Don Kurtyka, Rob Loy, John Melartin, Priya Poulimas, Jim Roth, Michael Wagner, Donette Waul-Santiago
Members Absent: Jimmy Baumgartner, Barbara Clark-Alexander
Guests Present: Wanda Barker, Mac McDougale, Mark Mischan, Dorinda Seth, Rita Winstead
Staff Present: Collette Tomberlin
- CHANGES TO AGENDA** None
- ADOPTION OF MINUTES** The minutes for April 20, 2006 were adopted unanimously.
- CARE COUNCIL REPORT** Jim Roth reported that the Care Council adopted the Needs Assessment: Executive Summary and elected Bill Thomas as the Care Council representative to the Tampa HIV/AIDS Housing Consortium. The Care Council agreed to invite Political Action Leaders to the September meeting.
- ATTENDANCE POLICY** The committee reviewed the attendance policy of RPARC and discussed the specifics as it would apply to HSA. The following motion passed (M: Brown, S: Bouplon) with 9 yes, 1 no, and 0 abstentions:
- MOTION 05/06-01** **THAT THE COMMITTEE ADOPTS THE SAME ATTENDANCE POLICY USED BY RPARC.**
- QUALIFIED PROVIDER SURVEY** The committee reviewed the survey summary information. The committee noticed that the Bay Pines VA was not included by oversight and would like for staff to obtain survey information from Bay Pines VA.

The following motion passed (M: Kenyon, S: Roth) with 10 yes votes, 0 no votes, and 0 abstentions.
- MOTION 05/05-02** **THAT THE COMMITTEE ACCEPTS THE QUALIFIED PROVIDER SURVEY SUMMARY.**
- TITLE I MEDICATIONS** Don reviewed previous discussion regarding the Title I medications and asked Dorinda Seth to discuss a need from the Grantee's office. Dorinda stated that as they attempt to get the RWIS system

operational, they need an updated formulary. The Hillsborough County Government would like all pharmacy submissions to be HIPAA compliant. To avoid having pharmacy personnel input information into 2 systems, they are contracting with a third party who can accept a single submission and route the information to the necessary recipients. The third party (ESI – Express Scripts, Inc) needs a formulary to know which claims to accept or deny.

After reviewing formularies from other EMAs provided by Robbie Bouplon and discussing the limitations and restrictions of our current formulary, the committee agreed by consensus to form an ad hoc formulary committee. The group will look at current trends, recent data on utilization, new drugs on the market and up-to-date treatment standards. They will update the formulary and decide how to handle exceptions. The committee will also determine which medications will be covered only with prior approval and if there needs to be an educational component for the providers who write scripts. Robbie Bouplon agreed to organize the group, and Don Kurtyka agreed to chair the ad hoc committee with other volunteers including Leslie or Mark Betts, Michael Wagner, and Dorinda Seth. The committee would like to invite Tish Carlton and a member of Pinellas Care Clinic to join.

**AD HOC DENTAL
COMMITTEE
REPORT**

Tish Carlton reported that Jimmy Baumgartner has collected information from dental providers to present at the next HSA committee meeting. The ad hoc dental committee has not yet met.

**ANNOUNCEMENTS/
COMMUNITY
CONCERNS**

There were no community concerns.

John Melartin announced that everyone is invited to the statewide town hall meeting that will be held immediately following the PCPG meeting on June 28th around 5:00 P.M. at the Doubletree Hotel. PCPG has also invited everyone to the NMAC presentation portion of their conference at 9:00 A.M. on June 29th. NMAC will be presenting their stigma and access to care seminar.

Vicki Kenyon announced that the Sarasota CAN Clinic is losing the medical providers for their facility when that contract expires on June 1. All patients will be seen in indigent care as they search for retired physicians to staff the clinic.

ADJOURNMENT

There being no further business to come before the Health Services Advisory Committee, the meeting was adjourned at 3:30 p.m.