



**RYAN WHITE CARE COUNCIL
HEALTH SERVICES ADVISORY COMMITTEE
METRO CENTER - TAMPA
THURSDAY, NOVEMBER 20, 2008
2:00 P.M. – 3:30 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Don Kurtyka, Chair at 2:00 p.m.
- ATTENDANCE** Members Present: Wanda Barker, Robbie Bouplon, Barbara Clark-Alexander, Vicki Kenyon, Don Kurtyka, Brent Laartz, Roberta Lambert, John Melartin, Steve Palermo, Priya Rajkumar, Jim Roth
Members Absent: Leslie Betts, Michael Wagner, Donnette Waul-Santiago
Guests Present: Bonnie Tiemann, Gene Bundrock
Grantee Staff Present: none
Health Councils Staff Present: Collette Tomberlin
- CHANGES TO AGENDA** There were no changes to the agenda.
- ADOPTION OF MINUTES** The minutes for September 18, 2008 were approved (M: Palermo, S: Roth) with 11 yes votes and 0 no votes.
- CARE COUNCIL REPORT** John Melartin shared that the Care Council approved four new voting members, the Part A and B allocations for FY 09-10, and the Part B Increase, Carryover and Cleanup allocations for the current fiscal year. The Care Council also reviewed bylaw revisions to be voted on at the next Care Council meeting. John stated that the Grantee reported that the Part B eligibility requirements have changed to eliminate the asset limit and set the income limit at 400% Federal Poverty Level (FPL). There was also an item from the Minority Advocacy Committee that was not moved forward due lack of a motion or second. The action requested that all Care Council members be identified with the mandated seat that they fill. There was great opposition to this motion because it would disclose the status of all PLWHs on the council since that is also a category.

SPECIALTY CARE ACCESS

Clinicians are having difficulty accessing specialty care providers and the current process of using a single grant at one agency is time consuming and very difficult to track when it is time for agency monitoring. Don, Steve, Vicki and Bonnie agreed to work together to draft a proposal to consider alternatives such as splitting the specialty care contract among all current primary care providers or allowing primary care providers to utilize current funding to access specialty care.

The monitoring process is duplicating efforts with quality monitoring. For example, monitors are checking for results of and follow-up treatment on pap smears versus checking that a pap smear has been done. The committee would like to evaluate the monitoring tool for primary care at the next committee meeting and make suggestions for improvement. The committee would like to see the monitoring process standardized so that the level of detail and items investigated are the same from year to year and do not change based on the individual doing the audit.

QUALITY MANAGEMENT

Members discussed that the QM provider is currently doing individual technical assistance for providers having difficulty. The current data collection period ends this Friday. One concern on the current form is the recording of the RWIS (Ryan White Information System) number. The RWIS number is a string of 6-9 random letters and/or numbers and poses difficulty in finding the number for form fillers who do not have access to RWIS and for errors in copying the number correctly for those who can access it. Since there are already several unique identifiers for clients on the form, this seems like an unnecessary, redundant step.

ANNOUNCEMENTS/ COMMUNITY CONCERNS

Committee members announced upcoming community events including those for World AIDS Day.

Don announced that the newly approved Prezista 400 mg tablets as well as the 600 mg tablets are both available from Florida ADAP.

Members discussed the requirement for clients to provide proof of primary care with verification annually. Can this and other requirements be placed on the RWIS basic demographic page so that it is easily accessible for all service providers? Can the need for a paper copy in each client's file at every agency be eliminated now that we have RWIS? The committee will further investigate these ideas at the next meeting.

Vicki stated that GlaxoSmithKline and Abbott each have new vouchers for eligible HIV patients. Collette Tomberlin will confirm that individuals associated with the medication co-payment program are aware of the voucher programs.

At the next meeting the committee will review the primary care monitoring tool and the proof of primary care requirement. The meeting will be scheduled at Jan Platt library if space is available.

ADJOURNMENT

There being no further business to come before the Health Services Advisory Committee, the meeting was adjourned at 3:20 p.m.