



**RYAN WHITE CARE COUNCIL
HEALTH SERVICES ADVISORY COMMITTEE
HILLSBOROUGH COUNTY HEALTH DEPARTMENT
THURSDAY, AUGUST 21, 2008
2:00 P.M. – 3:30 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Don Kurtyka, Chair at 2:05 p.m.
- ATTENDANCE**
- Members Present: Vicki Kenyon, Don Kurtyka, Brent Laartz, John Melartin, Steve Palermo, Jim Roth, Michael Wagner
- Members Absent: Wanda Barker, Leslie Betts, Robbie Bouplon, Barbara Clark-Alexander, Priya Poulimas, Donette Waul-Santiago, Rita Winstead
- Guests Present: Cindy Brown, Marty Clemmons, Ken Kavanagh, Roberta Lambert, Elizabeth Rugg, Bonnie Tiemann
- Grantee Staff Present: none
- Health Councils Staff Present: Collette Tomberlin
- CHANGES TO AGENDA** There were no changes to the agenda.
- ADOPTION OF MINUTES** The minutes for June 19, 2008 were approved (M: Kenyon, S: Roth) with 7 yes votes and 0 no votes.
- CARE COUNCIL REPORT** Jim Roth shared that the Care Council did not meet in August. In July, they accepted the Expert/Case Manager Survey Report and the comprehensive plan goals and objectives. They approved a slate of new members and passed allocations for unbid Part A funds.
- INSURANCE SERVICES UPDATE** Elizabeth Rugg presented an annual utilization report for the Insurance Services Program that provided a comparison between the past two program years. Data sets included the number of clients enrolled and wait-listed for premium assistance and co-pay assistance, the annual amount paid for premium assistance and co-pays and the number of vouchers issued in various price ranges. Elizabeth stated that the program meets 100% of all expressed need and is also able to offer an enhanced benefits period once or twice per year. Ninety-six percent of the funding goes directly to clients with 4% covering administrative costs such as copier rental and repair, postage, etc. Members expressed how pleased they were that the program is so

effective and efficient and is able to serve more clients. One concern was that clients must access the service through case management and that case management has waiting lists. Other members explained the triage system that is now in effect in the case management agencies to allow clients to receive quicker service to stay on their medications and/or not lose their insurance coverage.

**CONTROLLED
SUBSTANCES
EXPENDITURES
REVIEW**

The controlled substances contracted provider generated a report of expenditures from July 1, 2007 through June 30, 2008. The expenditures were sorted by number of prescriptions, by total cost, and cost per prescription. Dr. Kurtyka was also given the number of scripts by prescribing doctor that he verbally shared with the committee. The committee agreed that all expenditures seemed to fall within the range of acceptability and that there was no obvious misuse or abuse.

**QUALITY
MANAGEMENT**

Members discussed the draft reports from the most recent data collection period which concluded the end of June. Although the forms/tools are easier to use, some members are concerned that the results still do not match what they are submitting. Steve is working with the QM provider to help fine-tune the system and feels confident that the changes being made will ensure more reliable data for all providers. Steve reminded providers to be aware of the data that they submit to be able to compare with their individual results generated in the QM database.

Members shared concerns that they are still at the beginning stages of a program that has been in place for several years while the same issues arise on an ongoing basis. There is also concern that the data compilations are not usable and that no longitudinal data is being collected to determine improvements over time.

The committee agreed by consensus to present their concerns to the Grantee's office and request that the Grantee attend the next meeting to discuss the QM program, specifically if the QM provider is contractually compliant in light of these ongoing concerns. The committee would also like to review the QM section of the grant application before it is submitted to ensure accuracy of the clinical data.

**ANNOUNCEMENTS/
COMMUNITY
CONCERNS**

Committee members announced upcoming community events.

The committee will meet in September to draft a work plan for the upcoming year, elect a chair and co-chair and determine meeting day, time and location.

ADJOURNMENT

There being no further business to come before the Health Services Advisory Committee, the meeting was adjourned at 3:15 p.m.