

**RYAN WHITE CARE COUNCIL
HEALTH SERVICES ADVISORY COMMITTEE
HILLSBOROUGH COUNTY HEALTH DEPARTMENT
THURSDAY, JULY 19, 2007
2:00 P.M. – 3:30 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Don Kurtyka, Chair at 1:59 p.m.
- ATTENDANCE** Members Present: Wanda Barker, Robbie Bouplon, Barbara Clark-Alexander, Don Kurtyka, Brent Laartz, John Melartin, Steve Palermo, Priya Poulimas, Jim Roth, Tina Van Doren-Ruppell, Michael Wagner, Rita Winstead
- Members Absent: Jimmy Baumgartner, Leslie Betts, Vicki Kenyon, Bob Reynolds, Donette Waul-Santiago,
- Guests Present: Lois Hall, Theresa Pelleck
- Grantee Staff Present: Dorinda Seth
- Health Councils Staff Present: Collette Tomberlin
- CHANGES TO AGENDA** There were no changes to the agenda.
- ADOPTION OF MINUTES** The minutes for June 21, 2007 were approved (M: Bouplon, S: Van Doren-Ruppell) unanimously.
- CARE COUNCIL REPORT** Jim Roth reported on the Care Council meeting actions including the election of Wendell Martin as Chair and Carla Baity as Vice Chair, the election of 10 new voting members, adoption of the 2007 Demographics and Epidemiology Report, approval of Part A reallocations, and a revision to the Minimum Standards of Care for Nutritional Supplements. Jim reported that Michal Amidei presented information on the homeless population and Aubrey Arnold shared current grant award information.
- AD HOC FORMULARY REPORT** The ad hoc group decided to recommend some overall changes to the formulary rather than specific items being included or excluded. Recommendations include removing all over the counter agents, permitting a 90-day supply of medications for treatment and maintenance of stable, chronic diseases, mirroring ADAP prior authorization and laboratory requirements, encouraging the use of community pharmacies that offer discounted (\$4) generic medications,

and establishing a review process for ongoing antiretroviral therapy requests beyond the 60 day exception. The ad hoc group also discussed implementing eligibility requirements for Part A that mirror Part B.

Members of the Health Services Advisory Committee discussed each of these options, but could not decide on any recommendations to forward at this time. The ad hoc group will add some additional members for different ideas and input at their next meeting.

**MINIMUM
STANDARDS OF
CARE REVIEW**

The committee agreed by consensus to table this item until the next meeting due to time constraints.

**CONTROLLED
SUBSTANCES
EXPENDITURES**

The controlled substances contracted provider generated a report of expenditures from November 2006 through April 2007. The expenditures were sorted by number of prescriptions, by total cost, and by prescribing doctor. The committee agreed that all expenditures seemed to fall within the range of acceptability.

**REVIEW OF
NUTRITIONAL
SUPPLEMENT
GUIDELINES**

As a follow-up to the letter sent from this committee to the Grantee's office regarding the Nutritional Supplement Guidelines, the Grantee has requested additional clarification about the intent of certain guidelines to assist the monitoring staff. This clarification was requested via letter from the Grantee's office to the committee chair. Don agreed to relax some of the wording in the guidelines and present the changes at the next committee meeting.

**ANNOUNCEMENTS/
COMMUNITY
CONCERNS**

The Hillsborough County Health Department's dentist and hygienist will be retiring at the end of the calendar year. Although extensive effort has been put forth, they are still unsuccessful at recruiting a dentist to fill the upcoming vacancy.

ADJOURNMENT

There being no further business to come before the Health Services Advisory Committee, the meeting was adjourned at 3:30 p.m.