

**RYAN WHITE CARE COUNCIL
HEALTH SERVICES ADVISORY COMMITTEE
HILLSBOROUGH COUNTY HEALTH DEPARTMENT
THURSDAY, JANUARY 18, 2007
2:00 P.M. – 3:30 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Don Kurtyka, Chair at 2:08 p.m.
- ATTENDANCE** Members Present: Wanda Barker, Robbie Bouplon, Vicki Kenyon, Don Kurtyka, Rob Loy, John Melartin, Steve Palermo, Priya Poulimas, Jim Roth, Rita Winstead
- Members Absent: Jimmy Baumgartner, Leslie Betts, Cindy Brown, Tish Carlton, Barbara Clark-Alexander, Michael Wagner, Donette Waul-Santiago
- Guests Present: Keith Edwards, Theresa Pellek, Bob Reynolds
- Grantee Staff Present: Aubrey Arnold
- Health Councils Staff Present: Collette Tomberlin
- CHANGES TO AGENDA** Members agreed by consensus to add a discussion on the Ryan White formulary as item VIII.
- ADOPTION OF MINUTES** The minutes for November 16, 2006 were approved (M: Barker, S: Palermo) with 9 yes votes, 0 no votes, and 1 abstention (Bouplon).
- CARE COUNCIL REPORT** Jim Roth announced that the Care Council approved a formulary revision, final reallocations for FY2006/07 Title I and Title II funds and accepted the report on the Assessment of the Administrative Mechanism.
- REVIEW MINIMUM STANDARDS OF CARE –MENTAL HEALTH** The Planning and Evaluation (P&E) committee reviewed the standards for mental health and forwarded their suggested revisions to the Health Services Advisory committee. The committee accepted all revisions from P&E and added two revisions. The following motion passed (M: Bouplon, S: Kenyon) unanimously:
- Motion 1/07-01** **REVISE THE MINIMUM STANDARDS FOR MENTAL HEALTH AS FOLLOWS:**
- Such services may include psychological and psychiatric**

treatment and counseling services, including individual and group counseling, provided by a mental health professional who is licensed or authorized within the State, including psychiatrists, psychologists, clinical nurse specialists, social workers, nurse practitioners and counselors.

- 3. License-eligible staff ~~or trainees~~ delivering mental health services will receive direct, professional supervision by a licensed mental health provider of the type of care they are providing to individual patients/clients.**
- 5. The provider will establish ~~provide mechanisms~~ procedures for continuity of mental health/psychiatric care to their patients/clients in all settings in which they may need care.**
- 6. The provider will develop and maintain client specific collaboration with primary medical care service providers.**
- 7. The provider will maintain an initial mental health assessment of each participating client that consists of: presenting problem(s), psychosocial history, mental status examination, differential diagnoses, treatment recommendations and signature of the licensed or license-eligible professional conducting the assessment.**

2007 PRIMARY CARE SURVEY

The committee conducts an annual survey of primary care providers to determine if adequate services are available to clients in all areas. The committee reviewed a copy of the survey used the previous year and recommended some changes. The survey will be revised and distributed to primary care providers.

FORMULARY

Robbie Bouplon stated that the Care Council approved six month limit on the draft formulary has expired. Since the Ryan White Information System (RWIS) is still not operational, the usage and cost data is not readily available. The two highest volume pharmacies will generate internal reports to present to the ad hoc formulary committee. Robbie will organize a meeting to review the usage and cost data reports.

ANNOUNCEMENTS/ COMMUNITY CONCERNS

Don announced that there has been a larger turnover of HIV care providers over the last year in the Tampa area.

ADJOURNMENT

There being no further business to come before the Health Services Advisory Committee, the meeting was adjourned at 2:55 p.m.