



**RYAN WHITE CARE COUNCIL
HEALTH SERVICES ADVISORY COMMITTEE
HILLSBOROUGH COUNTY HEALTH DEPARTMENT
THURSDAY, AUGUST 16, 2007
2:00 P.M. – 3:30 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Jim Roth, Co-Chair at 2:15 p.m.
- ATTENDANCE** Members Present: Leslie Betts, Robbie Bouplon, Cindy Brown, Barbara Clark-Alexander, Brent Laartz, John Melartin, Steve Palermo, Bob Reynolds, Jim Roth, Tina Van Doren-Ruppell, Michael Wagner
Members Absent: Wanda Barker, Vicki Kenyon, Don Kurtyka, Priya Poulimas, Donette Waul-Santiago, Rita Winstead
Guests Present: Liza Nash, Theresa Pelleck
Grantee Staff Present: Dorinda Seth
Health Councils Staff Present: Collette Tomberlin
- CHANGES TO AGENDA** There were no changes to the agenda.
- ADOPTION OF MINUTES** The minutes for July 19, 2007 were approved (M: Clark-Alexander, S: Palermo) unanimously.
- CARE COUNCIL REPORT** Jim reported that the Care Council did not hold a business meeting in August in lieu of orientation for new members.
- REVIEW OF NUTRITIONAL SUPPLEMENT GUIDELINES** The Grantee's office requested additional clarification about the intent of certain guidelines to assist the monitoring staff. Don reworded the guidelines but made no changes to the eligibility criteria and forwarded the document to the committee. Committee members made other changes and the following motion passed (M: Palermo, S: Van Doren-Ruppell) with 11 yes votes and 0 no votes:
- MOTION 08/07-01** **ACCEPT THE REVISED NUTRITIONAL SUPPLEMENT GUIDELINES**
- MINIMUM STANDARDS OF CARE REVIEW** The committee reviewed the Minimum Standards of Care in light of the newly revised service definitions for the Ryan White Program. Services reviewed were outpatient/ambulatory medical care, health insurance, mental health services, substance abuse services (outpatient),

treatment adherence counseling, AIDS pharmaceutical assistance (local), medical case management services, and oral health. A few wording changes were suggested in the lead-in paragraphs, but no changes were made to any of the standards or measures. All suggested changes will be forwarded to the Planning and Evaluation Committee.

**REVIEW DRAFT
STANDARDS FOR
WOMEN, INFANTS,
CHILDREN**

The committee reviewed the draft standards of care from the Women, Infants, Children, Youth and Families Committee. The committee suggested a change to the standard for mammography and agreed to pass the standards to the Planning and Evaluation Committee.

**ANNOUNCEMENTS/
COMMUNITY
CONCERNS**

Staff announced the upcoming activities for the September meeting included the election of chair and co-chair; selection of meeting day, time and location; and adopting a work plan. There is also a training scheduled for the Chairs and Co-Chairs at the end of September.

Mike Wagner announced that the Hillsborough County Health Department has received nine applications for the position of dentist and hope to soon announce Dr. Brown's replacement.

Bob Reynolds asked everyone to continually encourage individuals, especially clients to join the Care Council.

John Melartin announced dates, times and location for one-on-one meetings with Congresswoman Kathy Castor.

ADJOURNMENT

There being no further business to come before the Health Services Advisory Committee, the meeting was adjourned at 3:35 p.m.