



**RYAN WHITE CARE COUNCIL
CLIENT SERVICES COMMITTEE
WEST TAMPA NEIGHBORHOOD SERVICE CENTER- TAMPA
MONDAY, OCTOBER 15, 2007
2:00 P.M. – 3:30 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Janet Kitchen, Chair, at 2:25 p.m.
- ATTENDANCE** Members Present: Martin Clemmons, David Hasiba, Natalie Jackson, Janet Kitchen, John Melartin, Bob Reynolds, Bill Thomas
Members Absent: None
Guests Present: Ramon Baez, Armando Carrasco, Michele Carrasco, Aritus Miller
Grantee Staff Present: Aubrey Arnold
Health Councils Staff Present: Nicole Brown
- CHANGES OR ADDITIONS TO AGENDA** None.
- ADOPTION OF MINUTES** The September meeting minutes were approved as written.
- CARE COUNCIL REPORT** John Melartin gave the Care Council report. He said that members held their annual half day retreat and had a special meeting to review funding allocations for the FY 2008 budget. The Part A allocations were approved and will eliminate the funding for transportation in Pinellas, housing assistance and legal services.
- NEWLY DIAGNOSED BROCHURE** Janet Kitchen stated that a work group got together on Monday, September 24th in the ASAP (AIDS Service Association of Pinellas) conference room to discuss the brochure for people that are newly diagnosed with HIV. The brochure will focus on resources in Pinellas and Hillsborough Counties. It will be written at a fifth grade level and will be printed in English, Spanish and possibly Creole. The committee would like to do a broad distribution and not send it to agencies. They feel if the person is going to an agency then they already have found help. She said that the group developed draft content and that the next step would be to layout the brochure.

**OUTREACH
EFFORTS**

Members will be attending the support group meeting in Pasco County on November 14th at 7:00pm as a follow up to the meeting they attended in September.

**OTHER
COMMITTEE
UPDATES**

Ramon Baez gave a report on the Minority Advocacy Committee. He said that they approved their work plan. He also said that October 15th is National Latino HIV Awareness Day.

John Melartin stated that the Women, Infant, Children, Youth and Families town hall will be on November 16th and is a chance for clients to voice concerns.

John also spoke about the Planning and Evaluation Committee. He said that they had a discussion on aligning Part A and B eligibility requirements.

Bob Reynolds said that the Health Services Advisory Committee discussed nutritional supplements and announced that they have hired a new dentist in Hillsborough County.

**COMMUNITY
CONCERNS/
ANNOUNCEMENTS**

David Hasiba raised a concern about the Pinellas Care Clinic not having a representative on the Client Services Committee or the Care Council.

Janet also raised a concern about the anonymous needs survey and how important it is for clients to fill it out. Surveys are still being collected in Hillsborough County because it is unrepresented in the surveys already collected.

Members announced upcoming community events.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 3:34 p.m.