



**RYAN WHITE CARE COUNCIL  
CLIENT SERVICES COMMITTEE  
WEST TAMPA NEIGHBORHOOD SERVICE CENTER- TAMPA  
MONDAY, MAY 19, 2008  
2:00 P.M. – 3:30 P.M.**

**MINUTES**

- CALL TO ORDER** The meeting was called to order by John Melartin, Co-Chair, at 2:07 p.m.
- ATTENDANCE** Members Present: Martin Clemmons, David Hasiba, Natalie Jackson, Janet Kitchen, John Melartin, Aritus Miller, Bill Thomas  
Members Absent: Armando Carrasco, Michele Carrasco, Bob Reynolds  
Guests Present:  
Grantee Staff Present: Teresa Newgent  
Health Councils Staff Present: Nicole Brown
- CHANGES OR ADDITIONS TO AGENDA** Marty Clemmons requested that the committee discuss adopting an attendance policy.
- ADOPTION OF MINUTES** The April 21, 2008 meeting minutes were approved as written.
- CARE COUNCIL REPORT** Members waived the Care Council report.
- NEWLY DIAGNOSED BROCHURE** Members discussed the brochure for clients that are newly diagnosed with HIV. The committee developed a sketch format for the brochure and David Hasiba offered to do the design layout for the June meeting. Staff will type up the information and e-mail it out to all members so that they will have the information.
- ATTENDANCE POLICY** Marty proposed an attendance policy for members of the Client Services Committee. He stated that after the committee has not met quorum for the last couple of months that an attendance policy should be in place so that future committee work can be accomplished. The following motion was passed: (**M:** Clemmons **S:** Jackson, 6 yes, 0 no, 0 abstentions).

**MOTION 5/08 - 01      THAT THE ATTENDANCE POLICY BE APPROVED AS WRITTEN.**

**OTHER  
COMMITTEE  
UPDATES**

John Melartin reported that the Planning and Evaluation (P&E) Committee is working on goals and objectives for the State Comprehensive Plan.

He also stated that the Women, Infant, Children, Youth and Families (WICY&F) Committee's Mother of the Year Event was well done and had a great turn out of clients.

**COMMUNITY  
CONCERNS/  
ANNOUNCEMENTS**

Bill Thomas announced that ASAP (AIDS Service Association of Pinellas) has completed their resource directory for Pinellas County.

Janet announced that she is the Executive Director of a new community based organization in Polk County called Positively You. This group plans to do community education and prevention.

There are socials for people that are HIV positive every fourth Friday of the month at the Metro Center in Tampa.

Staff shared information on how to update the Florida HIV hotline, 1-800-FLA-AIDS.

**ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 3:40 p.m.