



**RYAN WHITE CARE COUNCIL
CLIENT SERVICES COMMITTEE
WEST TAMPA NEIGHBORHOOD SERVICE CENTER- TAMPA
MONDAY, SEPTEMBER 17, 2007
2:00 P.M. – 3:30 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Janet Kitchen, Chair, at 2:20 p.m.
- ATTENDANCE** Members Present: Martin Clemmons, David Hasiba, Janet Kitchen, John Melartin, Bob Reynolds, Bill Thomas
Members Absent: Natalie Jackson
Guests Present: Ramon Benitez
Grantee Staff Present: Aubrey Arnold
Health Councils Staff Present: Nicole Brown
- CHANGES OR ADDITIONS TO AGENDA** None.
- ADOPTION OF MINUTES** The July meeting minutes were approved as written.
- CARE COUNCIL REPORT** The Care Council report was waived by committee members.
- ELECTIONS / MEETING DATE, TIME AND LOCATION** Janet Kitchen was elected Chair and John Melartin was elected Co-Chair. Members discussed moving the location to try and attract more clients to the meetings but decided to keep the same meeting time, date and place. They will meet the third Monday of the month from 2:00pm -3:30pm at the West Tampa Neighborhood Center.
- WORK PLAN** Members reviewed the proposed committee work plan. They decided to change the name of the town halls to outreach and to focus more on the EMA (Eligible Metropolitan Area) counties because the Rural Issues committee represents the other four counties. They also chose to remove the first activity under Goal four. The following motion was passed: (M: Reynolds S: Thomas) 6 yes, 0 no, 0 abstentions
- MOTION 9/07 - 01** **THAT THE CLIENT SERVICES COMMITTEE WORK PLAN BE APPROVED AS AMENDED.**

**TOWN HALL
UPDATE**

Members of the committee attended a support group meeting in Pasco County. Clients at the support group shared concerns about a lack of transportation, housing, medications and supplements.

**NEWLY
DIAGNOSED
BROCHURE**

Members discussed the brochure for people that are newly diagnosed with HIV. Janet said that she would like to have a work group get together to help develop the content. She said that she had a contact who can help with design and David Hasiba also volunteered to help with the layout. The work group meeting will be on Monday, September 24th at 1:00pm in the ASAP (AIDS Service Association of Pinellas) conference room.

**OTHER
COMMITTEE
UPDATES**

There were no updates from other committees.

**COMMUNITY
CONCERNS/
ANNOUNCEMENTS**

Members announced upcoming community events.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 3:45 p.m.