



**RYAN WHITE CARE COUNCIL
CLIENT SERVICES COMMITTEE
WEST TAMPA NEIGHBORHOOD SERVICE CENTER- TAMPA
MONDAY, NOVEMBER 20, 2006
2:00 P.M. – 3:30 P.M.**

MINUTES

CALL TO ORDER The meeting was called to order by Janet Kitchen, Chair, at 2:15 p.m.

ATTENDANCE Members Present: Janet Kitchen, Ken McCallister, John Melartin, Aritus Miller, Bob Reynolds
Members Absent: Natalie Jackson, Linda Rogers, Bill Thomas
Guests Present: None
Grantee Staff Present: Aubrey Arnold
Health Councils Staff Present: Nicole Brown, Judit Hahn

CHANGES OR ADDITIONS TO AGENDA There were no changes to the agenda.

ADOPTION OF MINUTES The October minutes were adopted as written.

CARE COUNCIL REPORT At the November Care Council meeting the position of parliamentarian was discussed along with nominations for the Patient Care Planning Group (PCPG) representative from our Council. Several minimum standards of care are being reviewed by committees.

WORK PLAN The committee work plan was reviewed and the following motion was passed: (**M:** Reynolds **S:** Miller, 5 yes, 0 no, 0 abstentions).

MOTION 11/06-01 THAT THE WORK PLAN BE APPROVED AS WRITTEN.

NEWLY DIAGNOSED BROCHURE A review of the brochure was tabled till the January meeting.

HOLIDAY PARTY & MEDICAID PART D The committee decided to have a joint meeting with the Membership Committee for December. This joint meeting will have a relaxed and

PRESENTATION

festive environment in which Medicare Part D will be discussed. Joe Lennox-Smith and George Dowden have been invited to help clients review their Medicare Part D plans during the open enrollment period. Members discussed doing a public service announcement (PSA) to advertise the event to the community. Aubrey said that Hillsborough County's communication department would be able to review the PSA before it was distributed. Janet Kitchen said that she will work on getting food provided for the event.

TOWN HALL PREPARATION

The committee discussed setting up a town hall meeting for the beginning of next year. Members hope to be able to combine with For AIDS Care Today (F.A.C.T.)'s dinner on February 6th in St. Petersburg. Janet Kitchen will contact F.A.C.T to make arrangements. The town hall will be in addition to the monthly meeting and in the future will travel to other counties.

OTHER COMMITTEE UPDATES

John Melartin reported that the Planning and Evaluation Committee is doing a periodic review of the minimum standards of care. The committee will be sending an updated version of the case management standard to the Care Council in December. John said that the only significant change was that the minimum required frequency of client contact has been changed from every thirty days to every sixty days. They will also be sending the Resource Analysis to the Care Council for approval.

John also spoke about the Minority Advocacy Committee (MAC) and about their work on creating a capacity building brochure.

The Women, Infant, Child, Youth and Families (WICY&F) Committee held their town hall meeting in November. The event focused on the Hispanic community and had a good turn out of clients. There were also good speakers that gave emotional testimonials.

COMMUNITY CONCERNS/ ANNOUNCEMENTS

John Melartin raised a concern about the estimated 9,000 medically needy clients that have been recently dis-enrolled from Medicaid. It was mentioned that Positive Healthcare has been working to develop a strategy to help these clients.

Aubrey Arnold announced that there will be a training for case managers on December 8th.

The importance of getting and the difficulty in finding a flu shot were discussed. The cost of the flu shot was also discussed. It was mentioned that only one location of the Hillsborough County Health Department in Brandon was giving out the vaccine. Bob Reynolds proposed that additional locations be added. Aubrey said that he will check in to the matter.

The Hillsborough Health Plan was discussed. For more information about the plan consumers can call 813-272-5555. This is a local health plan and eligibility is partially based on income. Aubrey said that he will provide the committee with the federal poverty level guidelines for reference.

Janet Kitchen and Aritus Miller voiced concerns about their interactions with case managers. A few of the concerns mentioned were having a case manager change often and frequently getting misinformation. They said that working through the process has causes more stress in their lives.

Bob announced that he was selling tickets for the Red Ribbon Ball that will be held on December 1st, World AIDS Day. The tickets cost \$15.00 each.

Bob also spoke about county funding for social services being available to non-profit organizations. The grant application is available starting December 1, 1006 and the deadline is January 12, 2007.

The AIDS Wrap Around Pilot Program (AWAPP) was also discussed. AWAPP was established by the AIDS Drug Assistance Program (ADAP) and has been serving clients since July 1, 2006. This program is set up to assist those clients that are in the doughnut hole.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 3:30 p.m.