



**RYAN WHITE CARE COUNCIL  
CLIENT SERVICES COMMITTEE  
WEST TAMPA NEIGHBORHOOD SERVICE CENTER- TAMPA  
MONDAY, NOVEMBER 19, 2007  
2:00 P.M. – 3:30 P.M.**

**MINUTES**

- CALL TO ORDER**      The meeting was called to order by Janet Kitchen, Chair, at 2:00 p.m.
- ATTENDANCE**      Members Present: Martin Clemmons, Janet Kitchen, John Melartin, Bob Reynolds, Bill Thomas  
Members Absent: David Hasiba, Natalie Jackson  
Guests Present: Armando Carrasco, Michele Carrasco  
Grantee Staff Present: Teresa Newgent  
Health Councils Staff Present: Nicole Brown
- CHANGES OR ADDITIONS TO AGENDA**      A resolution brought forward for consideration from Bob Reynolds was added to the agenda.
- ADOPTION OF MINUTES**      The October meeting minutes were approved as written.
- CARE COUNCIL REPORT**      Members waived the Care Council report.
- NEWLY DIAGNOSED BROCHURE**      Janet Kitchen gave an update on the brochure for people that are newly diagnosed with HIV. She said that she has the information for Pinellas County and is working on collecting information for Hillsborough County. When she has the wording together she plans to send it out to committee members to approve. After the wording is agreed on by the committee she will work with the designer at Connect to Protect (C2P) to set up the layout. There was discussion on distributing the brochures at testing sites.
- OUTREACH EFFORTS**      Members decided to not attend the support group meeting in Pasco County on November 14<sup>th</sup> as a follow up to the meeting they attended in September. They hope to work with the Adherence Corporation and Friends Together to do outreach in the future. Janet also announced that the heterosexual socials for people that are HIV positive are going

well and more clients are coming out.

**OTHER  
COMMITTEE  
UPDATES**

Bill Thomas announced that the city of Tampa HIV/AIDS Housing Collaborative will be holding a meeting on November 30<sup>th</sup> at the Jan Platt Library in Tampa.

A report was given on the Planning and Evaluation Committee. They had a discussion on aligning Part A and B eligibility requirements. They said that good points were raised on both sides of the issue and no decision was made. Jim McGarvey and Marty Clemmons will be going to the Health Services Advisory Committee to get that committee's input.

The Resource Prioritization & Allocation Recommendations Committee (RPARC) reviewed a draft of the Assessment of the Administrative Mechanism (AAM).

Janet said that the Women, Infant, Children, Youth and Families (WICY&F) Committee's town hall went well. She said that there was a good speaker but not a lot of HIV positive guests attended.

Membership and Client Services will be holding a joint community event from 1:00pm -3:00pm in December. Joe Lennox-Smith will do a presentation on Medicare Part D. The date and location are yet to be determined.

**RESOLUTION**

Bob Reynolds presented a resolution to the committee.

"Resolution:

Be it resolved:

Recommend to the Ryan White Council of West Central Florida:

Establish a standing committee to evaluate all income cap restrictions for eligibility for serves that have been or are considered;

Appoint a committee to evaluate and recommend provision of client transportation needs in the Title A and Title B areas serviced by the Council and;

Collaborate with Title D on this project.

Establish a standing committee to collaborate and cooperate with local housing authorities, HOPWA and private developers to devise a plan to ensure availability of stable housing conditions for the HIV community; with acceptable social services and medical treatment components that promote positive outcomes to the quality of life for those living with HIV.

Recommend that said committees be established with a balance of

members that include a 50% voting membership of non-conflicted interested parties. “

Members reviewed the resolution and discussed if they would like to move forward with any of the recommendations. After much discussion the committee decided to not take action.

**COMMUNITY  
CONCERNS/  
ANNOUNCEMENTS**

Janet read a community concern that was sent to her over e-mail about the legal services provider no longer serving HIV positive clients.

Janet also stated that she is concerned that Care Council and committee meetings are hard for consumers to understand. She encourages members to explain acronyms when used.

Bob announced that a new clinic is opening in St. Petersburg.

Members announced world AIDS day events.

**ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 3:42 p.m.