



**RYAN WHITE CARE COUNCIL
CLIENT SERVICES COMMITTEE
METRO CENTER- TAMPA
MONDAY, SEPTEMBER 21, 2009
2:00 P.M. – 3:30 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Janet Kitchen, Chair, at 2:05 p.m.
- ATTENDANCE** Members Present: Denis Hayes, Natalie Jackson, Janet Kitchen, Marshall Lee, Randy Masters, John Melartin, Don Metzgar, Andrew Paquette, Bill Quercia, Bob Reynolds, Darlene Smith, Bill Thomas, Tom Wood
Members Absent: David Hasiba , Tyrone Stamps
Guests Present: Cecillia Carothers, Carmen LaTorre, Myleen Mercado
Grantee Staff Present:
Health Councils Staff Present: Nicole Brown
- CHANGES OR ADDITIONS TO AGENDA** There were no changes made to the agenda.
- ADOPTION OF MINUTES** The minutes for August 17, 2009 were approved as written (**M:** Metzgar, **S:** Melartin) with 13 yes votes, 0 no votes and 0 abstentions.
- CONSUMER INPUT** Andrew had questions about a second dental provider in Pinellas County. He would like to get an update from the Grantee's office.
- CARE COUNCIL REPORT** The Care Council approved MAI (Minority AIDS Initiative) funding allocations and the minimum standards of care for peer support services. Two new members were also approved along with a bylaw change.
- ELECTIONS, MEETING DAY, TIME LOCATION** Members discussed the current meeting day, time and location. They also discussed the committee leadership. The following motion passed (**M:** Metzgar, **S:** Quercia) with 13 yes votes, 0 no votes and 0 abstentions:

THAT THE COMMITTEE KEEP THE SAME MEETING DAY, TIME

AND LOCATION AND THAT DARLENE SMITH BE THE COMMITTEE CHAIR AND RANDY MASTERS THE COMMITTEE CO-CHAIR.

Members also brought up a discussion from the Membership Committee meeting and the following motion was passed (**M**: Reynolds, **S**: Wood) with 13 yes votes, 0 no votes and 0 abstentions:

THAT IN JULY 2010 THE COMMITTEE DISCUSS MOVING TO PINELLAS COUNTY AND THAT THE COMMITTEE RECOMMEND TO RESOURCE PRIORITIZATION AND ALLOCATION RECOMMENDATIONS COMMITTEE (RPARC) AND PLANNING & EVALUATION COMMITTEE THAT THEY MOVE THEIR MEETING TO HILLSBOROUGH COUNTY FOR 2010-2011.

WORK PLAN

Members reviewed the draft work plan and the following motion passed (**M**: Lee, **S**: Metzgar) with 13 yes votes, 0 no votes and 0 abstentions:

APPROVE THE 2009-10 COMMITTEE WORK PLAN WITH CHANGES.

NEWLY DIAGNOSED BROCHURE UPDATE

Members discussed the newly diagnosed brochure. There were questions as to why some providers of services were included but not all providers. Members reiterated that there is not enough room to include all providers but it is a template and other counties can customize the brochure for their needs. Members felt that they had adequately discussed all pieces of the brochure already and the following motion passed (**M**: Thomas, **S**: Paquette) with 12 yes votes, 0 no votes and 1 abstention (Hayes):

ACCEPT THE NEWLY DIAGNOSED BROCHURE AS IS WITH THE CORRECTION OF ONE TYPOGRAPHICAL ERROR.

MINIMUM STANDARDS OF CARE

Staff presented a memo response from the Minority Advocacy Committee regarding the motion from Client Services. Members wish to have the feedback from all the client focused committees before discussing. The following motion passed (**M**: Reynolds, **S**: Masters) with 13 yes votes, 0 no votes and 0 abstentions:

TABLE THE DISCUSSION OF THE MINIMUM STANDARDS OF CARE UNTIL THERE IS A REPORT FROM EACH OF THE CLIENT BASED COMMITTEES.

**OTHER
COMMITTEE
UPDATES**

There were no updates shared from other committees.

**COMMUNITY
CONCERNS/
ANNOUNCEMENTS**

There were concerns raised about the waiting lists for case management. There were also concerns voiced about the waiting lists for AICP (AIDS Insurance Continuation Program) and ISP (Insurance Services Program).

The second annual FAIR (Family Abilities Information Rally) will be on October 17th from 10:00am – 2:00pm. The Unmasking the Stigma ball will be held on December 5th in Tampa.

The Rural Issues Committee will be hosting a Thanksgiving Dinner event on November 20th at 7:00pm in Lakeland.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 3:39 p.m.