



**RYAN WHITE CARE COUNCIL
CLIENT SERVICES COMMITTEE
WEST TAMPA NEIGHBORHOOD SERVICE CENTER- TAMPA
MONDAY, JUNE 16, 2008
2:00 P.M. – 3:30 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Janet Kitchen, Chair, at 2:25 p.m.
- ATTENDANCE** Members Present: Martin Clemmons, David Hasiba, Janet Kitchen, John Melartin, Bob Reynolds, Bill Thomas
Members Absent: Armando Carrasco, Michele Carrasco, Natalie Jackson, Aritus Miller
Guests Present: Darlene Smith
Grantee Staff Present: Teresa Newgent
Health Councils Staff Present: Nicole Brown
- CHANGES OR ADDITIONS TO AGENDA** There were no changes made to the meeting agenda.
- ADOPTION OF MINUTES** The minutes for May 19, 2008 were approved (M: Clemmons, S: Thomas) with 6 yes votes, 0 no votes and 0 abstentions.
- CARE COUNCIL REPORT** There was no Care Council meeting held in June.
- NEWLY DIAGNOSED BROCHURE** Members discussed the brochure for clients that are newly diagnosed with HIV. The Committee reviewed a draft layout that David Hasiba created using the Committee's draft content. David offered to make the changes suggested and to add a few more graphics. He will bring a revised version to the next meeting.
- OTHER COMMITTEE UPDATES** John Melartin reported that the Planning and Evaluation (P&E) Committee is forwarding draft goals and objectives for the State Comprehensive Plan onto the Care Council. They also approved and forwarded the Expert/Case Manger Survey report.

He also stated that RPARC (Resource Prioritization and Allocation Recommendations Committee) made recommendations to the Care Council on how to allocate unbid Part A funds.

**COMMUNITY
CONCERNS/
ANNOUNCEMENTS**

Bob Reynolds raised a concern about the eligibility process not being done outside of business hours. He said that the eligibility specialists do not make house calls and do not work outside of business hours in Hillsborough and Pinellas Counties. He said that this could be a hardship on working clients.

St. Pete Pride will be held on June 28th in downtown St. Petersburg. Some Care Council information will be passed out at the ASAP (AIDS Services Association of Pinellas) booth.

Francis House is holding a bowling fundraiser on August 9th in Tampa.

Janet announced that there will be social on June 27th at the Metro Center in Tampa. These socials are for people infected and affected by HIV and are the fourth Friday of every month.

Janet also shared that she will be presenting at the SOS (Sistas Organizing to Survive) conference in Orlando.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 3:23 p.m.