

**RYAN WHITE CARE COUNCIL
JAN PLATT LIBRARY, TAMPA
WEDNESDAY, May 3, 2006
1:30 P.M. - 3:30 P.M.**

MINUTES

CALL TO ORDER The meeting of the Ryan White Care Council was called to order at 1:33 p.m. by Mark Mischan, Chair.

ATTENDANCE See attached attendance list.

CHANGES TO AGENDA Michael Amidei requested to move the report of the Membership committee to item VIII-A. Mark Mischan requested to move the SIOC website review panel to be included with the Chairperson's Report. The Care Council agreed by consensus to the requested changes to the agenda.

ADOPTION OF MINUTES The minutes of the March 1, 2006 meeting were unanimously approved. (M: Reynolds, S: Martin, 16 yes, 0 no) The revised minutes of the April 5, 2006 meeting were approved with one typographical error and one voting member correction in the attendance roster. (M: Melartin, S: Lewis, 14 yes, 0 no, 1 abstention – Underwood)

CHAIR'S REPORT The Chair asked for three to five volunteers to sign-up if they are willing to serve on a review panel to make recommendations for future website expansion, enhancements, and the establishment of guidelines for postings to the community events calendar.

GRANTEE'S REPORT Dorinda Seth announced that Requests for Application (RFAs), due by May 15th at 5:00 p.m., are currently out for bid to utilize the available funds from the reorganization of the MAI allocations.

COMMITTEE REPORTS **A. Membership – Michael Amidei, Chair**

The annual recruitment drive is currently operational with applications due May 15th. We have received 12 applications including all five of our current members who are eligible for renewal. The committee appointed a five member team to score applications and selected a team to interview applicants. Wendell Martin mentioned the need for more personal contact in all matters and that a personal phone call from staff made the difference in his decision to reapply for membership. Michael mentioned that the committee would like to attempt a PAL (Political Action Leader) Month at the September 6th Care Council meeting with the support of other members. Twelve members agreed to invite a PAL for that meeting.

B. Planning and Evaluation – Jim McGarvey, Chair

The committee accepted the Needs Assessment: Demographics and Epidemiology report at their last meeting as well as the Needs Assessment: Executive Summary. Care Council members discussed the service priority rankings and the impact that would have as RPARC considers allocation of funds. The Care Council voted to adopt the Executive Summary report with revisions to a missing item from attachment 2 and a name correction in the acknowledgements. The following motion passed (M: Martin, S: Pritchard) with 17 yes, 0 no, and 0 abstentions:

**MOTION
05/06-01**

THAT THE CARE COUNCIL ADOPTS THE FY 2006 NEEDS ASSESSMENT EXECUTIVE SUMMARY REPORT INCLUDING THE 2007/2008 SERVICE PRIORITIES.

Jim stated that the committee is planning to look at the Comprehensive Plan principles at the next meeting so they have time to review community input compiled by staff.

C. Standards, Issues, and Operations – Mark Mischan, Chair

Roles and responsibilities of SIOC were reviewed from the by-laws. The committee established a regular meeting schedule, approximately every four months, and will add 'Emerging Committee Issues and Projects' to all future agendas to improve communication and collaboration among committees. The Chair requested that each committee consider a committee attendance policy with report back to the Council within two months.

SIOC recommended that the Care Council select a representative for the Tampa HIV/AIDS Housing Coalition. This organization is seeking means to affordable housing for PLWH. Bill Thomas was nominated to represent the Care Council, and he asked for clarification of his role. The role was clarified, Bill accepted and the Care Council agreed by consensus to have Bill represent them.

D. Client Services – John Melartin, Co- Chair

The committee discussed alternative meeting times and locations, but agreed to keep the current schedule which immediately follows the Membership Committee meeting. John stated that the committee is trying to create a client brochure in narrative form to target the newly diagnosed.

E. Health Services Advisory – Jim Roth, Co-Chair

The committee requested a copy of RPARC's attendance policy before establishing their own. The Qualified Provider Survey Summary is being verified and will be reviewed at the next meeting. An Ad Hoc Dental

Committee has been formed and will soon convene. The committee discussed the Title I medication formulary and will review formularies from other EMAs. The Grantee anticipates the RWIS (Ryan White Information System) to be operational in the near future which will generate custom reports related to medication utilization.

F. Minority Advocacy – Carla Foster, Co-Chair

As part of the MAI funding changes, the committee was discussing issues to give input to the grantee's office. Inpatient substance abuse treatment was discussed. Due to funding restraints the committee does not foresee having a residence facility just for HIV substance abuse treatment. The committee is proposing that a substance abuse treatment agency collaborate with a PLWH residence facility to share costs.

Primary care for women of childbearing age in Pasco and Hernando County was discussed. The RFA should be written to first request a needs assessment be done to identify the needs in the area.

The committee worked to distinguish between the two positions for the treatment adherence program. One position will be a medical educator and the other will be a peer counselor who will follow the train the trainer model. The aim is to hire a client as a peer counselor to motivate other PLWH to become advocates of treatment adherence in their community.

G. RPARC - David Konnerth, Chair

RPARC did not meet in April and the May meeting has been cancelled as the Grantee's office awaits HRSA technical assistance in mid-May. The committee will convene for a lengthy meeting in June to develop allocations for FY 2007/08.

H. Rural Issues – Deborah Robinson, Chair

The Lunch & Learn time has been changed from 12:00 noon to 1:00 p.m. and the topic for May 17th is depression. The committee is planning to bring housing and transportation providers to meetings in June and July since there continue to be client concerns about those services. The committee addressed attendance policies in the past which is included in their client brochure. The committee will hold its May meeting in Brooksville (Hernando County) and is planning to visit Highlands County in October with details to follow.

I. Women, Infants, Children, Youth & Families

There being no available representative to speak for WICYF, the committee's report was deferred until June. Members were reminded that the Mother of the Year event will be held Friday, May 12 in Pinellas County.

**PUBLIC
POLICY
REPORT**

Mark Mischan stated that there has been limited activity on the reauthorization of the CARE Act and that AIDSWatch is held in Washington this month.

Bob Reynolds mentioned that the United Faith Action Network initiated a program to collect unused drugs. There are some legislative concerns about patient safety impacting recycling medications.

Bob indicated that the most recent Coburn amendments had been defeated.

**COMMUNITY
CONCERNS**

There were no community concerns.

ADJOURNMENT

There being no further business to come before the Care Council, the meeting was adjourned at 2:50 p.m.

Note: A tape recording of the meeting is available for review at The Health Councils.

ATTENDANCE LIST**May 3, 2006****Care Council Members****Present**

Wayne Bibeault	
Robbie Bouplon	X
Barbara Clark-Alexander	X
Linnwood Davis	X
Marie Dolphin	
Carla Foster	X
Lois Hall	
Natalie Jackson	A (Jim McGarvey)
Janet Kitchen	
David Konnerth	X
Jeannie Lewis	X
Kyle Lidge	
Wendell Martin	X
Aritus Miller	X
Mark Mischan	X
Andrew Paquette	A (John Melartin)
Priya Poulimas	X
Gail Prichard	X
Bob Reynolds	X
Deborah Robinson	X
Jim Roth	X
David Stubbs	
Crystal Underwood	X
Donnette Waul-Santiago	X
R. Allen Wesnitzer	

Associate Members

Michael Amidei	X
Keith Edwards	
Debbie Langhorne	X
John Melartin	X
Robert Tate	
Bill Thomas	X

Staff

Nicole Brown	X
Dorinda Seth	X
Collette Tomberlin	X